

**MINUTES
BOARD OF EDUCATION
Livonia Public Schools
15125 Farmington Road
Organization Meeting
July 18, 2011**

Lynda Scheel convened the meeting at 6:32 p.m. in the Board Room, 15125 Farmington Road, Livonia.

Members Present: Colleen Burton, Rob Freeman, Mark Johnson, Gregory Oke, Lynda Scheel

Members Absent: Patrice Mang, Randy Roulier

Audience Communications: None

Extension of Terms for Officers It was moved by Mr. Oke and supported by Ms. Burton that the Board of Education of the Livonia Public Schools School District approve the extension of terms for current officers – Lynda Scheel, President; Colleen Burton, Vice President; Robert Freeman, Secretary; and Lisa Abbey, Treasurer – to December 31, 2011.

Ayes: Burton, Freeman, Johnson, Oke, Scheel
Nays: None

Adoption of 2011-2012 Bylaws to Establish Meeting Dates and Other Procedures: It was moved by Mr. Johnson and supported by Mr. Freeman that the Board of Education of the Livonia Public Schools School District adopt the following bylaws to establish 2011-2012 meeting dates, procedures for the calling and posting of Board meetings, and authorization to sign contracts and legal documents for the Board.

**SCHEDULE OF MEETINGS OF THE BOARD OF EDUCATION
LIVONIA PUBLIC SCHOOLS SCHOOL DISTRICT
2011-2012**

Regular meetings of the Board of Education of the Livonia Public Schools School District shall be held at 7:00 p.m. on Mondays (except where noted), in the Board of Education offices, 15125 Farmington Road, Livonia, Michigan, 734-744-2500, on the following dates:

July 18, 2011	August 15, 2011	September 19, 2011	October 17, 2011
November 21, 2011	December 5, 2011	January 17, 2012 (Tuesday)	February 27, 2012
March 19, 2012	April 16, 2012	May 7, 2012	June 4 & 18, 2012

There are two regular meetings in June in order to cover all end-of-the-year school business. The Board regularly holds Committee and Subcommittee meetings throughout the year. Additional Special Meetings and/or Board Workshops may also be scheduled as needed.

Special meetings of the Board of Education may be called by the President of the Board, or any two members thereof, by serving on the other members a written notice of the day, time, location and purpose of such meetings. Service of the notices shall be made in accordance with Board Policy BCAC and with the provisions of P.A. 267 and the General School Laws of the State of Michigan, and may be made by a member of the Board or any employee of the Board.

The Secretary of the Board shall cause public notice to be given of all meetings of the Board of Education in accordance with the Michigan Open Meetings Act.

Proposed minutes of Board meetings will be available for public inspection during regular business hours at the Board of Education offices, 15125 Farmington Road, Livonia, Michigan, not more than eight business days after the date of each meeting, and approved minutes of each meeting will be on the LPS Web site and available for public inspection during regular business hours at the same location not more than five business days after the meeting at which the minutes are approved.

The President and/or Secretary of the Board shall be authorized to sign all contracts and legal documents on behalf of the Board of Education following approval by resolution of the Board, unless the Board specifically designates other members of the Board or administration in its resolution to approve the contract or legal document.

Ayes: Burton, Freeman, Johnson, Oke, Scheel

Nays: None

**Designation of
2011-2012 Bank
Depositories:**

It was moved by Ms. Burton and supported by Mr. Oke that the Board of Education of the Livonia Public Schools School District adopt the following resolution designating JP Morgan Chase Bank and Bank of America as depositories for the school district during the 2011-2012 school year.

**RESOLUTION OF BOARD OF EDUCATION
of
Livonia Public Schools School District**

RESOLVED: That the JPMorgan Chase Bank and Bank of America as designated depositories of this School District be and hereby are requested, authorized, and directed to honor checks, drafts, or other orders for the payment of money drawn in the name of this School District against the following accounts:

JPMorgan Chase Bank - Branch 41

- 950-60 General Fund
- 4578-86 General Fund
- 154-31 Payroll
- 3633151-24 Food Service
- 7013323-48 General Fund Flexible Spending Account
- 790007488 Food Service Merchant Account

Bank of America

- 6470-13095-3 Community Education Deposit Account MC/VISA

When bearing or purporting to bear the facsimile signature of Randy A. Liepa and Lisa Abbey or the manual signature of Randy A. Liepa or Lisa Abbey.

RESOLUTION OF BOARD OF EDUCATION
of
Livonia Public Schools School District

I, _____, Secretary of the Board of Education of the School District of the City of Livonia, State of Michigan, do hereby certify that at a meeting of the Board of Education of said School District duly held on the 18th day of July, 2011, the following resolution was adopted and is now in full force and effect.

RESOLVED, that the JPMorgan Chase Bank, N.A. and Bank of America as designated depositories of this School District be and hereby are requested, authorized, and directed to honor checks, drafts or other orders for the payment of money drawn in the name of this School District against the following accounts:

JPMorgan Chase Bank, N.A. - Branch 41	
950-60	General Fund
4578-86	General Fund
154-31	Payroll
3633151-24	Food Services
7013323-48	General Fund Flexible Spending Account
790007488	Food Service Merchant Account

Bank of America	
6470-13095-3	Community Education Deposit Account MC/VISA

when bearing or purporting to bear the facsimile signature of Randy A. Liepa and Lisa Abbey or the manual signature of Randy A. Liepa or Lisa Abbey.

