

DIVISION 22 STANDARDS/EVIDENCE

Internal Tracking Tool for Lincoln County School District 2022-2023 School Year Compliance

Please Note: The rule summaries included below are high-level and do not outline all requirements spelled out in rule. To ensure an accurate assessment of the district's compliance, access the linked rule for details and specifics. All schools operating in an online or remote capacity should refer to the [Online and Remote Learning Guidance](#) to ensure alignment with current policy.

Rule Number & Title	Summary	Evidence that supports meeting requirements of the rule (policy, program, systems/process, etc.)	Notes	Compliance Status	Status Verified By:
<p>*New Rules/Requirements for reporting on the 2022-23 SY are highlighted in yellow</p> <p>**New Rules/Requirements for implementation in the 2023-24 SY are highlighted in blue</p>	<p>* <i>Changes and waivers for 2022-23 are in italics and highlighted in yellow</i></p> <p>**<i>Changes for 2023-24 are in italics and highlighted in blue</i></p>				
Teaching & Learning					
Curriculum & Instruction					
581-022-2030 District Curriculum	Outlines all required components of a district's planned K–12 instructional program.	School master schedules Instructional materials		Compliant	Katie Barrett / Aaron Belloni
581-022-2045-Prevention Education in Drugs and Alcohol	Requires a comprehensive plan for alcohol and drug abuse prevention program that emphasizes prevention strategies, availability of school/community resources, management of peer pressure, responsible decision-making, positive health choices. Includes staff training on referral procedures and staff responsibilities.	Instructional materials Counseling program		Compliant	Katie Barrett / Aaron Belloni

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581-022-2050 Human Sexuality Education	Districts must plan for and implement a K-12 comprehensive sexuality education program that meets the Health Education Standards, including providing instruction on child abuse prevention, healthy relationships, and healthy sexuality.	Instructional materials K-8 Support from nurses and counselors. Curriculum is in place for Secondary and is supported by District Nurses, as well as school counselors.		Compliant	Katie Barrett / Aaron Belloni
581-022-2055 Career Education	K-12 Career Education as part of Comprehensive School Counseling.	Overgrad. Campus visits. College and Career support in the Counseling Center. Graduation coaches. Aspire Programs		Compliant	Aaron Belloni
581-022-2060 Comprehensive School Counseling	Comprehensive district and school counseling program at each school based on Oregon's Framework for Comprehensive School Counseling Programs to support the academic, career, social-emotional and community involvement development of every student. Education and career plan and profile for all students in grades 7-12, that builds upon itself each year. Annual review of the district and each schools' comprehensive counseling program. ODE recommends that Superintendents meet with school counseling team or district team lead to determine compliance.	Plan is in place and is ongoing.		Compliant	Susan Van Liew
*581-022-2263 Physical Education Requirements	Grade level time requirements for PE instruction. K-8 students shall receive PE instruction throughout the entire school year.	PE in specials rotation with additional staff added to	Corrections already in place	Non - Compliant	Katie Barrett

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	<ul style="list-style-type: none"> K-5 requirement: 150 minutes/week (4 day week = 120 minutes). <i>*6-8 requirement for 2022-23 SY: 225 minutes/week (4 day week = 180 minutes).</i> 	some schools to ensure 150 min K-5 in all schools.	for 23-24 school year to have K-8 in compliance for the year.		and Aaron Belloni
581-022-2320 Required Instructional Time	Requirements for instructional time in grades K-12: Grade 12 — 966 hours; Grades 9–11 — 990 hours; and Grades K–8 — 900 hours. For specific information related to instructional time requirements for online and remote learning models, refer to the Online and Remote Learning Guidance .	Elementary School Schedules Secondary Schedules		Compliant	Katie Barrett Majalise Tolan
581-022-2340 Media Programs	Provides guidelines for a cohesive K-12 media program, including expectations around facilities and materials, staffing, program development, instructional goals, and program maintenance. Staffing Guidelines: at minimum, a district must employ a classified employee to oversee and maintain the media program at each school site. Ideally, the district would have a certificated media specialist overseeing the program. If a certificated media specialist is not employed by the district, the district may consult with Jennifer Maurer, the School Library Consultant at the State Library of Oregon, and should either consult with the local ESD, or a local public librarian to assist with program development, implementation, and maintenance.	District Media Specialist meets with classified Media Assistants in each school on a bi-weekly basis, plus 4 full day PD events for library staff. Data is reviewed with school and district admins annually. Media Center upgrades happening in the secondary schools.	The District Librarian is using an emergency license while she earns her degree for this requirement.	Compliant	Bryan Freschi

