



Canutillo Independent School District

7965 Artcraft Road El Paso, Texas 79932
Mailing Address: P.O. Box 100 Canutillo, Texas 79835

Annette Brigham
Executive Director - School Resources

(915) 877-7460 Fax (915) 877-7418
abrigham@canutillo-isd.org

DATE: November 26, 2012
TO: Canutillo ISD Board of Trustees
FROM: Annette R. Brigham, Associate Superintendent
SUBJECT: Library Book Orders

Description/Justification: To purchase library books for all campuses to meet instructional TEKS for all grade levels in content areas.

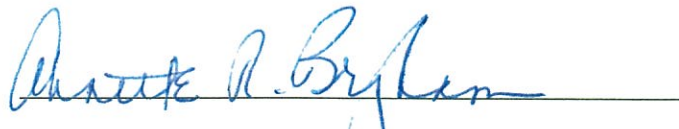
Vendor Names: Opal Booz & Associates

Funding Source: account #199.12.6329.00.999.11

Cost: Not To Exceed \$40,000.00

Participating Schools: District-Wide

Signature:


Annette R. Brigham, Associate Superintendent

Canutillo Independent School District does not discriminate on the basis of race, color, national origin, gender, age, or disability in its employment practices or in providing education services, activities, and programs, including technical education programs. For additional information regarding Canutillo Independent School District's policy of nondiscrimination contact: Executive Director for Human Resources, (915) 877-7423, 7965 Artcraft Road, El Paso, Texas 79932.



Canutillo ISD

P.O.Box 100
Canutillo, TX 79835

REQUISITION

School /Department	Vendor
Name Debbie Copenbarger	Name Opal Booze & Associates
Subject library	Address 213 Harrisburg RD
Deliver to Debbie Copenbarger	City Abeline St TX ZIP 79602
	Phone 1-888-293-8795 FAX 1-877-299-3744

QTY	ITEM #	Description	Unit Price	TOTAL
		Various Books as per attached list.		
		Child's World		190.50
		Crabtree		949.35
		Bearport		301.48
		Powerkids		762.00
		Gareth Stevens		752.85
		ABDO		2373.50
		Creative		538.50
		***No Backorders. No substitutions. Do not hold.		
		***free cataloging/free processing/free shipping.		
		***Specs on file with Coye Duncan.		
What: High interest and non-fiction titles to support struggling readers.			Sub total	
When: ASAP			S&H	
Who: Debbie Copenbarger			Tax	Tax Exempt
Why: To promote reading and to support C-scope curriculum at GES.			Total	5868.18

199.12.6329.00.999.11	10/25/12
Account	Date
<i>D Copenbarger</i>	
Originator	Principal/ Director



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REQUISITION

School /Department	Vendor
Name Heather Parra	Name Opal Booz & Associates
Subject	Address 213 Harrisburg Rd.
Deliver to JDE Library	City Abilene St TX ZIP 79602
	Phone 1-888-293-8795 Fax 1-877-299-3744

QTY	ITEM #	Description	Unit Price	TOTAL
		Library Books/sets of books as per attached lists		7573.64
		Processing		
		Free Shipping		
		CISD Specs on File		
		No Back Orders/Substitutions		
		Free iPad2		
		Free Kindle		
What Library Books			Sub total	7573.64
When: ASAP				
Who: H. Parra			Tax	Tax Exempt
Why: Supplemental materials to increase reading achievement				7573.64

Account:	Date 10-31-12
Heather Parra Originator	Principal/ Director



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REQUISITION

School /Department	Vendor
Name: Alderete Middle School Library – Laura C. Alvidrez	Name: Opal Booz & Associates
Subject: Library Books	Address: 213 Harrisburg Rd.
Deliver to: Laura C. Alvidrez	City: Abilene St: TX ZIP: 79602
801 Talbot Rd., Canutillo, TX 79835 Ph: 915-877-6615 Fax:915-877-6619	Phone: FAX:

QTY	ITEM #	Description	Unit Price	TOTAL
		Please see attached book lists.		
		Rosen Publishing (Buy 60 Get 30 Free)		1,386.00
		Cherry Lake		881.80
		Bearport		1,586.17
What: Library Books			Sub total	
When: ASAP			S&H	
Who: In support of student / teacher reading.			Tax	Tax Exempt
Why: Variety of non-fiction books to enhance/support reading and CSCOPE curriculum for teachers and students.			Total	3,853.97

_____ 199.12.6329.00.999.11 _____ Account	_____ 10/12/2012 _____ Date
_____ Laura C. Alvidrez _____ Originator	_____ _____ Principal/ Director_



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PURCHASE REQUISITION FORM

Campus/Department Name:		Vendor Information	
Name: <u>Bill Childress Elem</u>	Subject: <u>Library</u>	Name: <u>Opal Booz & Associates</u>	Address: <u>Corp Duncan - Rep.</u>
Deliver to:	City:	Phone:	E-mail:

QTY	ITEM #	DESCRIPTION	UNIT PRICE	TOTAL
		<u>Dr Seuss Replacement List</u>		<u>335.12</u>
		<u>Cherry Lake</u>		<u>2311.90</u>
		<u>Rosen Publishing</u>		<u>11617.30</u>
		<u>Lee y Aprende</u>		<u>823.22</u>
		<u>Composite List</u>		<u>193.72</u>
		MUST PROVIDE CIP/DIP REFERENCE	Sub Total	<u>5281.26</u>
Goal	<u># 1, 3</u>		S&H	
Objective	<u># 1, 1</u>		Tax	<u>last cent</u>
Strategy	<u># 3</u>		Total	<u>5281.26</u>

Account	Date
Originator	Principal/ Director