



**North Slope Borough School District Board of Education  
Archie K. Brower Conference Room, Central Office  
Utqiagvik, AK**

**Unapproved Minutes  
Regular Meeting  
February 3, 2022  
1:00 p.m.**

**CALL TO ORDER AND MOMENT OF SILENCE:** Nancy Rock, Board President, called the Board of Education Regular Meeting to order at 1:37 p.m. at the Archie K. Brower Conference room in Central Office in Utqiagvik, Alaska and over ZOOM Video Communications.

**WORDS OF WISDOM:** There were no words of wisdom provided to the Board of Education.

**FLAG SALUTE:** The Pledge of Allegiance was led by the Board of Education.

**ROLL CALL:**

Nora Jane Burns – Present	Charles Brower – Present via teleconference
Madeline Hickman – Present via teleconference	Robyn Burke- Present
Frieda Nageak – Present	Nancy Rock – Present via teleconference
Qaiyaan Harcharek– Present via teleconference	Student Representative: Magdelina Stringer - Present

**APPROVAL OF AGENDA:** Charles Brower MOVED that the NSBSD Board of Education APPROVE the agenda. Frieda Nageak SECONDED the motion. Discussion called.

Robyn Burke MOVED to AMEND the Agenda, TABLING Item 2.L.7. Type M Certification Request. Qaiyaan Harcharek SECONDED the motion. Question called for UNANIMOUS CONSENT. No Objections. The motion carried UNANIMOUSLY.

Question called on the Amended Main Motion for UNANIMOUS CONSENT. No Objections. The motion carried UNANIMOUSLY.

**APPROVAL OF CONSENT AGENDA:** Robyn Burke MOVED that the NSBSD Board of Education APPROVE the Consent Agenda. Frieda Nageak SECONDED the motion. Question called for UNANIMOUS CONSENT. No Objections. The motion carried UNANIMOUSLY.

**RECOGNITION OF VISITORS:** District staff and community members were recognized as present via teleconference.

**SPECIAL RECOGNITION, GOVERNOR DUNLEAVY’S OFFICE POLICY ADVISOR,** Rex Rock Jr., Rural Affairs and Economic Development Policy Advisor, is introduced by Chief Financial Officer Fadil Limani. Discussion regarded requesting concerns and comments from the Board on a variety of issues such as the Kaktovik School.

The Board discussion regarded: School Bond Debt Reimbursement; Kaktovik School, Gym, and debris of previous school; Broadband; Base Student Allocation; Association of Alaska School Board’s Fly-In and Legislative meeting request with the Governor’s Office in Juneau; Joint legislative priorities with the

District and Northwest Arctic Borough School District; School site visits and building safety; and Lack of housing for the community.

**SPECIAL RECOGNITION, HILCORP FUTURE LEADERS OF AMERICA** is presented by Lori Nelson, Manager of Public Affairs for Hilcorp. This is in regards to the Future Leaders of America scholarship with open enrollment available until February 28, 2022 for the following communities: Alak School in Wainwright; Barrow High School in Utqiagvik; Harold Kaveolook School in Kaktovik; Kali School in Point Lay; Kiita Learning Community in Utqiagvik; Mt. Edgecombe for North Slope Residents only; Meade River School in Atkasuk; Nuiqsut Trapper School in Nuiqsut; and Tikiġaq School in Point Hope. To be eligible, the student must be a graduating high school student senior with a minimum 3.0 GPA with the intent to enroll in a community college, university system, or certified trade school. The Scholarship award is up to \$10,000; \$2,500 will be awarded per academic year with qualified renewal up to four years. Two awards are available for the students that apply for the scholarship.

**HIGHLIGHTED SCHOOL, KIITA LEARNING COMMUNITY** is presented by Jennifer Brower, School Counselor at Kiita Learning Community. The report consisted of: Academic Achievement of students who earned the Superintendent's Honor, High Honors, and Honor Roll; Overall credits earned in Quarter One; Dual credit trainings with Ilisaġvik College and certifications received by students; Staffing; Enrollment; MAP Testing; Alternate School Visits; Principal Professional Development; and Mitigation procedures.