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*581-022-2500 Programs and Services for TAG Students	Written plan required. Must include identification process, services, district philosophy and goals, description of nature of services to meet goals, and evaluation plan. Student plans must address level and rate of learning. Other rule requirements defined. <i>Revised standard adopted in 2022 (SB 486). *New for 2022-23 SY: Districts shall post current TAG plan on the district website and have it available on request. Districts shall update ODE annually with district TAG contact information. Parents and students have the right to discuss the TAG plan. Updated TAG plans were due to ODE by May 1, 2023.</i>	Current TAG Plan submitted May of 2023 to ODE and linked on websites		Compliant	Carol Stock
Instructional Materials					
581-022-2350 Independent Adoptions of Instructional Materials	Requirements for conducting an independent adoption of instructional materials. Districts that use digital content as core curriculum for a course of study or any part thereof must complete an independent adoption of the digital instructional materials.	No curriculum adopted in the 22-23 school year		Compliant	Katie Barrett
581-022-2355 Instructional Materials Adoption	Districts must follow the adoption cycle established by the State Board of Education and provide free and appropriate instructional materials that meet the NIMAS guidelines.	ODE approved adoption cycle plan K-12		Compliant	Katie Barrett
581-022-2360 Postponement of	Postponement of instructional materials adoption, based on the state adoption cycle, requires an	Application plan in place		Compliant	Katie Barrett

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Purchase of State-Adopted Instructional Materials	application to the State.				
Assessment & Reporting					
581-022-2100 Administration of State Assessments	Definitions and policies related to Test Administration.	The district has a district test coordinator and follows the assessment admin guide (TAM) and the Oregon accessibility manual		Compliant	Vince Dye
581-022-2110 Exception of Students with Disabilities from State Assessments	Applies to students with disabilities with an IEP or a Section 504 plan. States that a public entity cannot exempt a student from state testing, unless the parent has made a request for exemption.	A review of the Oregon State Assessment System would show that we have set the exemptions that are possible controlled via that ODE assessment management site.		Compliant	Vince Dye
581-022-2115 Assessment of Essential Skills	<p><i>*Waiver – Assessment of Essential Skills graduation requirement for class of 2023 and 2024. See section (22) of the rule.</i></p> <p>Section 2: Local Performance Assessment requirement is not waived.</p> <p>Policies governing the Assessment of Essential Skills, including diploma requirements and local</p>	<p>Work samples completed in grades 3-6 according to state guidelines using scoring guides. Scores entered into gradebook</p> <p>Secondary provides work samples with state scoring</p>		Compliant	Katie Barrett / Aaron Belloni

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	performance assessments. One worksample per grade must be provided to students in grades 3-8 and one offered in high school, using Official State Scoring Guides, in the following areas: writing, speaking, math problem-solving, and scientific inquiry; or, comparable measure adopted by the district. Also defines Assessment of Essential Skills Review Panel (AESRP) policies/practices.	guides. Work sample bank is used.			
581-022-2120 Essential Skill Assessments for English Language Learners	Districts must adopt a policy delineating whether a student may demonstrate proficiency in the student's language of origin.	Policy IKF		Compliant	Katie Barrett
581-022-2130 Community Informed Information Gathering Process at Kindergarten	Volunteer school districts will pilot a Family Conversation where an educator and family meet at the start of kindergarten. The ultimate goal is to begin the process of developing meaningful relationships between educators and families while also collecting information about children's experiences prior to kindergarten to address programs and policy at all levels. <i>*Districts will not be required to report on this rule until the pilot has concluded and the new Community Informed Information Gathering Process is being implemented statewide.</i>			n/a - no requirements for districts at this time	
581-022-2270 Individual Student Assessment.	Includes requirements for proficiency-based instruction and assessment, grading systems, and annual reports on student progress.	Grade reports, transcripts, iReady assessment data, Acadience data, staff PLCs,		Compliant	Katie Barrett Aaron Belloni

