

**Court Duty**

The District will pay full salary during the time an employee is absent due to court **duty** or, pursuant to a subpoena, serves as a witness or has a deposition taken in any school-related matter pending in court.

The District will deduct any fees that the employee receives for such duties, less mileage and meal expenses, from the employee's compensation, or make arrangements for the employee to endorse the fee check to the District.

An employee should give at least 5 days prior notice of pending court duty to the District.