WCJC Wharton County Junior College

PAID PROFESSIONAL ASSIGNMENT (PPA) REQUEST FORM

TO: Pam Youngblood

DATE: July 1, 2021

FROM: Bryan Chuc

DIV or UNIT: Technology : Databases and Application Services

SUBJ: PPA request for: Tam Hoang

Title of PPA activity: Extra tasks and projects in a short time frame

Dates (or semesters) of activity: July 1, 2021 to September 30, 2021

A. Activity and Expected Outcomes. Provide a brief narrative description plus a list of tasks and expected outcomes (append add'l pages if necessary). If PPA duties are described in a college-approved job description, simply refer to that document.

Tam Hoang is our System Administrator. Database upgrade requires testing and setting up new servers, installed software (ICU, C++, Cobol compiler, TDClient, etc) and testing. Tam also need to make sure BDMS, FormFusion, IntelleCheck are setup correctly to test Oracle 19c db upgrade, especially to coordinate and oversee BDMS projects with Ellucian consultants. This requires Mr. Tam to work 60+ hours work week to meet projects deadline and to avoid data errors.

B. Cost

Type PPA	# PPA Pay Hours	PPA Salary	Total Costs
ON CONTRACT (release time from teaching)			
ON OVERLOAD (additional compensation)		$ 1,500.00	$ 1,500.00
TOTAL		$ 1,500.00	$ 1,500.00

Budget Number : 1110.1311.6094.6089

C. Approvals

Supervisor: _____ Date: _____

VP: Pamela J Youngblood Date: 7-9-2021

President: Betty A. McCulloh Date: 7-12-21