

Administrative Liaison Meeting
Minutes
January 26, 2015

1. 12:00 Lunch Topics
 - a. How do you handle parent requests for a specific curriculum? The IEP should indicate general, not specific methodology. Suggest a trial with new program and keep data; meet again.
 - b. Specialized programming for students with anxiety disorders discussion. There were many ideas, including the following. The discussion will continue at the next administrative liaison meeting.
 - i. Training staff
 - ii. School-based phobias
 - iii. Small-group skills
 - iv. Multi-district meetings with mental health providers
 - v. SASED has a middle school program staffed with teachers and social workers
 - vi. Need intensive parent support/wraparound
 - vii. Tri-Cities is doing wraparound
 - viii. SW communicating with the teacher/team before allowing students to leave the classroom
 - ix. Homebound is not effective, nor should it be long-term
 - x. On-line programming for some home-bound students
 - xi. Wrap-Around facilitators from the cooperative?
 - c. Home Language Survey Process. Next meeting.
 - d. AAC Devices. Next meeting.
 - e. 1:1 Assistant Criteria. Next meeting.
2. Pam Leonard met with the group to discuss the past two years of autism training. She reviewed the major goals of the training and some of the implications. Several suggestions were made to improve communication with administration and improve the direction for the staff that participate in the training. At the next meeting, we will finalize the plans for the upcoming year. Jennifer will provide the liaisons with lists of staff who have attended the trainings so far to assist with this process.
3. Announcements/Reminders/Follow-up
 - a. Professional Development opportunities were distributed.
 - b. Extra Mile was distributed.
 - c. Cabs. Districts are going to check with insurance companies and see about cameras to decide whether or not cabs can be used for in-program transportation.
 - d. Speech/language eligibility, service delivery, and network. We will be discussing this issue at the next meeting. One idea is to bring in a small number of consultation hours to assist with this process. The consultation would be added to the PD allocation from IDEA.
 - e. Twelve Plus description and criteria will be sent via email for feedback.

- f. Infinitec Membership Discussion. **Each district will poll their AT coordinator and/or staff to see how much Infinitec is used in the districts.** Next meeting.
 - g. The ARC Assistive Technology information was distributed.
 - h. Mental health symposium information was shared.
- 4. Projections are due February 6th.**
5. Upcoming events and professional development: (See Professional Development Calendar and/or MVSE website.)
- a. 1/27 Transition Network--cancelled
 - b. 1/27 Initial CPI full day; 1/29 half day
 - c. 1/30 Transition Training
 - d. 2/11 Autism Cohort 2
 - e. 2/18 IAASE Board meeting
 - f. 2/19-20 IAASE Winter Conference
 - g. 2/24 and 4/28 Next Steps Parent Training
 - h. 2/25 Finance Committee
 - i. 2/27 Institute Day
 - j. 3/18 and 4/29 Difficult to Test Clinics
 - k. 4/9 Autism Awareness Week and Events
6. Board Meeting, February 4, 9:00. The draft agenda was reviewed with no changes.
7. Professional Development Report
- a. Upcoming events; Institute Day. Jennifer will send an update of the registrations in the beginning of February.
 - b. CHAMPS training was very well received. Summer institute: Suggested dates— June 10-11 and 2 days in the August to be determined. Flyers will be coming out soon so that they can be distributed to principals for assistance with classroom management and Domain II.
 - c. Facilitated IEP training is confirmed for June 8-9.
8. Jeff Smith and Gus Brecht from PowerIEP presented information regarding Power504, PowerRtI, training and implementation for PowerIEP. After they left, the group considered options for implementation. These options will be discussed and shared with the Board.

Future File:

- 1. Twice Exceptional**
- 2. Reevaluation Procedures
- 3. Diabetes/Health Care Plans
- 4. Eligibility Pages: SLP**
- 5. Assessment of 12th grade students
- 6. Amendments, when are they appropriate?

7. Use of proportionate share
8. What's special about special education?
9. What's co-teaching?
- 10.** 504 for vision students
- 11. KIDS Assessment**

Next Meeting: February 23, 12:00-4:00