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<p>Recordkeeping and Reporting</p>		<p>family conferences</p>			
<p>581-022-2445 Universal Screenings for Risk Factors of Dyslexia</p>	<p>School districts must universally screen for risk factors of dyslexia in kindergarten, and for students entering Oregon schools for the first time in first grade, using a screening test that is on the Department's approved list. Districts may select a tool not on the approved list through a petition process outlined in the rule.</p>	<p>Acadience Universal screener including RAN conducted fall, winter, spring. Intervention and progress monitoring for students at risk</p>		<p>Compliant</p>	<p>Katie Barrett</p>
Program & Service Requirements					
<p>581-022-2315 Special Education for Children with Disabilities</p>	<p>Mandates a district provide an educational program to serve eligible students with disabilities in accordance with all applicable OARs.</p>	<p>Special education programs are staffed and implemented in each district school and sponsored charter.</p>		<p>Compliant</p>	<p>Carol Stock</p>
<p>*581-022-2325 Identification of Academically Talented and Intellectually Gifted Students</p>	<p>Guidelines for TAG identification.</p> <p>Revised standard adopted in 2022.</p> <p><i>*New for 2022-23 SY: Person who is responsible for identification must be trained.</i></p>	<p>TAG identification methods revised to meet revised OAR May of 2023</p>		<p>Compliant</p>	<p>Carol Stock</p>
<p>581-022-2330 Rights of Parents of TAG Students</p>	<p>Parent right to notification at time of identification regarding services and programs offered, opportunity to provide input on their child's plan. Parents may opt their student out at any time.</p>	<p>TAG Parent Rights are provided to parent upon eligibility</p>		<p>Compliant</p>	<p>Carol Stock</p>

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581-022-2505 Alternative Education Programs	Policies and procedures relative to alternative education programs.				
High School Diploma					
581-022-2000 Diploma Requirements	All requirements for a standard diploma.	LCSD Board Policy with graduation requirements. Transcripts. Policy: IKF		Compliant	Aaron Belloni
581-022-2005 Veterans Diploma	Basic information regarding the requirement to offer Veterans Diploma.	Veteran would be in contact with local high school principal and registrar. Policy: IKF		Compliant	Aaron Belloni
581-022-2010 Modified Diploma	All requirements for the Modified Diploma.	LCSD Board Policy: IKF		Compliant	Aaron Belloni
581-022-2015 Extended Diploma	All requirements for the Extended Diploma.	LCSD Board Policy: IKF		Compliant	Aaron Belloni
581-022-2020 Alternative Certificate	All requirements for the Alternative Certificate.	LCSD Board Policy: IKF		Compliant	Aaron Belloni
581-022-2025 Credit Options	Elective or content credit may be earned based on mastery of recognized standards, competencies and skills.	Proficiency earned credit by project or portfolio or work experience.		Compliant	Aaron Belloni
Health & Safety					

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Policies & Practices					
581-022-2205 Policies on Reporting of Child Abuse	<p>School Boards must adopt policies on Child Abuse Reporting. Outlines all requirements that the policy must include.</p>	<p>Policy is adopted.</p>		<p>Compliant</p>	<p>Susan Van Liew</p>
<p>**581-022-2220 Health Services</p>	<p>Policies/practices that govern district health, including: school nurses services, prevention of communicable disease, availability of health rooms/space, vision and hearing screenings, health records, staff CPR training requirements, medically fragile student services, medication administration, and medical emergency response for each building.</p> <p>**New requirements were adopted by the State Board on June 15, 2023. More detailed information about the changes will be forthcoming. Districts will report on compliance with the new requirements in November 2024.</p>	<p>Communicable disease plan is complete.</p>		<p>Compliant</p>	<p>Susan Van Liew & Sandy Mummey</p>
<p>581-022-2307 Educational Equity Advisory Committees</p> <p>D22 reporting for the 2022-23 SY is only required for school districts with an average daily membership (ADM) of 10,000 or more.</p>	<p>Requires that districts establish a committee composed of parents, employees, students and community members to be selected by the school board and superintendent; outlines guidelines for member selection and the duties of the committee.</p> <p>For school districts with an average daily membership (ADM) of less than 10,000, the school district is required to first convene an educational equity advisory committee by September 15, 2025.</p>			<p>NA until 2025</p>	

