

Independent School District 507 Regular  
School Board Meeting  
Wednesday, January 7, 2026 6:00 PM Central

Public Viewing and Comment at Zoom.us  
1 Pine St  
Nicollet, MN 56074

Ashley Black: Present, Mathew Cabanilla: Present, Abbi Carleton: Present, Adam Erickson: Present, Jill Martens: Present, Scot Osborne: Present. Present: 6.

1. CALL TO ORDER

2. ROLL CALL

3. VISITOR COMMENTS

4. APPROVAL OF AGENDA

Move to accept the Agenda as presented. This motion, made by Ashley Black and seconded by Jill Martens, Carried.

Ashley Black: Yea, Mathew Cabanilla: Yea, Abbi Carleton: Yea, Adam Erickson: Yea, Jill Martens: Yea, Scot Osborne: Yea  
Yea: 6, Nay: 0

5. ORGANIZATIONAL ITEMS

5.a. Election of Board Officers

Motion was made to nominate Adam Erickson as Board Chair. This motion, made by Scot Osborne and seconded by Jill Martens, Carried.

Ashley Black: Yea, Mathew Cabanilla: Yea, Abbi Carleton: Yea, Adam Erickson: Yea, Jill Martens: Yea, Scot Osborne: Yea  
Yea: 6, Nay: 0

Motion to nominate Ashley Black as vice Chair. This motion, made by Adam Erickson and seconded by Scot Osborne, Carried.

Ashley Black: Yea, Mathew Cabanilla: Yea, Abbi Carleton: Yea, Adam Erickson: Yea, Jill Martens: Yea, Scot Osborne: Yea  
Yea: 6, Nay: 0

Motion was made to nominate Clerk as Abbi Carleton. This motion, made by Scot Osborne and seconded by Jill Martens, Carried.

Ashley Black: Yea, Mathew Cabanilla: Yea, Abbi Carleton: Yea, Adam Erickson: Yea, Jill Martens: Yea, Scot Osborne: Yea  
Yea: 6, Nay: 0

Motion was made to nominate Jill Martens as Treasurer. This motion, made by Ashley Black and seconded by Abbi Carleton, Carried.

Ashley Black: Yea, Mathew Cabanilla: Yea, Abbi Carleton: Yea, Adam Erickson: Yea, Jill Martens: Yea, Scot Osborne: Yea  
Yea: 6, Nay: 0

5.b. Appoint Board Committees and Representative Assignments

Advertising Com-Adam Erickson

Building and grounds -Scot Osborne & Mathew Cabanilla

Classified & Transportation - Scot Osborne & Mathew Cabanilla

Mn State High School - Adam Erickson

Nicollet County Collaborative- Ashley Black  
Nicollet Board Policy- Jill Martens  
Enrollment Com- Abbi Carleton  
Cert Neg & Grievance- Jill Martens & Abbi Carleton  
Com Education- Jill Martens  
MN Valley Ed District- Ashley Black  
NECC- Adam Erickson & Abbi Carleton

5.c. Designate School Board Meeting Schedule

**The Superintendent recommends that regular school board meetings continue to be designated as the second Wednesday of the month at 6:00pm.**

Motion to designate the second Wednesday of the month @ 6:00pm for board meetings. This motion, made by Ashley Black and seconded by Scot Osborne, Carried.

Ashley Black: Yea, Mathew Cabanilla: Yea, Abbi Carleton: Yea, Adam Erickson: Yea, Jill Martens: Yea, Scot Osborne: Yea  
Yea: 6, Nay: 0

5.d. Set Board Member Meeting Stipend

Motion to keep stipends with no changes. This motion, made by Ashley Black and seconded by Jill Martens, Carried.

Ashley Black: Yea, Mathew Cabanilla: Yea, Abbi Carleton: Yea, Adam Erickson: Yea, Jill Martens: Yea, Scot Osborne: Yea  
Yea: 6, Nay: 0

5.e. Designate District's Official Newspaper

**The Superintendent recommends continuing to designate the official newspaper as New Ulm Journal**

Motion to approve the New Ulm Journal as the official newspaper. This motion, made by Mathew Cabanilla and seconded by Ashley Black, Carried.

Ashley Black: Yea, Mathew Cabanilla: Yea, Abbi Carleton: Yea, Adam Erickson: Yea, Jill Martens: Yea, Scot Osborne: Yea  
Yea: 6, Nay: 0

5.f. Designate District's Depository Financial Institution

**The Superintendent and Business Manager recommend continuing with ProGrowth Bank and Minnesota School District Liquid Assets Fund as District Depositories for 2026.**

Motion to approves Progrowth as the financial instituion. This motion, made by Scot Osborne and seconded by Mathew Cabanilla, Carried.

