

Superintendent and Staff Report

Opening Institute Overview – August 19-20, 2019

The tentative agenda for opening institute days on August 19 and 20 is below. A finalized agenda will be shared at the anticipated Special Board Meeting on August 14.



Summit Hill School District 161

Arbury Hills School = Frankfort Square School = Indian Trail School
Dr. Julian Rogus School = Walker Intermediate School = Summit Hill Jr. High

Opening Institute Days 2019-2020

August 19, 2019 and August 20, 2019
8:00 A.M. – 3:00 P.M.

DRAFT AGENDA

Attendees: All Staff Members

Location: Begin at SHJH

Day 1 – Monday, August 19, 2019	Day 2 – Tuesday, August 20, 2019
8:00-8:15 – SHJH Cafetorium – All Staff ✓ Grab & Go Breakfast	8:00-8:15 – SHJH Cafetorium – All Staff ✓ Grab & Go Breakfast
8:15-9:15 – SHJH Cafetorium ✓ National Anthem by SHJH Band ✓ Superintendent's Welcome ✓ Top 10 Things to Know for 2019-2020	8:15-12:00 – SHJH Cafetorium – All Staff ✓ Active Shooter Drill with Will County Sheriff 12:00-1:00 – Lunch (<i>on your own</i>)
9:15-3:00 – Return to your School ✓ Building-level Meetings ✓ Lunch (<i>on your own</i>) ✓ Microsoft Office 365 Review <ul style="list-style-type: none">✓ Outlook✓ Teams✓ Forms✓ One Drive✓ Word, PPT and Excel<ul style="list-style-type: none">o Tech Teachers & Building Techs travel from building to buildingo Small groupso Videos and Time to Explore	1:00-3:00 – Return to your School ✓ Building-level Meetings

Welcome back to Summit Hill School District 161!
This will be a great year!

