

Browning Public Schools
Board Agenda Request
Meeting To Be Held: February 23, 2022



-
- Recognition:** Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignation Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
 This action request pertains to Elementary (only) High School/District Wide

Date: February 16, 2022

To: Corrina Guardipee-Hall
 Superintendent of Schools

From: John Salois
Title: Director of Human Resources

Subject: Hiring: Assistant Cook KW Vina Elementary

Description: Tonia Tatsey is recommending the following for hire:

✚ Kourtney J. Vaile, Teacher Assistant, KW Vina Elementary

Financial Impact: Per Classified Salary Schedule L1/0 Exp \$15.98 (\$16.60 after successful completion of 90-day probationary period)

Funding Source (Budget/Grant, etc): Salaries, benefits, and payroll costs to be charged against budget for respective building/department/program/grant as applicable.

Attachment(s): Hiring Selection Report

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____



Browning Public Schools Hiring Selection Report

Position Teacher Assistant		Applicant Recommended Kourtney Vaile	
Department/Location KW Vina		Supervisor Tonia Tatsey	
Type of Position Classified	Starting Date 3/3/2022	Term 2021-2022 AY	

Recruiting	Date Posted: 02/08/2022	Closing Date: Until Filled
Comments:		

No.	Applicants Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
	Ellen Hall	02/08/2022	Yes	2/8/2022
	Taleah Rattler	8/10/2021	Yes	2/8/2022
	Kourtney Vaile	8/13/2021	Yes	2/8/2022

Interview Committee	Title	Name	Title
Sicily Bird	Principal		
Edith Wagner	Teacher		
Kim BirdRattler	School Secretary		
Patrick Armstrong	Vice Principal		

Recommendation: Kourtney has past work experience @KW/VINA and would be a perfect fit. She also has experience from working with Head Start age children.

Pre-Employment Requirements	Date Initiated	Completed? (Yes (N)o	Results Received (Negative = OK)
Drug test	2/14/2022	Yes	Negative
State & Federal Criminal background check	2/16/2022	Yes	Negative
Tribal Background check			

Salary: \$15.98-\$16.60	Placement: Exp. 0	Contract Days: 189 Days
-------------------------	-------------------	-------------------------

Prepared by: _____ Date _____ Approved by: _____ Date: _____