

Badger School Board Meeting information can be found online at our website:

[www.badger.k12.mn.us](http://www.badger.k12.mn.us)

Click on "Badger School Board Meeting Agenda and Minutes" under "Helpful Links" menu on the center of the home page.

**Minutes of Regular Meeting ~ The Board of Education ISD 676**

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1. Call to Order at **7:34 P.M.**

1.1. Pledge of Allegiance

1.2. Roll Call (alphabetical order): Jodie Davy, Cari Dostal, Jamie Isane, Brent Olson, Jeramy Swenson and Jared VonEnde; 6 out of 6 in attendance

Student (non-voting) Representative: Open for SY2023-24

1.3. Administration and Department Heads: Kevin Ricke, Stacey Warne and Leah Hasson

2. Annual Organization (Re-Organization) of the School Board

2.1. Organization of School Board

Description:

Minnesota Statute requires the School Board to elect its officers for the new calendar year at its first regular meeting in January.

After the roll call is taken, an "Acting Chair" (as selected by the Board - typically the previous Chair if "still" on the Board) will request nominations for each officer position of the Board. Parliamentary procedure does not require a nomination to be seconded.

Nominations are solicited by asking (three times) for nominations from the floor for each officer position of the Board.

After all nominations are heard, the acting-Chair will announce that "nominations are closed" and a vote will be taken by requesting "those in favor of \_\_\_\_\_ for each officer position of the Board signify by saying "aye" - those opposed signify by saying the same sign "aye". The candidate with the highest vote total shall be elected to the office. After the Chair election, the newly elected Chair of the Board shall preside over the nominations and election of the other school board officers.

2.2. Review of School Board Member 4-Year Term Cycles:

January 2021 through December 2024: Jodie Davy, Cari Dostal and Brent Olson

January 2023 through December 2026: Jamie Isane, Jeramy Swenson and Jared VonEnde

2.3. Nominations for School Board Chair: **Member Swenson** nominated **Member Isane**  
Nominations for Board Chair closed

Vote for Jamie Isane for Board Chair:

Yes Roll Call Vote: Yes=Member Davy, Yes=Member Dostal, Yes=Member Olson,  
Yes=Member Swenson, Yes=Member VonEnde

No Roll Call Vote: No=None; 1 Abstention=Member Isane

The abstention counts with the majority of the voting; the recorded vote is 5-Yes, 0-No and 1-Abstention; therefore, legal vote is a 6-Yes, 0-No election. Member Isane is elected by a majority of the quorum of six in attendance.

BE IT RESOLVED by a recorded roll call vote of 5-Yes, 0-No and 1-Abstention (Member Isane) with the legal ballot being 6-Yes and 0-No **electing Member Jamie Isane as School Board Chair for 2024.**

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2. Annual Organization (Re-Organization) of the School Board > *continued*

- 2.4. Nominations for School Board Vice Chair: **Member VonEnde** nominated **Member Swenson**  
Nominations for Board Vice Chair closed

Vote for Jeramy Swenson for Vice Chair:

Yes Roll Call Vote: Yes=Member Davy, Yes=Member Dostal, Yes=Member Isane,  
Yes=Member Olson and Yes=Member VonEnde

No Roll Call Vote: No=None; 1 Abstention=Member Swenson

The abstention counts with the majority of the voting; the recorded vote is 5-Yes, 0-No and 1-Abstention; therefore, legal vote is a 6-Yes, 0-No election. Member Swenson is elected by a majority of the quorum of six in attendance.

BE IT RESOLVED by a recorded roll call vote of 5-Yes, 0-No and 1-Abstention (Member Swenson) with the legal ballot being 6-Yes and 0-No **electing Member Jeramy Swenson as School Board Vice Chair for 2024.**

- 2.5. Nominations for School Board Clerk: **Member VonEnde** nominated **Member Dostal**  
Nominations for Board Clerk closed

Vote for Cari Dostal for Board Clerk:

Yes Roll Call Vote: Yes=Member Davy, Yes=Member Isane, Yes=Member Olson,  
Yes=Member Swenson and Yes=Member VonEnde

No Roll Call Vote: No=None; 1 Abstention=Member Dostal

The abstention counts with the majority of the voting; the recorded vote is 5-Yes, 0-No and 1-Abstention; therefore, legal vote is a 6-Yes, 0-No election. Member Dostal is elected by a majority of the quorum of six in attendance.