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581-022-2310 Equal Education Opportunities	Policies regarding Equal Opportunity and prohibition of harassment, intimidation, bullying, and cyberbullying				
581-022-2312 Every Student Belongs	Requires adoption of a policy that (among other things) prohibits the use or display of hate symbols, establishes procedures for addressing bias incidents. Districts that sponsor public charter schools are also assuring their charter schools have adopted the appropriate policy.	LCSD Board Policy: ACB		Compliant	Susan Van Liew & Natalia Aguilar
581-022-2345 Auxiliary Services	Compliance with statute and rules regarding transportation, food, custodial, facilities, equipment and materials services.	LCSD Board Policies EEA, EEAB, EEAC, EEACC, EEACCA, EEACD, EEACE, EEAE, EFA, EFAA, EFAA-AR, EFD, EFD-AR, Section F Food, Custodial & Transportation Contracts & Audits, Budgets & Financials.		Compliant	Kim Cusick and Rich Belloni
Plans & Reports					
* 581-022-0107 Operational Plans for the 2022-23 School Year	COVID-19 Management Plan: School districts and public charter schools must periodically submit to the Department a plan for operation during the 2022-23 school year. The plan must be submitted on a timeline to be determined by the Department and on a form provided by the Department.	Plans are complete and online at each school and the district website. Plans have been submitted to ODE.		Compliant	Susan Van Liew

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581-022-2223 Healthy and Safe Schools Plan	Regulations for establishing and updating HASS Plans, annual statements/final test results re: lead in water tested as per ODE schedule outlined in the HASS plan.	Scheduled followed by facilities and maintenance staff.		Compliant	Rich Belloni
581-022-2225 Emergency Plans and Safety Programs	Requirements for Emergency and Safety Plan, which includes staff and student safety training. Procedure for Accident Reports. Required drills for fire, earthquake, lockdown, lockout, shelter in place, and evacuation.	Plans are complete. There is a process developed for tracking drills and ensuring training has occurred.	Plans with pertinent information are posted in each classroom across the district.	Compliant	Susan Van Liew
581-022-2230 Asbestos Management Plans	Asbestos Management Plan requirements. Training requirement for custodial and maintenance staff-OSHA.	Plan outlined and maintained by facilities and maintenance.		Compliant	Rich Belloni
581-022-2267 Annual Report on Restraint and Seclusion	Public education programs must submit an annual report completed via the ODE Restraint and Seclusion Incidents Data Collection and the ODE Seclusion Rooms Data Collection. Reports must be available at the local level, including on the district website.	Submitted annually by administrative assistant to SPED Director and posted to website		Compliant	Carol Stock
581-022-2510 Suicide Prevention Plan	Requires adoption of a policy and plan for suicide prevention for students in K-12. The plan must include: <ol style="list-style-type: none"> 1. Procedures for prevention, intervention, postvention, and reentry into school after an event. 2. Identified school/district designee and 	Policy is adopted. A plan has been created as part of the comprehensive school counseling plan.		Compliant	Susan Van Liew

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	flowchart for referrals 3. Procedure to request a review of response. 4. Equity and racial equity centered procedures to support youth who are at high risk of suicide, specifically youth from historically and currently underserved communities 5. Staff training plan in suicide prevention 6. Plans must be publicly available and posted on district website.				
Athletics & Interscholastic Activities					
581-022-2210 Anabolic Steroids and Performance Enhancing Substances	Includes training requirements for coaches and athletic directors and utilization of evidence-based programs, e.g. ATLAS and ATHENA.	Per OSAA regulations for training of coaches and AD's this requirement is fulfilled as scheduled.		Compliant	Susan Van Liew
581-022-2215 Safety of School Sports–Concussions	Definitions and policies for athletic participation, including training requirements.			Compliant	Susan Van Liew
* 581-022-2308 Agreements Entered Into with Voluntary Organizations	New rule in 2022-23: Requires adoption of a policy governing participation in a voluntary organization that administers interscholastic activities. Voluntary organization must adopt and implement policies prohibiting discrimination, maintain a complaint process with sanctions, and administer an annual survey.	Discussed with ODE for clarification.		Compliant	Majalise Tolan
District Performance & Accountability					

