

# MINUTES OF THE REGULAR WOODBRIDGE BOARD OF EDUCATION MEETING

Monday, October 20, 2014

BRS Library Media Center

**CALL TO ORDER:** Ms. Hamilton, Chair called the meeting to order at 7:00 PM.

**BOARD MEMBERS PRESENT:** Ms. Margaret Hamilton, Chair; Ms. Lisa Connor, Dr. Steven Fleischman, Vice Chair; Matthew Gilbride, Ms. Karen Kravetz, Mr. Carl Lindskog, Ms. Keri Matthews, and Ms. Emily Melnick (7:04 PM).

**STAFF:** Dr. Guy Stella, Superintendent; Al Pullo, Director of Business Services/Operations; Nancy White, Assistant Principal; Sheila Haverkamp, Special Services Director and Marsha DeGennaro, Clerk of the Board.

**MEMBERS OF THE PUBLIC:** Matt Ward, ESG Contracting; Maureen Krawec, Jean Molot, Teresa Nakouzi and Cathy Zdrowski, Teachers; Tim Kelley, PTO and Pua Ford, Monika Kaczmarczyk, Rebecca Merkle, community.

**CORRESPONDENCE** – None

**PUBLIC COMMENT** – None

## **CONSENT AGENDA**

### **MOTION #1 – CONSENT AGENDA**

Move that we approve the consent agenda as presented.

Dr. Fleischman

Second by Mr. Gilbride

Ms. Connor requested extraction of the minutes.

**UNANIMOUS**

Ms. Connor requested two changes on the minutes, on Page 2 under Finance Committee, strike “trustworthy” and replace with an explanation that combines data gathered from others sources and local trending statistics; and on Page 3 under Healthy Food Goal in the last sentence add “*policies*” before “and practices”.

### **MOTION #2 – MEETING MINUTES**

Move that we approve the September 15, 2014 regular meeting minutes as revised.

Mr. Gilbride

Second by Mr. Lindskog

**UNANIMOUS**

## **REPORTS**

**PTO Report** – Mr. Kelley noted the Halloween Hoot raised over \$16,000. The Kindergarten social night was well attended, the first grade will be held on Friday, November 7 and grades 4/5/6 are slated for February. Approximately, \$2,100 raised through scholastic book fundraisers, was distributed to classroom teachers for the purchase of books. Upcoming events include picture retake day on October 27, the first general PTO meeting on Wednesday, October 29 at 3:30 PM and the December Book Fair.

**Superintendent’s Report** – Superintendent Stella showed two short videos pertaining to the building upgrade. He acknowledged the recent honor received by Amity High School from *Newsweek* as well as their distinction as a Blue Ribbon High School. Also noted was the recent collaboration with the Amity Middle School on World Language curriculum alignment.

**BRS Building Upgrade Project** – Mr. Ward presented an overview of the work completed since the last update. The roof has been re-enforced to house the chiller and micro-turbine units. Casement work for window wall replacements throughout A, B and C wing are well underway as well as lighting retrofitting and water/bathroom upgrades. The project remains on schedule.

Fulbright Grant Exchange – Ms. Zdrowski gave a synopsis of her summer trip to Morocco as part of the Fulbright Grant. This trip was a cultural and educational venture under the auspice of UNH. It is anticipated there will be a presentation to the Woodbridge community in November at the Town Library.

Mathematics / Tri-State Presentation – Ms. Molot and Ms. Krawec presented the essential questions developed to guide the Tri-State assessment in the spring. The questions were developed by a 20 member committee comprised of classroom teachers, specialists and administrators. The questions focus on content and standards for mathematical practices (skills/concepts per grade level K-12) and perseverance, proficiency, fluency, problem-solving, differentiation and habits of mind. The Tri-State assessment will provide a qualitative and quantitative evaluation of our current program as well as recommendations for improvement over the next two-to-three years. The analysis will be used to inform instruction for overall improvement of the program. It was suggested that a timeline be created depicting how the process happens, plan development etc.

