

ALPENA COUNTY BOARD OF COMMISSIONERS

BOARD ACTION #03

TO: County Clerk, County Treasurer

FROM: Alpena County Board of Commissioners

SUBJECT: RRS Invoice Payment for Materials Management Planning

BOARD ACTION:

ACTION ITEM #4: The Committee recommends approval to set up the balance sheet as receivable and to pay the RRS Consultant Invoice SIN004127 in the amount of \$12,500, (50% payment), from line item 101-000-084.001 General Fund due from other Funds for the Michigan 5-County Materials Management Planning Support-Phase 1 as presented. Set up Enterprise Fund in future for the Michigan 5-County Materials Management Plan as Alpena County is the Designated Planning Agency (DPA).

Moved by Commissioner Peterson and supported by Commissioner Konarzewski to approve the below action item as presented. Roll call vote was taken: AYES: Commissioners LaHaie, Osmer, Lalonde, Peterson, Konarzewski, Kozlowski, and Francisco. NAYS: Commissioner Fournier. Motion carried.

This action was XX APPROVED DISAPPROVED

BY: Ayes: 7 Nays: 1 Excused: 0 Absent: 0 Abstaining: 0

Alpena County Board Chairman's Signature: _____

Alpena County Board Vice-Chairman's Signature: _____

Date of the Board Meeting: May 14, 2024



recycle.com

INVOICE

RRS

416 Longshore Dr., Ann Arbor, MI 48105-1624

Phone: +1 (734) 996-1361

Federal Employer ID Number: 38-2649280

recycle.com

accountsreceivable@recycle.com

BILLING ADDRESS

Alpena County, MI

720 West Chisholm Street

Alpena, Michigan 49707

United States

INVOICE NUMBER	SIN004127
INVOICE DATE	5/7/2024
CUSTOMER REFERENCE	
PO NUMBER	

MICHIGAN 5-COUNTY MMP SUPPORT

PROJECT MANAGER	TERMS	INVOICE CURRENCY	DUE DATE
Kristen Wieland	Net 30	USD	6/6/2024

LINE DESCRIPTION	AMOUNT
Michigan 5-County MMP Support - Phase 1 (50% Payment)	\$12,500.00
INVOICE TOTAL	\$12,500.00

FOR ACH AND WIRE TRANSFER PAYMENT:

Account Name: Resource Recycling Systems, Inc.

Bank Name: Comerica Bank

Local Bank Address: 101 N. Main St., Ann Arbor, MI 48104

Account Number: 1840326548

Routing Number: 072000096

SWIFT Code: MNBDUS33

Remittance Details should be sent to: accountsreceivable@recycle.com

OR SEND CHECK PAYMENT TO:

Resource Recycling Systems, Inc.

416 Longshore Dr.

Ann Arbor, MI 48105

#101-000-084,001

Handwritten signature 5/15/24

TO: JENNIFER MATHIS, ALPENA COUNTY
FROM: KRISTEN WIELAND & ELISA SELTZER, RRS
DATE: 5.8.24
RE: INVOICE SUPPORT FOR 50% OF PHASE 1 (5 COUNTY)

WORK PLAN (PHASE 1)

Due to the extended length and variable amounts and intensity of work throughout the timeline, RRS proposes to divide the work for the Alpena County Materials Management Planning into four phases. These phases include pre-planning; planning committee and work plan development; planning; and implementation. As the County is ready to proceed with next phases, RRS will refine the phase tasks and budget to more accurately reflect the County's needs with consideration of budget available.

Phase 1: Pre-Planning – Significant coordination and communication with adjacent counties as well as internal county leadership is required before beginning to define planning goals and strategy. Aligning expectations and roles at this pre-planning stage will result in more productive communications and a robust and resilient plan. The pre-planning phase is based on a prescriptive 180-day timetable set by EGLE, initiated by EGLE's formal "call" for plans.

Key Actions in Phase 1: Community engagement to inform stakeholders of the pending planning conversations and to identify and formally designate the planning area. Iterative development of a draft interlocal agreement that sets forth the goals, expectations, roles and responsibilities for each county in the multicounty planning area.

LABOR AND EXPENSE DETAIL FOR PHASE 1 (TO DATE)

The labor and expense detail to support the Phase 1 invoice (50%) for work performed by RRS is below:

PHASE 1: Pre-planning

- Coordinated and executed multi-county meeting a MOA Landfill on March 23
- Presentation to NMMMA board on MMP process March 28, April 24
- Presentation to Alcona County board meeting April 17
- Presentation to Iosco County Recycling Advisory Board meeting April 17
- Preparation of Interlocal Agreement with outside legal counsel
- Coordination and document review with Nico Tucker at NEMCOG
- Meeting with Alpena County board regarding ILA on April 23

Expenses:

- Mileage to meetings
- Legal counsel fees for ILA development