BE IT RESOLVED by a recorded roll call vote of 5-Yes, 0-No and 1-Abstention (Member Dostal) with the legal ballot being 6-Yes and 0-No **electing Member Cari Dostal as School Board Clerk for 2024.**

- 2.6. Nominations for School Board Treasurer: **Member Swenson** nominated **Member Davy**  
Nominations for Board Treasurer closed

Vote for Jodie Davy for Board Treasurer:

Yes Roll Call Vote: Yes=Member Dostal, Yes=Member Isane, Yes=Member Olson,  
Yes=Member Swenson and Yes=Member VonEnde

No Roll Call Vote: No=None; 1 Abstention=Member Davy

The abstention counts with the majority of the voting; the recorded vote is 5-Yes, 0-No and 1-Abstention; therefore, legal vote is a 6-Yes, 0-No election. Member Davy is elected by a majority of the quorum of six in attendance.

BE IT RESOLVED by a recorded roll call vote of 5-Yes, 0-No and 1-Abstention (Member Davy) with the legal ballot being 6-Yes and 0-No **electing Member Jodie Davy as School Board Treasurer for 2024.**

- 2.7. Designate Official School Newspaper: A motion was made by **Member Swenson** to approve *The Tribune* published by Page 1 Publications, Inc. of Greenbush, MN as the designated official school newspaper. The motion seconded by **Member VonEnde**. Discussion (none); 6-Yes, 0-No vote;  
**U.C. = motion carried unanimously.**

- 2.8. Designate Official School Depositories: A motion was made by **Member Davy** to approve Border Bank, Citizens State Bank and Minnesota School Districts Liquid Asset Fund as the designated official school depositories. The motion seconded by **Member Dostal**. Discussion (none); 6-Yes, 0-No vote;  
**U.C. = motion carried unanimously.**

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2. Annual Organization (Re-Organization) of the School Board > *continued*

- 2.9. Set the Official School District Mileage Rate to be the same as Internal Revenue Service (IRS) and modified as IRS modifies with coinciding dates: A motion was made by **Member Olson** to approve the current IRS rate of \$0.67 or 67 cents per mile as of January 1, 2024 and to modify as IRS modifies with coinciding dates. The motion seconded by **Member Dostal**. Discussion (none); 6-Yes, 0-No vote; **U.C. = motion carried unanimously.**

Description: New rate is up 1.5 cents per mile compared to the previous midyear July mileage rate of \$0.655 or 65 1/2 cents per mile.

- 2.10. Set Official School Board Monthly Meeting Date and Time: A motion was made by **Member Swenson** to approve the second Monday of each month at 7:30 p.m. to be the official School Board regular monthly meeting date and time, unless otherwise noted. The motion seconded by **Member Dostal**. Discussion (Explore different night such as Wednesdays during several months; consider start time change as early as 6:00 p.m.); 6-Yes, 0-No vote; **U.C. = motion carried unanimously.**

- 2.11. Set School Board Director Compensation the same as last year: A motion was made by **Member VonEnde** to approve \$105 per meeting for the Board Chair and \$95 per meeting for all other School Board Members as well as approving \$210 for the Board Chair and \$190 for all other School Board members for meetings lasting in duration over 4 hours as the official School Board Meeting per diem. The motion seconded by **Member Davy**. Discussion (Some Committees involve more prep/follow up work compared to others; explore establishing a per diem list in the future); 6-Yes, 0-No vote; **U.C. = motion carried unanimously.**

Attachment: (1) Board Reimbursement WORKING DRAFT Per Diem List as of 10 July 2023

- 2.12. Designate Business Manager Accountant the authority to make electronic fund transfers as needed: A motion was made by **Member Swenson** to approve the authorization for Leah Hasson, Business Manager Accountant, to make electronic fund transfers as needed. The motion seconded by **Member Olson**. Discussion (none); 6-Yes, 0-No vote; **U.C. = motion carried unanimously.**
- 2.13. Designate Legal Counsel: A motion was made by **Member Olson** to designate both Rupp, Anderson, Squires & Waldspurger, P.A. or Pemberton Law as School District Legal Counsel. Such designation shall allow the Superintendent and the School Board Chair to engage with either law firm on immediate need, with compensation on a fee for service basis only. The motion seconded by **Member VonEnde**. Discussion (none); 6-Yes, 0-No vote; **U.C. = motion carried unanimously.**

Description: Attorney John Edison with Rupp, Anderson, Squires & Waldspurger (RASW Law) has provided legal services for Badger School in previous years.