**HIGHLIGHTED SCHOOL, BARROW HIGH SCHOOL** is presented by Principal Mark Jenkins. The report consisted of: Student Enrollment; Academic support for students; Student council activities; Student Sports activities for wrestling, and basketball; Staffing; Graduation status update; Incident protocol during school lockdowns.

Board discussion regarded: Sports activities and Mitigation protocols; Incident protocol and school safety measures; Village sports equity; School Safety measures, informative shooter training, and emergency response needs; and Board Policy review and revision of 6114, Crisis Response Plan.

Student Representative Magdelina Stringer requested Barrow High School to work with the Student Council regarding the incident protocol and counseling services for students.

**HIGHLIGHTED SCHOOL, HAROLD KAVEOLOOK SCHOOL** is presented by Principal Chris Hanson. The report consisted of: Staffing; Student activities and sports; Cultural learning in classes; Building report; and highlighted students and staff in Harold Kaveolook School.

Board discussion regarded: Discussion with the Governor Dunleavy's Office Policy Advisor regarding Kaktovik school and gym needs.

**HIGHLIGHTED SCHOOL, EBEN HOPSON MIDDLE SCHOOL** is presented by Principal Charles Tenbroeck. The report consisted of staffing, classes, and schedule; Student activities and sports; Leader In Me program; Academic Achievement of students who earned Superintendent's Honor, High Honors, and Honor Roll.

Board discussion regarded: School Climate and Connectedness Survey; and Middle School/High School student introduction for school transitioning.

**PUBLIC COMMENTS ON AGENDA ITEM(S):** Public comment is received by the Board from: Derek Ahgeak regarding increasing student travel per diem; and Joel Antes, President of the North Slope Borough Education's Association, urging the Board to hold a special meeting for non-tenured teacher contracts prior to the March regular meeting to prevent significant turnover.

**MONTHLY FINANCIAL REPORT, OCTOBER 2021** is presented by Fadil Limani, Chief Financial Officer. Under Strategic Plan Goal 4.0 Financial & Operational Stewardship, and 4.2 Financial Stewardship/Management, provided is the monthly Financial Report under SB22-132 for the month ending December 31, 2021. Under Page 5, the General Fund revenues to date, through December 31, 2021, is \$35,53,933 or forty-seven percent. This primarily reflects the revenues received to date of Borough Appropriation, Foundation Funding, PERS/TERS on behalf payments, E-Rate Program Revenue, and other local revenue. Under Page 7, the General Fund operating expenditures, to date through December 31, 2021, are \$26,079.062 or thirty-five percent of budget through fifty percent of the fiscal year. School Administration year to date expenditures represents forty-eight percent of budget followed by District Administration of forty-four percent of budget and School Admin Support Staff of forty-four percent of budget. The Operating Transfers will be recorded at the end of the Fiscal Year during the annual Audit preparation. Under Page 9, Expenditures by function and location are demonstrated showing District-Wide, Distance Delivery, Fred Ipalook Elementary School, Eben Hopson Middle School, Barrow High School, Tikiġaq School, and Alak School with the highest allocation of resources and related actuals. Under Page 15, the Fund Balance, as of June 30, 2021, was \$15,600,507. This is a net decrease of \$3,894,001 from Fiscal Year 2020. Under Page 17, Cash and Investments to date through December 31, 2021 are \$45,009,136. This is a net increase of \$1,282,982 or three percent from previous month. The net increase is attributed to the last installment of the appropriation received from the North Slope Borough in the amount of \$9,207,013. Under Page 19, the Special Revenue Funds revenues and expenditures are reported on the cash basis and have not been adjusted. The Special Revenue Funds are demonstrated here which includes: Community Schools, Food Service, RLC, Village Athletics Program, and Employee Housing. Encumbrances as of December 31, 2021, for the General Fund are \$21,792,502. In addition, the Pre-Encumbrances for the same period are \$2,910,327. Total Encumbrances and Pre-Encumbrances for General Fund are \$24,702,829.

Board discussion regarded: Utilization of grants; Grants coordinator positions; and District focus on students' social and emotional, and suicide prevention.

Robyn Burke MOVED that the NSBSD Board of Education APPROVE the Monthly Financial Report as of December 31, 2021. Madeline Hickman SECONDED the motion. Discussion called. Question called for UNANIMOUS CONSENT. No Objections. The motion carried UNANIMOUSLY.

