## **Board of Trustees**

## Executive Summary of Board Agenda Item

Subject/Title for Agenda Posting: Justification Statement: Purpose of Agenda Item: ☐ Information ☐ Discussion Action Item Type: ☐ Curriculum & Instruction **Business Services HumanResources** Staff Responsible: Signature of Requester(s) Signature of Presenter(s) Business Services Approval (Initials) Agenda Summary: **RECOMMENDATION:** PRIOR BOARD ACTION: AWARDED: AWARDED AMOUNT: AMOUNT(S): ACCOUNT NO(S): PROCUREMENT METHOD TYPE: (3 Quotes, Cooperative Contract Quotes, Sole Source, Formal Bid) REQUESTING DEPARTMENT: CONSEQUENCES OF NON-APPROVAL: **IMPLEMENTATION TIMELINE:** ATTACHMENT(S): □



Meeting Date: \_\_12/17/2024