

# Memo

**To:** Board of Education  
**From:** David Nardone  
**CC:** Dr. Conway  
**Date:** 5/9/2018  
**Re:** Property Update

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Following is a highlight of the work we have done in the past month:

## **Bradley**

Hallways and classrooms were cleaned during the April shutdown. Grounds were cleaned and mulch was replaced. Major sewer back up in upper wing was responded to and cleared with no disruption to school schedule. .

## **Irving**

Hallways and classrooms were cleaned during the April shutdown. Grounds were cleaned.

## **Derby High School**

Hallways and classrooms were cleaned during the April shutdown. Grounds were cleaned and mulch was replaced. Main and guidance office moves were completed. 120 refurbished auditorium seats were returned bringing total to 400 refurbished – working to early June completion.

## **Derby Middle School**

The fire alarm system was tested. Hallways and classrooms were cleaned during the April shutdown. Grounds were cleaned and mulch was replaced.

Respectfully submitted by,

David M. Nardone, Facilities Manager