

GRESHAM-BARLOW SCHOOL DISTRICT NO. 10 JT.

Board Policy Review Committee Meeting Minutes

April 18, 2025

The Gresham-Barlow Policy Review Committee held a meeting on Friday, April 18, 2025, in the Small Conference Room of the Gresham-Barlow School District, 1331 NW Eastman Parkway, Gresham, Oregon. The meeting was convened at 8:04 a.m. The opportunity for virtual attendance via Zoom was provided for this meeting.

Policy Review Committee members in attendance were Board of Directors members Kris Howatt and Mayra Gómez. District administration in attendance included Deputy Superintendent Tracy Klinger. Other district staff in attendance included Sarah Avery and Cindy Lopez-Flores.

The following policies were reviewed at the meeting:

Policy	Title
DJC (<i>Delete and Re-Adopt</i>)	Bidding Requirements
DJCA (<i>Delete</i>)	Personal Service Contracts
FF	Naming of New Facilities
IKF	Graduation Requirements
JEA	Compulsory Attendance
JEA-AR	Compulsory Attendance Notices and Citations
JHCA/JHCB	Immunization and School Sports Participation

Chair Howatt called the meeting to order and introduced the policies they will go over. She noted that this group is an advisory committee that makes recommendations to the board.

Policy DJC – Bidding Requirements (*Delete and Re-Adopt*) and Policy DJCA – Personal Service Contracts (*Delete*)

The committee reviewed Policy DJC that is being recommended for deletion, the new Policy DJC recommended for adoption, and Policy DJCA also recommended for deletion. Dr. Klinger shared that their strategy for the policies being deleted and re-adopted is to look at the proposed revisions and be sure it covers what is needed. She reviewed the highlighted yellow portion on the proposed Policy DJC noting that it refers to the Local Contract Review board. Dr. Klinger pointed out that there are brackets on page 6 that they would want to include. This is not a chance in practice, and they have a procurement chart they use. These

policies were reviewed by the finance director who advocated that they adopt these new thresholds. They will move all three of these policies forward to the next work session.

Policy IKF – Graduation Requirements

Dr. Klinger shared that the main thing surfacing with this policy is the certificate of attendance piece because it needs to be changed in Synergy. Students that receive this certificate tend to be those who are more highly impacted with more severe health issues. The group reviewed the definitions for the different types of diplomas.

There was discussion around how this information is shared with students. Dr. Klinger noted that a lot of information is shared during the IEP process, and student support services has a brochure of options. New students coming in would either be evaluated, or the district would get information from the student’s previous school.

Dr. Klinger noted that the other layer of this policy is around requirements. For the credits on page two it adds the new requirements of a half credit for personal finance and a half credit for career pathways. Staff had suggested a chart for the credits to make it clearer. The group was given a chart to review as an example. They didn’t feel that the chart needed to be added to the policy because the policy includes that information. There was discussion around how graduation and credit information is communicated to families.

The committee discussed the Essential Skills bracketed portion of the policy. It was noted that a refresher training in this for parents would be helpful. Committee members want to make sure teachers are aware it is coming up so it doesn’t catch them off guard. The group opted to leave the Essential Skills bracket, and will use “will allow” in the first sentence. For essential skills appeal they will use the language “establish an appeal process.” There was discussion around the bracketed language on pages eight and nine, and Dr. Klinger noted that she will need to check with high school staff to confirm how that is handled. There was also discussion around excused and unexcused absences. They will bring this policy back to the next committee meeting for further review.

Policy JEA – Compulsory Attendance and Policy JEA-AR – Compulsory Attendance Notices and Citations

Committee members asked if the district gives citations. Dr. Klinger shared that they haven’t done that for years. She shared staff feedback on wording for the policy that is used in Portland Public Schools. They discussed changing the word control to parent or guardian. Committee members asked if they have attendance monitors. Dr. Klinger shared that they have liaisons that do work around attendance, but they don’t have people reporting violations.

Director Howatt left the meeting at 8:59 a.m.

There was further discussion around citations. While the district hasn't given citations for many years, the law in ORS says they could give a citation. Committee members noted they would not be in favor of giving citations. Since "citations" is listed in brackets for the AR title, they would recommend taking it out of the title. The policy looks alright, but they would like to revisit the AR. It says they can consult with their ESD to see who is issuing citations, it at all. Dr. Klinger doesn't believe the local districts are doing this. They will bring both the policy and AR back to the next committee meeting for further discussion.

Policy JHCA/JHCB – Immunization and School Sports Participation

Committee members opted to keep the bracketed language of "as directed" in the middle of page one. This policy will move forward to the next work session.

Policy FF – Naming of New Facilities

This policy was requested by board members for review. Dr. Klinger shared that there isn't consistency around the naming of spaces. Buildings can only be named after people that are deceased, but building spaces (libraries, fields, counseling offices) have been named after people still living. There is also concern around how long a space is named that space. For instance, the North Gresham Elementary School library was dedicated to someone, but when the old school was torn down and the new school was built that library didn't exist anymore.

The committee noted that this might need to be a bigger conversation with the board as a whole. They would like to discuss buildings, spaces, and for how long the names stay. They also want to discussed whether spaces should be names after living or deceased individuals. This will move forward to a work session for full board discussion.

The next meeting of the Policy Review Committee is scheduled for May 16, 2025 at 8:00 a.m.

The meeting was adjourned at 9:15 a.m.

Submitted by: Sarah Avery