

**Purchase Request #3  
Regular Board Meeting April 28, 2020  
Ratification of Approval to Contract for  
Industrial Automation Trainers and Software**

**ADMINISTRATION RECOMMENDATION/REPORT**

The District President recommends the Board of Trustees ratify approval of a contract to purchase Industrial Automation Trainers and Software for the new Technical Campus for the Industrial Automation Program from Advanced Technologies Consultants, Technical Laboratory Systems, Inc., and Lab Resources.

**BACKGROUND**

Due to cancellation of the March 24, 2020 Board of Trustees meeting, approval was given by the District President to move forward with the purchase of the equipment and supplies under this contract to ensure delivery to the new Technical Campus prior to opening. This purchase will be for the training systems and software for the Industrial Automation program at the new Technical Campus to be opened Fall of 2020. The students will utilize all the trainers to learn on-the-job skills in the lab setting.

Request for proposal (RFP) Number 4310 was issued to procure Industrial Automation Trainers and Software. Four (4) responses were received and evaluated by a team consisting of Dean Michael Coffman and Director Brian Sanders who determined the proposals submitted by recommended vendors would provide the best value to the District. The proposals submitted by these vendors was determined to be both responsible and responsive to all solicitation requirements.

**IMPACT OF THIS ACTION**

These purchases will be for the training systems and software for the Industrial Automation program at the new Technical Campus to be opened Fall of 2020. The students will utilize all the trainers to learn on-the-job skills in the lab setting. Advanced Technologies Consultants, Technical Laboratory Systems, Inc., and Lab Resources have been selected for this proposal for the District to obtain the best value for the equipment needed for student training.

**BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)**

This purchasing request is for spend authorization of \$1,239,000 which is funded by the 2017 CIP furniture and equipment budget. There is no spend data for the prior year.

**MONITORING AND REPORTING TIMELINE**

The term of contract will be March 24, 2020 through August 31, 2020.

**RESOURCE PERSONNEL**

Toni Jenkins

SVP Campus Operations Officer

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