Attorney Josh Heggem of Pemberton Law out of the Fergus Falls office has provided legal services for Badger School in previous years. Attorney Kristi Hastings, also with Pemberton Law, has good references.

3. Visitor Comments – None

Visitors Present in Attendance (alphabetical order): Sara Carpenter and Ashley Duray

3.1. Listening Session – None

4. Recommendation to add and/or to remove items to the agenda from Board Members or School Administrators – None

5. Approval of Agenda

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5. Approval of Agenda > *continued*

- 5.1. A motion was made by **Member VonEnde** to approve the agenda for the Monday, January 8, 2024 Regular School Board Meeting as presented. The motion seconded by **Member Dostal**. Discussion (none); 6-Yes, 0-No vote; **U.C. = motion carried unanimously.**

6. Minutes

- 6.1. A motion was made by **Member Swenson** to approve the minutes of the Regular School Board Meeting held on Monday, December 11, 2023 as presented. The motion seconded by **Member Olson**. Discussion (none); 6-Yes, 0-No vote; **U.C. = motion carried unanimously.**  
Attachments: (2) Minutes for Badger 11 December 2023 Regular Meeting screen friendly version  
Minutes for Badger 11 December 2023 Regular Meeting condensed for newspaper
- 6.2. A motion was made by **Member Davy** to approve the minutes of the School Board Work Session held on Wednesday, December 20, 2023 as presented. The motion seconded by **Member Dostal**. Discussion (none); 6-Yes, 0-No vote; **U.C. = motion carried unanimously.**  
Attachment: (1) Minutes for Badger 20 December 2023 Board Work Session condensed for newspaper
- 6.3. A motion was made by **Member Swenson** to approve the minutes of the School Board Work Session held on Wednesday, January 3, 2024 as presented. The motion seconded by **Member Olson**. Discussion (none); 6-Yes, 0-No vote; **U.C. = motion carried unanimously.**  
Attachment: (1) Minutes for Badger 03 January 2024 Board Work Session condensed for newspaper

7. Consent Agenda

7.1. Rotation of 2024 Board Bill (auditing committee) Assignment Schedule

Description: A Board Member will be partnered with another Board Member throughout the 2024 calendar year to review bills prior to each regular board meeting. Review the attached schedule and please let me know if you have any conflicts. See attached.

Attachment: (1) BOARD BILL ROTATION 2024

7.2. Pay Bills: A motion was made by **Member Isane** to approve the payment of bills check #**63390** through check #**63445** for a total of **\$91,211.01** as listed as well as approve Purchasing Card electronic payments dated January 3, 2024 and Electronic Fund Transfers as submitted. The motion seconded by **Member Davy**. Discussion (none); 6-Yes, 0-No vote; **U.C. = motion carried unanimously.**

Attachments: (7) BOARD BILL ROTATION 2024  
Check Payment Register End of December for January 2024 Board Packet  
EFT Schedule End of December for January 2024 Board Packet  
Wire Transfers End of December for January 2024 Board Packet  
PCard Statement End of December for January 2024 Board Packet  
UFARS Exp Rev Summary End of December for January 2024 Board Packet  
Revised FY24 Budget as of 13 Nov 2023

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7.3. Appoint Committee Members list as a whole for 2024:

Staff Development Committee: **Jodie Davy** and Cari Dostal  
Technology Committee: Jodie Davy and Cari Dostal  
Safety Committee: Brent Olson  
Strategic Planning Committee: All Board Members  
Continuing Ed Committee: Jodie Davy  
Crisis Planning Committee: Jamie Isane, Jeramy Swenson and Jared VonEnde  
Scholarship Committee: **Cari Dostal** ~~Jodie Davy~~  
MSHSL Rep: Jeramy Swenson  
Joint Sports Board Advisory: Jamie Isane, Jeramy Swenson and Jared VonEnde  
NWRIC Board: **Cari Dostal**  
NWRIC Alternative: Jamie Isane  
Legislative Liaison: OPEN  
Meet & Confer: Jamie Isane, Brent Olson and Jeramy Swenson

A motion was made by **Member Swenson** to approve the list of committee members appointments as a whole. The motion seconded by **Member VonEnde**. Discussion (none); 6-Yes, 0-No vote; **U.C. = motion carried unanimously.**

7.4. Approve Conversion Chart for tracking new ESST law: A motion was made by **Member Davy** to approve the attached chart converting employee full-days' and half-days' regarding leave requests for the documenting new ESST statutory requirements. The motion seconded by **Member Dostal**. Discussion (none); 6-Yes, 0-No vote; **U.C. = motion carried unanimously.**

Description: This conversion chart does not alter any of the current Badger ISD 676 employment agreements regarding Paid Time Off (PTO) at this time.

