

**RECOMMENDATION FOR APPOINTMENT  
BACK-UP INFORMATION**

**NAME:** Ruth Torres  
**ADDRESS:** Van Alstyne, TX  
**POSITION:** Administrative Assistant  
**DEPARTMENT:** Fire Science/Law Enforcement & EMS, CPC

***SELECTED EXPERIENCE***

| <b><u>Employer</u></b>       | <b><u>Date</u></b> | <b><u>Position</u></b>           |
|------------------------------|--------------------|----------------------------------|
| Collin College               | 04/10 - 08/14      | Fire/EMS Secretary I (Part-time) |
| Peter F. Hazim, DDS          | 05/09 - 07/09      | Front Office Assistant           |
| Heritage Psychiatry          | 01/08 - 10/08      | Office Assistant                 |
| Bart Presti Family Dentistry | 08/06 - 01/08      | Front Desk Assistant             |
| Victoria's Secret            | 02/05 - 07/06      | Sales Associate                  |
| PHD Southwest Incorporated   | 08/01 - 01/03      | Data Entry                       |