



ALPENA COUNTY SHERIFF'S OFFICE

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DATE: Friday, July 8, 2022
TO: Personnel Committee
FROM: Jail Administrator Christina Bednarski
REF: Request for Transfer of Funds

Commissioners,

The Sheriff's Office is requesting funds to be transferred from the Corrections Officer Wage line item (101-351-702.008) to an additional line item for Full-Time Master Control Operator. Due to corrections being understaffed for an extended period of time, it appears this transfer would not impact the current budget. We are requesting \$43,000 to be transferred. This will cover the remainder of the year's wage for two Full-Time Master Control Operators.

It is difficult to find corrections officer candidates. By creating a full-time master control position, it may make finding employees less daunting. The master control position is critical to the operations of the jail, but is less physically demanding as well as less dangerous.

This position will also be intended for future corrections candidates. We have many applicants that are unsure what the job of corrections officer entails. Master control would be a way for candidates to see the job first hand without having to expose themselves to the dangers of corrections.

Training a master control operator has a significantly shorter timeline than that of a corrections officer. Our current training program for corrections officers takes sixteen weeks where master control can learn the job in as little as one week.

Since the master control position is paid at a lesser wage as well as less training requirements, it is more cost efficient.

The corrections union is aware of the potential this position offers and encourages the commissioners to consider this option. We are looking forward to the ability to fill vacancies quickly as opposed to straining staff with overtime when training new staff or searching for a suitable candidate.

Respectfully Submitted,

Christina Bednarski