JPMorgan Chase Bank, N.A. and Bank of America shall be entitled to honor and charge the appropriate account for such checks, drafts, and other orders regardless of whom or by what means any such actual or purported facsimile signature may have been affixed thereto if the same resembles the facsimile specimen duly certified to JPMorgan Chase Bank, N.A. by the Secretary of this School District.

Furthermore, that the Board of Education authorize the Livonia Public Schools to utilize the Michigan School District Liquid Asset Fund Plus, JPMorgan Chase Bank, N.A., Comerica, Smith Barney, Bank of America, Fifth Third Securities, Charter One Bank, and Independent Bank Corporation for investment purposes within the guidelines established by state law and Board policy as it relates to investing excess funds.

IN WITNESS THEREOF, I have hereunto set my hand this 18th day of July, 2011.

Board of Education Secretary

Ayes: Burton, Freeman, Johnson, Oke, Scheel
Nays: None

**Appointment of
Investment
Officer:**

It was moved by Mr. Freeman and supported by Mr. Johnson that the Board of Education of the Livonia Public Schools School District name the Superintendent or his designee as the Investment Officer in conjunction with the District's Investment Policy for the 2011-2012 school year.

LIVONIA PUBLIC SCHOOLS
BOARD RESOLUTION

At the organizational meeting of the Board of Education of **LIVONIA PUBLIC SCHOOLS** ("District") was held at 15125 Farmington Rd, Livonia, Michigan on July 18, 2011 at 6:30 p.m.

The meeting was called to order by Board _____.

Present:

Absent:

The following preamble and resolution was offered by Trustee _____ and supported by Trustee _____:

WHEREAS, the Board of Education has adopted an Investment Policy setting forth investment objectives for the management of public funds entrusted to the District, in order to safeguard funds on behalf of the District, to assure availability of operating and capital funds when needed and to provide an investment return that is competitive with comparable funds and financial market indices; and

WHEREAS, within the Investment Policy, the Board has determined and mandated that an Investment Officer shall be appointed to oversee the day-to-day management of the District investments, which shall include responsibility for transferring appropriate funds to affect investment transactions and for the investment of operating funds, operating reserve funds and bond proceeds, consistent with this policy and actions of the Board; and

WHEREAS, by this resolution, the Board desires to make selection of its Investment Officer for the year 2011-2012.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Board hereby appoints the Superintendent of Livonia Public Schools as Investment Officer of the District, or, in the alternative, such designated and delegated individual, who is an employee of the District, as the Superintendent shall from time to time deem appropriate to assume the duties of Investment Officer as enumerated in the District Investment Policy; provided, however, in the event that the Superintendent shall desire to designate an outside investment advisor to perform the duties of the Investment Officer, the individual or firm so nominated shall be approved first by the Board of Education and shall be registered under the Investment Advisor's Act of 1940.

2. The appointment of Investment Officer is hereby made, deemed effective July 1, 2011 through June 30, 2012.

All resolutions and parts of resolutions insofar as they conflict with the provisions of this Resolution shall be and are hereby rescinded.

Ayes: _____

Nays: _____

Resolution declared adopted.

Robert J. Freeman, Secretary

The undersigned duly qualified and acting Secretary of the Board of Education of Livonia Public Schools, certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Education at the organizational meeting held on July 18, 2011, the original of which

resolution is a part of the Boards' minutes and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended

Board of Education Secretary

Ayes: Burton, Freeman, Johnson, Oke, Scheel
Nays: None

Appointment of a Staff Member to Administer School Elections:

It was moved by Mr. Oke and supported by Mr. Freeman that the Board of Education acknowledge the appointment of **Lisa Abbey** as the staff member in charge of school elections for the 2011-2012 school year. This appointment is made by the Board Secretary with formal acknowledgment by the Board of Education.

Ayes: Burton, Freeman, Johnson, Oke, Scheel
Nays: None

Designation of Superintendent to be in Charge of Posting Meeting Notices:

It was moved by Mr. Johnson and supported by Mr. Freeman that the Board of Education acknowledge the appointment of **Dr. Randy A. Liepa** as the administrator in charge of posting meeting notices. This appointment is made by the Board Secretary with formal acknowledgment by the Board of Education.

Ayes: Burton, Freeman, Johnson, Oke, Scheel
Nays: None

Designation of Director and Alternate Director for MAISL Insurance Pool

It was moved by Ms. Burton and supported by Mr. Johnson that the Board of Education of the Livonia Public Schools School District ask that Lisa Abbey be named Director and Laurie Spadoni be named Alternate Director to the MAISL (Metropolitan Association for Improved School Legislation) Joint Risk Management Pool.

DESIGNATION OF DIRECTOR & ALTERNATE DIRECTOR FOR MAISL INSURANCE POOL RESOLUTION

Move that the Board of Education of the Livonia Public Schools School District ask that Lisa Abbey continue as DIRECTOR and Laurie Spadoni be named ALTERNATE DIRECTOR to the MAISL (Metropolitan Association for Improved School Legislation) Joint Risk Management Pool.

Vote: Ayes: _____
Nays: _____

I, Robert J. Freeman, Secretary of the Board of Education of the Livonia Public Schools School District, hereby attest that the above is a true copy of the motion adopted by the Board of Education meeting July 18, 2011.

Robert J. Freeman, Secretary
Livonia Board of Education

Ayes: Burton, Freeman, Johnson, Oke, Scheel
Nays: None

Adjournment: It was moved by Ms. Burton and supported by Mr. Freeman that the Organization Meeting of **July 18, 2011** be adjourned.

Ayes: Burton, Freeman, Johnson, Oke, Scheel
Nays: None

President Scheel adjourned the meeting at 6:44 p.m.

Off/Supt/jw