**DONATION ACCEPTANCE, STUDENT ACTIVITIES DONATIONS** is presented by Fadil Limani, Chief Financial Officer. This agenda item meets Strategic Plan 1.0 Student Success, 1.7 Student Well Being, 2.2 Community in the School, 2.4 Students & Staff in Community, and 4.0 Financial & Operational Stewardship. As prescribed in Board Policy 3290, the School Board greatly appreciates the support of community members and may accept suitable donations on behalf of the district. In order for the gift to be acceptable, the gift, grant or donation must satisfy the criteria one through seven. Upon acceptance by the district, all gifts, grants, and bequests shall become district property. At the Superintendent or designee's discretion, a gift may be used at a particular school. As prescribed in Board Policy 3452, student organizations may raise and spend money in order to promote the general welfare, morale and educational experiences of the students. Student funds shall finance worthwhile activities that go beyond those provided by the district. Student organizations shall keep appropriate financial records as established by

the district business office. Student funds shall be managed in accordance with sound business procedures designed to encourage the largest possible educational return to students without sacrificing the safety of funds or exposing students to undue responsibility or unnecessary routine. The Superintendent or designee shall be responsible for the proper conduct of all student organization financial activities and shall periodically review the organizations' general financial structures and accounting procedures. The Board shall provide an annual audit of student accounts by a certified public accountant or licensed public accountant. The student activities donations are as follows: Item One, Ałak School donation for Yearbook from the school in the amount of \$156.25 to be placed under account code 71.470.000.758.043; Item Two, Kiita Learning Community donation for the Student Store from the school in the amount of \$702.00 to be placed under account code 710.499.000.769.043; Item Three, Eben Hopson Middle School donation for Wrestling from the school in the amount of \$807.00 to be placed under account code 710.410.000.735.043; Item Four, Eben Hopson Middle School donation for the Student Store from the school in the amount of \$1,200 to be placed under account code 710.410.000.756.043; Item Five, Fred Ipalook Elementary School donation for Yearbook from the School in the amount of \$180.00 to be placed under account code 710.400.000.758.043; Item Six, Point Hope donation for Girls Basketball from ASRC in the amount of \$21,724.95 to be placed under account code 100.000.000.000.040. The total of SB22-133, Student Activities Donations is \$24,770.20.

Board discussion regarded utilization of funds prior to Board approval.

Robyn Burke MOVED that the NSBSD Board of Education APPROVE and ACCEPT the Student Activities Donations in the sum amount of \$24,770.20 from various contributors as described in the attached student activities donations summary. Frieda Nageak SECONDED the motion. Question called. Advisory vote of Student Representative is no. The motion carried with a roll call vote of four yes, three no.

Magdelina Stringer, Advisory Vote - No  
Nora Jane Burns – No  
Madeline Hickman – Yes  
Charles Brower – Yes

Frieda Nageak – No  
Qaiyaan Harcharek – Yes  
Robyn Burke - No  
Nancy Rock - Yes

**DONATION ACCEPTANCE, ARCTIC SLOPE REGIONAL CORPORATION** is presented by Fadil Limani, Chief Financial Officer. This agenda item meets Strategic Plan 1.0 Student Success, 1.7 Student Well Being, 2.2 Community in the School, 2.4 Students & Staff in Community, and 4.0 Financial & Operational Stewardship, and 4.2 Financial Stewardship/Management. As prescribed in Board Policy 3290, the School Board greatly appreciates the support of community members and may accept suitable donations on behalf of the district. In order for the gift to be acceptable, the gift, grant or donation must satisfy the criteria 1 thru 7. Upon acceptance by the district, all gifts, grants, and bequests shall become district property. At the Superintendent or designee's discretion, a gift may be used at a particular school. The School District has been in need of live stream equipment for the student activities for all the schools across the slope. The pandemic has provided logistical challenges for the parents and community members to travel and participate in person to support their children and the schools with their student activities. Over the last several months, the School District's Athletic Director in conjunction with the School District's CFO has been in communication with ASRC, specifically the Community Development group in an effort to provide financial support for procuring of cameras and other live stream equipment. With the assistance of the IT Department, the School District was able to spec some of the equipment and provided few options to ASRC for consideration. After their approval, the School District procured the equipment and has been taking delivery and currently has setup the live-stream equipment at BHS. After

the trial run at the BHS, IT has determined additional equipment needed in order for the equipment to be broadcasted through KBRW. We anticipate getting the additional parts very soon and will be able to deploy such equipment to the rest of the school sites. This initiative is funded by the Arctic Slope Regional Corporation in the amount of \$28,239.80 for all of the schools within our District.

