



**NORTH SLOPE BOROUGH SCHOOL DISTRICT**  
**M E M O R A N D U M**

**TO:** Robyn Burke, President  
Members of the School Board

**THROUGH:** David Vadiveloo, Chief School Administrator

**FROM:** Chelsie Overby, Board Secretary

**DATE:** January 3, 2023

**SUBJECT: Proposed Executive Session**

**Memo No: SB23-101**  
(Action Item)

---

**NSBSD Policy Manual:**

Board Bylaw 9321, Executive Sessions: Prior to entering an executive session, the Board first shall meet in open session. At this open meeting, the Board shall enter an executive session only after a majority of the Board votes to accept a motion to enter the executive session. The motion shall clearly and with specificity describe the subject of the proposed executive session without defeating the purpose of addressing the subject in private.

**Background:**

The Board of Education may go into executive session for:

- Matters, the immediate knowledge of which would clearly have an adverse effect upon the finances of the school district;
- Subjects that tend to prejudice the reputation and character of any person, provided the person may request a public discussion;
- Matters, which by law, municipal charter, or ordinance are required to be confidential; or
- Matters involving consideration of government records that by law are not subject to public disclosure.
- Purposes of Attorney/Client communications with the District's attorney; including giving direction to the District's attorney.

Note: After the executive session discussion has ended, the Board would then make a motion to move out of executive session.

**Proposed Motion:**

"I move to go into executive session for the purpose of discussing pending legal matters as allowed under matters that are required to be confidential."

Moved By: \_\_\_\_\_ Seconded By: \_\_\_\_\_

Vote: \_\_\_\_\_