

BP 6161.2 Damaged or Lost ~~Textbooks and~~ Instructional Materials and Equipment

Note: The following sample policy may be revised or deleted to reflect district philosophy and needs.

The School Board recognizes that ~~textbooks and~~ instructional materials are an expensive district resource. The Superintendent or designee may establish procedures in accordance with law to protect ~~textbooks and~~ instructional materials from damage or loss.

~~Texts and instructional~~ Instructional materials and equipment provided for use by students remain the property of the district. Students are responsible for returning borrowed materials in good condition, with no more wear and tear than usually results from normal use. All textbooks are either Class A - brand new or Class B - used. If a student loses or damages a Class A textbook, they pay actual replacement costs of the book. If a student loses or damages a Class B textbook, they pay half of the replacement cost of that book

When ~~other instructional~~ materials and equipment are lost or so damaged that they are no longer usable, the student shall be responsible for reparation equal to the current replacement cost of the materials. When materials are damaged but still usable, the Superintendent or designee shall determine a lesser charge.

If it can be demonstrated to the Superintendent or designee's satisfaction that the student has taken all reasonable precautions to safeguard ~~issued textbooks and~~ instructional materials and equipment issued to the student ~~were taken~~, the Superintendent or designee may excuse the student /parent/guardian from payment of reparation.

~~If reparation is not excused and not paid by the student or parent/ guardian, the district may initiate due process procedures to withhold from the student grades, diploma and transcripts.~~

~~(cf. 5125.2 - Withholding Grades, Diploma or Transcripts)~~

(cf. 5131.5 - Vandalism, Theft and Graffiti)

(cf. 3515.4 Recovery for Property Loss or Damage)

Reviewed 9/03

Adoption Date: 04/09/98

Southeast Island School District