Board discussion regarded use of equipment and initiative of program streaming.

Charles Brower MOVED that the NSBSD Board of Education APPROVE and ACCEPT the ASRC Contribution surrounding the student activities livestream equipment in the amount of \$28,239.80. Frieda Nageak SECONDED the motion. Discussion called. Question called. Advisory vote of Student Representative is abstained. The motion carried in a roll call vote of seven yes, zero no.

Nora Jane Burns – Yes  
Madeline Hickman – Yes  
Charles Brower – Yes  
Frieda Nageak – Yes

Qaiyaan Harcharek – Yes  
Robyn Burke - Yes  
Nancy Rock - Yes

**CURRICULUM & INSTRUCTION RESTRUCTURING** is presented by Fadil Limani, Chief Financial Officer. This agenda item meets Strategic Plan 1.0 Academic Success, 2.0 Community Engagement, 3.0 Staff Success, 3.2 Homegrown Workforce, and 4.0 Financial & Operational Stewardship. The Curriculum and Instruction (C&I) Department oversees general education, core curriculum and response to intervention. The Department also provides support in the area of standards-based instruction to align with the Iñupiaq Learning Framework. During the SY18-19 the C&I Department absorbed two additional departments which included the Student Records due to budget reductions. Currently, the Student Records Division maintains all student related records of the School District including but not limited to enrollments, withdrawals, transfers, schedules, transcripts and etc. The Student Records division plays an integral part within the School District framework as it provides underlying support in many key functions of the School District such as the Baseline Student allocation funding with State of Alaska, Federal Impact Aid Funding, National School Lunch Program, and the E-Rate Funding from the Federal Communications Commission. The proposed structure is to eliminate the vacant Administrative Assistant position and place the Records Manager (filled) under the Manager Pay scale. Additionally, change the Data Specialist (filled) position to the Data Manager position and place the position under the Manager Pay scale. Currently, both of the Student Records positions are under the classified hourly pay scale. The current budget for the C&I Department, specifically for Central Office and Student Records is set for the following: Data Specialist-260 Days/full year with a salary of \$66,897.75, benefits of \$46,768.24 for a total of \$113,665.99. This is paid under the general fund in the amount of \$86,606.14 and under grant funds in the amount of \$27,059.85; Records Manager-260 Days/full year with a salary of \$74,150.10, benefits of \$62,698.28 for a total of \$136,848.38. This is paid under the general fund in the amount of \$136,848.38; Administrative Assistant-260 Days/full year with a salary of \$57,585.60, benefits of \$27,605.11 for a total of \$85,190.71. This is paid under the general fund in the amount of \$85,190.71. The overall total is \$335,705.08. The proposed budget for C&I Department, Student Records restructure will allow for the following: Records Manager-260 days/full year with a salary of \$100,157, benefits of \$63,098.91 for a total of \$163,255.91 paid out of the general fund; and Data Manager – 260 days/full year with a salary of \$100,157, benefits of \$63,098.91 for a total of \$163,255.91. This will be paid under the general fund in the amount of \$122,441.93 and \$40,813.98 in grant funds. The overall total is \$326,511.82. The estimated cost savings in restructuring the C&I Department, specifically Student Records division is \$9,193.26.

Charles Brower MOVED that the NSBSD Board of Education APPROVE the C&I Department, Student Records restructure and proposed budget revision. Robyn Burke SECONDED the motion. Discussion called. Question called. Advisory vote of Student Representative is yes. The motion carried in a roll call vote of seven yes, zero no.