Ashley Black: Yea, Mathew Cabanilla: Yea, Abbi Carleton: Yea, Adam Erickson: Yea, Jill Martens: Yea, Scot Osborne: Yea  
Yea: 6, Nay: 0

The Superintendent and Business Manager recommend continuing with ProGrowth Bank and Minnesota School District Liquid Assets Fund as District Depositories for 2026.

5.g. Authorize the Superintendent and District Business Manager to make electronic transfers for the purpose of bond payment and investment of excess funds.

**The Superintendent recommends approving the annual authorization for the Superintendent, Business Manager, and Payroll Coordinator to conduct electronic fund transfers pursuant to MS 471.38 Subd. 3 and Subd. 3a.**

Motion to approve as stated. This motion, made by Scot Osborne and seconded by Ashley Black, Carried.

Ashley Black: Yea, Mathew Cabanilla: Yea, Abbi Carleton: Yea, Adam Erickson: Yea, Jill Martens: Yea, Scot Osborne: Yea  
Yea: 6, Nay: 0

5.h. Designate District's Legal Counsel

**The Superintendent recommends continuing with KDV as the school district's auditors.**

1st Motion was rescinded due to error of KDV. Motion to approve Kennedy Graven as the legal Counsel for the school. Correction. This motion, made by Jill Martens and seconded by Ashley Black, Carried.

Ashley Black: Yea, Mathew Cabanilla: Yea, Abbi Carleton: Yea, Adam Erickson: Yea, Jill Martens: Yea, Scot Osborne: Yea  
Yea: 6, Nay: 0

5.i. Set District's mileage reimbursement rate at the Federal reimbursement rate of 72.5 cents per mile.

Motion to approve. This motion, made by Scot Osborne and seconded by Ashley Black, Carried.

Ashley Black: Yea, Mathew Cabanilla: Yea, Abbi Carleton: Yea, Adam Erickson: Yea, Jill Martens: Yea, Scot Osborne: Yea  
Yea: 6, Nay: 0

5.j. Authorize the use of facsimile signatures in carrying out district business pursuant to Minnesota Law.

**The Superintendent recommends approving the annual authorization to use of facsimile signatures pursuant to MS 47.42 to conduct school district business.**

Motion to approve as stated. This motion, made by Scot Osborne and seconded by Ashley Black, Carried.

Ashley Black: Yea, Mathew Cabanilla: Yea, Abbi Carleton: Yea, Adam Erickson: Yea, Jill

Martens: Yea, Scot Osborne: Yea  
Yea: 6, Nay: 0

## 6. REPORTS AND PRESENTATION

- 6.a. Superintendent's Report
- 6.b. Principal's Report
- 6.c. Student Representative Report
- 6.d. Financial Report - Jim Freihammer
- 6.e. Board Committee Reports
- 6.f. NECC Director Bi-annual Report - Kendra Hoffman
- 6.g. Enrollment Committee update - Nancy Remmert

## 7. CONSENT AGENDA

Move to accept the Consent Agenda as presented. This motion, made by Jill Martens and seconded by Ashley Black, Carried.

Ashley Black: Yea, Mathew Cabanilla: Yea, Abbi Carleton: Yea, Adam Erickson: Yea, Jill Martens: Yea, Scot Osborne: Yea  
Yea: 6, Nay: 0

- 7.a. Approval of Minutes
- 7.b. Approval of Bills in the amount of \$
- 7.c. Approval of Personnel Items
- 7.d. Accept Donations

## 8. BOARD POLICY 903 AND ADDENDUM TO POLICY 510 & 903 - SECOND READING

### 9. FIXED ASSET MAINTENANCE

Motion to approve as stated. This motion, made by Scot Osborne and seconded by Jill Martens, Carried.

Ashley Black: Yea, Mathew Cabanilla: Yea, Abbi Carleton: Yea, Adam Erickson: Yea, Jill Martens: Yea, Scot Osborne: Yea  
Yea: 6, Nay: 0

#### 9.a. Policy 704 recommended revision. 704 DEVELOPMENT AND MAINTENANCE OF AN INVENTORY OF FIXED ASSETS AND A

#### FIXED ASSET ACCOUNTING SYSTEM

The superintendent recommends amended revision of policy 704 as presented by Jim Freihammer.

10. Approval of 2026-2027 Calendar

**Superintendent recommends approval of Calendar committees choice for 2026-2027 school calendar.**

Motion to approve as presented. This motion, made by Scot Osborne and seconded by Ashley Black, Carried.

Ashley Black: Yea, Mathew Cabanilla: Yea, Abbi Carleton: Yea, Adam Erickson: Yea, Jill Martens: Yea, Scot Osborne: Yea

Yea: 6, Nay: 0

11. ADJOURNMENT

Motion to adjourn @ 7:48pm. This motion, made by Adam Erickson and seconded by Jill Martens, Carried.

Ashley Black: Yea, Mathew Cabanilla: Yea, Abbi Carleton: Yea, Adam Erickson: Yea, Jill Martens: Yea, Scot Osborne: Yea

Yea: 6, Nay: 0