



Lamar CISD

Board Agenda Item Overview

Meeting Date: May 20, 2025

Meeting Type: Regular

Item Category: Action Item

Primary Contact: Dr. Roosevelt Nivens

Presenter(s)/Add'l Contact(s): Jill Ludwig, CPA, RTSBA

Item Name: CONSIDER AUTHORIZATION TO USE CURRENT FACSIMILE PLATES

Item Summary: In accordance with Board Policy CFF (Local), the Board of Trustees shall officially designate individuals to sign all checks. Their signatures are facsimile signatures. In addition, the Board has designated Jill Ludwig and Alphonso Bates to manually countersign all checks over a designated amount.

Recommendation: Administration recommends that the Board of Trustees waive Board Policy CFF (Local) which requires two signatures on each check drawn against internal accounts and allow one signature for the maximum of 90 days to allow Administration time to order new facsimile signature plates for the President of the Board, _____, and the Secretary of the Board, _____.

Policy Reference: CFF (Local)

Leadership Definition Alignment: Plan for Success

Strategic Plan Alignment: N/A

Currently Budgeted? ☐ Yes ☐ No ☒ No Budgetary Impact

Completion or Implementation Timeline: May/June 2025