Facilities Committee – Ms. Kravetz reviewed the October 2 meeting that included a tour of the A-wing as well as window wall replacements in the B and C wings. The next committee meeting will be held on November 6.

Finance Committee – Dr. Fleischman reviewed the October 14 meeting inclusive of monthly financials, the proposed 2015/16 Capital Budget for submission to the Boards of Selectmen and Finance and the staffing comparison profile over the last several years.

### **MOTION #3 – 2015/16 CAPITAL BUDGET**

Move that we approve the 2015/16 WBOE Capital Budget as presented.

Mr. Lindskog  
Second by Dr. Fleischman  
**UNANIMOUS**

Mr. Lindskog recognized the efforts of Dr. Stella and Messrs. Zettergren and Pullo for their diligence and pro-active intervention in managing staffing. Early retirement incentives have afforded us the opportunity to achieve equitable distribution of our staff within the salary grid. Had this foresight not occurred, approximately 70% of our staff would be at the top salary lane and facing retirement.

CABE Liaison – Ms. Connor extended an invitation to Board members for their participation at the Legislative Assembly as well as the CABE/ CAPSS Convention in November.

Upcoming Meeting Presentations – Ms. Hamilton noted that presentations at the next BOE meeting will be on Social/ Emotional and summer programs. It was suggested that the report on social/emotional include a description of all our existing programs, staff training, student behavior protocols, bus safety as well as any additional/current support requirements inclusive of budget, staff and resources. The summer program report should include feedback from all program directors on enrollment, costs, and general reactions of staff, parents, students and initial programming for the 2015 summer.

2014/15 BOE Goals – The Board reviewed the revised goals for 2014/15. Each goal is defined by a general philosophy as well as anticipated expectations for the end of the year. The goal for math was revised to “*maximize our performance in the standards of mathematical practices*”.

### **MOTION #4 – 2014/15 WBOE GOALS**

Move that we approve the 2014/15 WBOE as revised.

Dr. Fleischman  
Second by Mr. Gilbride  
**UNANIMOUS**

**NEW BUSINESS**

WBOE 2014/15 Regular Meeting Dates – The Board reviewed the 2014/15 regular meeting dates.

**MOTION #5 – 2014/15 REGULAR MEETING DATES**

Move that we approve the 2014/15 WBOE regular meeting dates as presented.

Mr. Gilbride  
Second by Mr. Lindskog  
**UNANIMOUS**

Cable Advisory Council Resignation – The Board accepted the resignation of Sheila McCreven from the Cable Advisory Council. Further information on the function and role of the Cable Advisory Council was requested prior to naming a replacement.

**MOTION #6 – RESIGNATION - CABLE ADVISORY COUNCIL AREA TWO**

Move that we accept the resignation of Sheila McCreven from the Cable Advisory Council Area Two with regret.

Dr. Fleischman  
Second by Ms. Matthews  
**UNANIMOUS**

**PUBLIC COMMENT** – None

The Board entered Executive Session to identify and discuss Superintendent Goals relative to evaluation.

**MOTION #7 – EXECUTIVE SESSION**

Move that we enter Executive Session (8:25 PM).

Ms. Hamilton  
Second by Dr. Fleischman  
**UNANIMOUS**

**CALL TO ORDER:** Ms. Hamilton, Chair called the Executive Session to order (8:26 PM).

**BOARD MEMBERS PRESENT:** Ms. Margaret Hamilton, Chair; Dr. Steve Fleischman, Vice Chair; Ms. Lisa Connor, Mr. Matthew Gilbride, Ms. Karen Kravetz, and Ms. Emily Melnick.

**STAFF:** Dr. Guy Stella, Superintendent.

**MOTION #8 – RETURN TO PUBLIC SESSION**

Move that we return to Public Session (8:45 PM).

Dr. Fleischman  
Second by Ms. Connor  
**UNANIMOUS**

**MOTION TO ADJOURN:** (8:45 PM)  
Ms. Hamilton  
Second by Dr. Fleischman  
**UNANIMOUS**

Recorded by Marsha DeGennaro, Clerk of the Board