Meeting Type	**Regular - Business**	Meeting Date	**2/23/26**

Policy Reference:	**CH(Local)**

Related Board Goal: *Select a Goal(s) or type in specific Goals*	**Goals 1 - 5**

Recommendation:	**Approve as Submitted**
Justification:	**Consideration and Possible Approval of Microsoft 365 Software. Microsoft 365 Software is a productivity suite that can help increase your organization's efficiency and collaboration. It provides access to a suite of applications, including Word, Excel, PowerPoint, and Outlook, as well as advanced security features such as threat protection, device management, and data protection.**

Funding	Cost:	N/A		**$83,473.90**
	Funding Source:			**199-53-6396-99-739-0-39**
	Currently Budgeted			**YES**

Vendor	**SHI**

Does this item require a Competitive Bid?	N/A ✔
Purchasing Mechanism	**DIR-CPO-5237**
Contract Term	
Finance Department Review By:	N/A
Purchasing Manager: Michael G. Smith	Digitally signed by Michael G. Smith Date: 2026.02.04 13:09:31 -06'00'
Comptroller Signature: Bessye Adams	Digitally signed by Bessye Adams Date: 2026.01.30 17:23:07 -06'00'

Name	**Michael White**	Title	**Director of Information Technology**
Department	**Technology**	Phone#	**972-274-8212 x8810**

Legal Review	**N/A**	Date	
Department Review	**Michael White Jr.** Digitally signed by Michael White Jr. Date: 2026.01.30 17:02:49 -06'00'		
District Approval			