Nora Jane Burns – Yes  
Madeline Hickman – Yes  
Charles Brower – Yes  
Frieda Nageak – Yes

Qaiyaan Harcharek – Yes  
Robyn Burke - Yes  
Nancy Rock - Yes

**NEW HIRE RECOMMENDATIONS** is presented by David Camp, Human Resources Director. According to Board Policy, new hires are accepted by the Superintendent and brought to the School Board for approval. For School Year 2021-2022 New Hire Teacher Recommendations under SB22-127 include: Charles Bosworth, 9<sup>th</sup>-12<sup>th</sup> grade Career Technical Education teacher at Ałak School in Wainwright; Tennessee Judkins, Director of Iñupiaq Education at Central Office Annex in Utqiagvik.

Robyn Burke MOVED that the NSBSD Board of Education APPROVE the recommendation for new hire contracts as presented in Memo Number SB22-127. Charles Brower Burns SECONDED the motion. Question called for UNANIMOUS CONSENT. No Objections. The motion carried UNANIMOUSLY.

**REHIRE TENURED CONTRACT RECOMMENDATIONS** is presented by David Camp, Human Resources Director. Under the Strategic Plan Goal, Human Resources works to improve the hiring and on-boarding process for all employees by incorporating elements from the human resources audit. According to Board Policy, recommendations for rehire are accepted by the Superintendent and brought to the School Board for approval. For the 2022-2023 School Year, the following tenured teachers are recommended for continuing contracts: Nancy Lump, Kindergarten teacher at Fred Ipalook Elementary School in Utqiagvik.

Charles Brower MOVED that the NSBSD Board of Education APPROVE the recommendation for continuing contracts as presented in Memo Number SB22-130. Nora Jane Burns SECONDED the motion. Question called for UNANIMOUS CONSENT. No Objections. The motion carried UNANIMOUSLY.

**REHIRE ADMINISTRATOR CONTRACT RECOMMENDATIONS** is presented by David Camp, Director of Human Resources. Under the Strategic Plan Goal, Human Resources works to improve the hiring and on-boarding process for all employees by incorporating elements from the human resources audit. According to Board Policy, recommendations for rehire are accepted by the Superintendent and brought to the School Board for approval. The superintendent is recommending the following school administrators for continuing contracts for the 2022-2023 school year. Rehire Tenured Principals and Assistant Principal recommendations are: David Jones, Principal at Fred Ipalook Elementary School in Utqiagvik; Tracy Mulvenon, Assistant Principal at Eben Hopson Middle School in Utqiagvik; and Charles Tenbroeck, Principal at Eben Hopson Middle School in Utqiagvik. Rehire Non-Tenured Principals and Assistant Principal recommendations are: Stanley Bolling, Principal at Ałak School in Wainwright; Mark Jenkins, Principal at Barrow High School in Utqiagvik; Regina Bellereide, Assistant Principal at Eben Hopson Middle School in Utqiagvik; Brent Hammer, Assistant Principal at Fred Ipalook Elementary School in Utqiagvik; Christopher Hanson, Principal at Harold Kaveolook School in Kaktovik; Cherilynn Tremarco, Principal at Nuiqsut Trapper School in Nuiqsut; William Schilbach, Principal at Tikiq School in Point Hope; and Paul Gilbert, Assistant Principal at Tikiq School in Point Hope. Rehire Administrator recommendations are: Mary Jane Geiser, Assistant Superintendent at Central Office in

Utqiagvik; Lori Roth, Director of Student Services at Central Office in Utqiagvik; Isabel Noble, Director of Curriculum & Instruction at Central Office in Utqiagvik.

Board discussion regarded: Fiscal Year 2022-2023 budget position review regarding administrators; Retention of teachers and administrators with educator shortage; and potential scheduling of special meeting on contract recommendations.

Robyn Burke MOVED to TABLE the Rehire Administrator Contract Recommendations. Qaiyaan Harcharek SECONDED the motion. Question called. Advisory vote of Student Representative is abstained. The motion failed in a roll call vote of four no, three yes.

Nora Jane Burns – Yes	Qaiyaan Harcharek – Yes
Madeline Hickman – No	Robyn Burke - Yes
Charles Brower – No	Nancy Rock - No
Frieda Nageak – No	

Charles Brower MOVED to ACCEPT the memo SB22-129. Frieda Nageak SECONDED the motion. Question called. The motion carried in a roll call vote of four yes, three no.