Currently Badger ISD employee leave requests are for either full-day PTO or half-day PTO. New Minnesota 'Earned Sick and Safe Time' law requires leave request time to be documented in hours.

Attachment: (1) Badger ISD 676 Earned Sick and Safe Time Conversion Chart as of 01 Jan 2024

7.5. Unpaid Leave Request: A motion was made by **Member Swenson** to accept notification of the Family Medical Leave Act (FMLA) qualifying request from Alyssa Pulczynski, Elementary Title One Paraprofessional from approximately March 8, 2024 to Friday, May 24, 2024 for minimum of 53 student contact days or up to maximum of 12 weeks if necessary; subject to change. The motion seconded by **Member VonEnde**. Discussion (none); 6-Yes, 0-No vote; **U.C. = motion carried unanimously.**

Attachment: (1) FMLA notification from AP received 04 Jan 2024 < voter view only

7.6. Paraprofessional Reassignment: Tami Davy will be reassigned to the Elementary Title One Paraprofessional position beginning Tuesday, January 16, 2024.

Description: Please refer to Tami Davy's voluntary letter of interest and the transition is supported by the recommendation of the screening team of Sherry Verbout, Stacey Warne and Kevin Ricke.

In the absence of any objection to this administrative reassignment, then agenda item #10.5 would be the recommendation to approve advertising for a four-day per week Preschool/Head Start Paraprofessional.

Attachments: (2) Letter of Interest Para Candidate TD received 22 Dec 2023  
Para Roster for SY 23-24 as of 08 Jan 2024 listed alphabetical order

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8. Communications

8.1. Building and Grounds: Notes forwarded by Striker Hasson

Flame resistant treatment to stage curtains rescheduled for January 15

8.2. Minnesota School Boards Association (MSBA) Annual Leadership Conference January 11-12, 2024 with Early Bird Sessions January 10.

Description: Five intend to represent Badger ISD 676: 4 out of 6 Badger Board Members plan on attending at this time and the Superintendent plans to attend as well.

Attachments: (2) MSBA Annual Leadership Conference Jan. 11-12, 2024  
Supt. Travel Itinerary to MSBA Leadership Conference 10-12 January 2024

8.3. Superintendent

8.3.a. Paraprofessional Recognition Week January 22-26, 2024

Description: Paraprofessionals work in a variety of positions in our school, including, but not limited to, instructional assistants, pupil support assistants, special education paraprofessionals, lunchroom and playground assistants, hall monitors, bus monitors, media center assistants, drivers and family liaisons.

Thank you for all each of you do to meet student needs and doing your part to make sure our school runs smoothly.

8.3.b. Schedule a Meet & Confer date/time with Badger Education Association of Teachers

Description: What is Meet and Confer? Employees discuss matters relating to their employment which are not contract terms and conditions of employment.

Explore a morning 7:00 AM before school meeting?

8.4. Dean of Students

8.4.a. Student Enrollment at the start of January

Attachment: (1) Enrollment Report 1.3.24

8.4.b. Martin Luther King, Jr. Professional Development Day - Monday, January 15 with hour-long remote distance-learning sessions that begin at 8:30am, 9:40am and 10:50am. There are different sessions and each will be recorded; therefore, courses are available for two weeks after the live sessions. These Continuing Education Units (CEU clock hours) are required for teacher re-licensure.

8.4.c. Upcoming Dates of Interest

Attachment: (1) Dates of Interest January into February

9. Reports

9.1. Accept Cash Report: A motion was made by **Member Swenson** to accept the Cash Report through December 31, 2023 subject to audit. The motion seconded by **Member Davy**. Discussion (none); 6-Yes, 0-No vote; **U.C. = motion carried unanimously.**

Attachment: (1) Cash Report End of December for January 2024 Board Packet

9.2. Accept Fiscal Quarter 2 Budget Report: A motion was made by **Member Dostal** to accept the attached Badger School District FY 24 Budget Second Quarter report subject to audit. The motion seconded by **Member Davy**. Discussion (none); 6-Yes, 0-No vote; **U.C. = motion carried unanimously.**

Attachments: (3) Qtr 2 FY 24 Budget Report for January 2024 Board Packet  
UFARS Exp Rev Summary End of December for January 2024 Board Packet  
Revised FY24 Budget as of 13 Nov 2023