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581-022-2250 District Improvement Plan	Definitions and guidelines for requirements for district CIP. Must be done once every 4 years, unless there are substantial changes, which are defined in the Standard. Community input and evaluation of the plan are critical components.	District Implementation Team meets to review CIP every four years. Community input is gathered annually through Site Councils, surveys, board reports, etc.		Compliant	Majalise Tolan
581-022-2255 School and District Performance Report Criteria	Definitions and required components of state, district and school report cards, based on identified performance standards. School districts must make a copy of the state provided district and school report available to parent(s) or guardian(s) by 1/15. They may be mailed, sent electronically, or posted on the school or district website.	We place the reports on the school and district websites and make available at the school and district.		Compliant	Vince Dye
581-022-2260- Records and Reports	Requirements for filing state records and reports; maintaining student records and policy for Student Activity Funds.	Business Office Handbook - Student Body Accounts. District has an administrator responsible for state accountability reporting student records management		Student Activity Funds Compliant and Record Keeping Compliant	Kim Cusick and Vince Dye
581-022-2265 Report on PE Data	Provide data to ODE annually on PE minutes, physical capacity and facilities. <i>*Note for the 22-23 SY: These collections are suspended from July 1, 2022 through June 30,</i>			Suspended for the 2022-23 SY	

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	2023.				
581-022-2300 Standardization	Outlines methods of verifying compliance with Division 22 standards.	Compliant process for verification of status on standards.		Compliant Process	Majalise Tolan
581-022-2305 District Assurances of Compliance with Public School Standards	Requirements for annual Division 22 Standards assurances process: make report to board in September or October, report to ODE by November 15, post community report on district website.			Compliant	Majalise Tolan and Susan Schytem a
581-022-2370 Complaint Procedures	Each district must have a written complaint policy describing the process; must be linked on website.				
Human Resources/Staffing					
581-022-2335 Daily Class Size	Must maintain class sizes that promote effective practices consistent with expected outcomes.	Class size committee 9/30/2022 Class size committee 2/15/2023		Complaint	Tiana DeVries
581-022-2400 Personnel	All teachers, specialists and administrators employed must be licensed	Policy: GCA 9/5/2022		Complaint	Tiana DeVries
581-022-2405 Personnel Policies	District must adopt personnel policies that include: Affirmative action, staff development, Equal Employment Opportunity, Evaluation Procedures,	Policies: GBA, GCN, CCG, GCAB,		Complaint	Tiana DeVries

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	Employee Communication System, release of information in employee file for anyone convicted of a crime under ORS 342.143. Includes requirements for bonded employees.	GBLA			
581-022-2410 Teacher and Administrator Evaluation and Support	Districts must establish local evaluation systems aligned to the requirements in the Oregon Framework for Teacher and Principal Evaluation and Support .	Policy: GCN Handbook (Educators) Handbook (Administrator)		Complaint	Tiana DeVries
581-022-2415 Core Teaching Standards	Core teaching standards must be used to evaluate teachers. InTASC standards defined. <ol style="list-style-type: none"> 1. The Learner and Learning. 2. Content 3. Instructional Practice 4. Professional Responsibility 	Policy: GCN Handbook (Educators)		Complaint	Tiana DeVries
581-022-2420 Educational Leadership - Administrator Standards	Administrators must be evaluated on adopted leadership standards. <ol style="list-style-type: none"> 1. Visionary Leadership 2. Instructional Improvement 3. Effective Management 4. Inclusive Practice 5. Ethical Leadership 6. Socio-political context 	Policy: CCG Handbook (Administrator)		Complaint	Tiana DeVries
581-022-2430 Fingerprinting of Subject Individuals in Positions Not Requiring Licensure	Compliance with OAR 581-021-0510	Policy: GCDA		Complaint	Tiana DeVries

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as Teachers. Administrators. Personnel Specialists. School Nurses					
581-022-2440 Teacher Training Related to Dyslexia	School districts must ensure that at least one kindergarten through grade five teacher in each kindergarten through grade five school has received training related to dyslexia. The training must be from the Department's approved list . A waiver may be obtained using the process outlined in 581-002-1810.	All K-5 schools had at least one teacher trained using Ashlock.		Compliant	Katie Barrett