Nora Jane Burns – Yes	Qaiyaan Harcharek – No
Madeline Hickman – No	Robyn Burke - Yes
Charles Brower – Yes	Nancy Rock - No
Frieda Nageak – Yes	

**TYPE M CERTIFICATION REQUEST** is TABLED.

**INFORMATIONAL, ENROLLEMENT & ATTENDANCE** is presented by Liz Noble, Director of Curriculum & Instruction. This agenda item meets Strategic Plan 1.2 Engaged & Empowered by Learning – Attendance. The report includes: current student count from K3-12 by each school site and attendance percentage for November; and in comparison, the SY20-21 K3-12 Student Count. Sub-note, students are counted as present during red school status. Nunamiut School, ninety-five students at seventy-four point zero four percent attendance; Tikigaq School, two hundred fifty-five students at fifty-eight point sixty-eight percent attendance; Nuiqsut Trapper School, one hundred fifty-nine students at eighty-nine point twenty-seven percent attendance; Kali School, ninety-nine students at ninety-one point forty-four percent attendance; Ałak School, one hundred seventy-seven students at seventy-two point eighty seven percent attendance; Harold Kaveolook School, seventy-five students at eighty-eight point twelve percent attendance; Meade River School, seventy-four students at seventy-two percent attendance; Barrow High School, two-hundred seventy-eight students at eighty-three point eighty-eight percent attendance; Eben Hopson Middle School, two hundred fifty-five students at sixty-eight point forty-two percent attendance; Fred Ipalook Elementary School, five hundred twenty-two students at seventy-two point ninety percent attendance; and Kiita Learning Community, forty-three students at sixty-seven point twenty-seven percent attendance. Total current student count is two thousand thirty-two at seventy-six point twenty-six percent attendance. The School Year 20-21 Student count is as follows: Nunamiut School, ninety-five students; Tikigaq school, two hundred sixty-five students; Nuiqsut Trapper School, one hundred sixty-four students; Kali School, one hundred eleven students; Ałak School, one hundred seventy-six students; Harold Kaveolook School, sixty-eight students; Meade River School, eighty-two students; Barrow High School, two hundred eighty-four students; Eben Hopson Middle School, two hundred fifty-two students; Fred Ipalook Elementary School, five hundred eighty students; and Kiita Learning Community, twenty-nine

students. Qargi Academy, eighteen students. Total Student Count for School Year 20-21 is two thousand one hundred twenty-four.

Board Member Frieda Nageak requested a report of incentive programs at each site regarding perfect attendance.

**PUBLIC COMMENTS:** No comments were received.

**SCHOOL BOARD COMMENTS:** Board member Robyn Burke commented on the joint legislative committee meeting with Northwest Arctic Borough School District held January 24, 2022 with follow-up collaboration during the legislative fly-in on February 11-14; Quadrilateral meeting outcome regarding student success and communication between organizations. Student Representative Magdelina Stringer commented on the importance of student input and communication of their social and emotional health. Board member Qaiyaan Harcharek commented on the Quadrilateral meeting with the North Slope Borough, Ilisagvik College, and Inupiat Community of the Arctic Slope; and highlighted the District received the 6.3 million previously withheld. Board member Frieda Nageak highlighted the School Connectedness Survey on Social and Emotional health survey being distributed to the schools for student and parent input. Board member Madeline Hickman commented on urging parents to encourage students to attend college or career opportunities; and improving communication in villages utilizing VHF.

Board member Frieda Nageak requested the presentation regarding the food service in the Nutrition Committee on January 24, 2022. Board member Qaiyaan Harcharek requested the recording of the Quadrilateral meeting.

**DATE & TIME OF NEXT MEETING:** Thursday-Friday, February 17-18, 2022 Budget Hearings is postponed. March 3, 2022 Work Session & Regular Meeting in Utqiagvik, AK at the Archie K. Brower Conference Room / ZOOM Video Communications.

**ADJOURNED AT 6:02 P.M.** Madeline Hickman MOVED to ADJOURN. Nora Jane Burns SECONDED the motion. The meeting stands adjourned.

Respectfully submitted for the March 3, 2022 Regular Meeting:

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Chelsie Overby, Board Secretary

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Nancy Rock, Board President

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Robyn Burke, Board Clerk