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9. Reports > *continued*

- 9.3. Accept December Donation (THANK YOU): A motion was made by **Member Swenson** to accept the donations listed below. The motion seconded by **Member VonEnde**. Discussion (none); 6-Yes, 0-No vote; **U.C. = motion carried unanimously.**

Donation: \$325 to Tractor Club from David Dokken

Attachment: (1) Donations End of December for January 2024 Board Packet

- 9.4. Pay Equity Report: A motion was made by **Member Olson** to approve the attached Pay Equity Report for submission to Minnesota Management and Budget (MMB). The motion seconded by **Member VonEnde**. Discussion (none); 6-Yes, 0-No vote; **U.C. = motion carried unanimously.**

Attachments: (2) 2024 Pay Equity Report and Documents five pages

2024 Interpreting Results of Compliance Tests

10. Proposed Resolutions

- 10.1. Curriculum, Programs and Personnel Adjustments: A motion was made by **Member Dostal** to adopt the Resolution Directing Superintendent to Make Recommendations for Adjustments in Curriculum, Programs, and Staff for the following school year, if needed. The motion seconded by **Member Olson**.

Yes Roll Call Vote: Yes=Member Davy, Yes=Member Dostal, Yes=Member Isane, Yes=Member Olson, Yes=Member Jeremy Swenson, Yes=Member Jared VonEnde

No Roll Call Vote: No=None

BE IT RESOLVED the motion carried unanimously = U.C. by a roll call 6-Yes and 0-No vote.

- 10.2. Head of Building & Grounds/Head Custodian: A motion was made by **Member VonEnde** to approve the hire of Ben Evans as full-time 40 hours per week, twelve-month Head of Buildings & Grounds/Head Custodian position contingent upon completion of pre-employment criminal history background check at \$23.50 per hour with a start date of January 5, 2024. The motion seconded by **Member Olson**.

Discussion (none); 6-Yes, 0-No vote; **U.C. = motion carried unanimously.**

Description: Recommendation of the team that conducted the interview on January 3: Cari Dostal, Jamie Isane, Kevin Ricke, and Stacey Warne.

Attachments: (3) B & G Sup Candidate BE 12 Dec 2023 < voter view only

Buildings & Grounds Supervisor Counter Offer 04 Jan 2024 at 9am < voter view only

Head of Building and Grounds

- 10.3. Boiler Check/Maintenance Agreement for the remainder of FY 24: A motion was made by **Member Swenson** to approve the attached Boiler Checks/Maintenance Agreement with Striker Hasson while newly hired Head of Building & Grounds is in the process of obtaining a boiler license. The motion seconded by **Member Davy**. Discussion (none); 6-Yes, 0-No vote; **U.C. = motion carried unanimously.**

Description: Please refer to attachment

Attachment: (1) Boiler Check Maintenance Agreement w SH for remainder of FY 24

- 10.4. Advertise for Long Term Substitute Paraprofessional: A motion was made by **Member Dostal** to approve advertising for a Long Term Substitute for Elementary Title One Paraprofessional beginning approximately March 8, 2024 and working through Friday, May 24, 2024 for approximately 53 student contact days (subject to change). The motion seconded by **Member Olson**. Discussion (none); 6-Yes, 0-No vote;

**U.C. = motion carried unanimously.**

Attachment: (1) LTS Para Title One Part-time Elem 08 Jan 2024

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10. Proposed Resolutions > *continued*

- 10.5. Advertise for PreSchool/Head Start Paraprofessional **for remainder of current SY2023-2024 only: An amended** motion was made by **Member Swenson** to approve advertising for a regular part-time four-days per week Preschool/Head Start Paraprofessional **for remainder of current SY2023-2024 only**. The motion seconded by **Member VonEnde**. Discussion (none); 6-Yes, 0-No vote;  
**U.C. = motion carried unanimously.**

Description: Work days would be Mondays through Thursdays when Preschool/Head Start is in session. The daily hours would be 8:00 a.m. to 3:15 p.m. for 7.25 paid hours per day unless notified otherwise.

11. Adjourn: Recommended motion: **Member Dostal** moved to adjourn at **8:52 P.M.** The motion seconded by **Member Olson**. Discussion (none); 6-Yes, 0-No vote; **U.C. = motion carried unanimously.**

Cari Dostal, Clerk

Jamie Isane, Chairperson

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Communications/Upcoming Meetings:

7:30 P.M.      Monday, February 12, 2024      Regular School Board Meeting

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