

## MEMORANDUM

**TO:** Regional School  
Board Members

**DATE:** August 26, 2025

**FR:** Office of the Superintendent

**SUBJECT:** Assistant Superintendent  
Report

Jeff Alexander, Assistant Superintendent reports on the following:

### SAFETY

Nonviolent Crisis Intervention – CPI Training is an important part of our districts training. All staff members completed the training on De-escalation Basics. It is important to instill into our employees that we are a “hands-off” school district. This program gives our staff members the skills to handle all types of situations that may arise in a school setting. Joe Groves, Aletha Duchene, and I are all certified CPI instructors for the district. The three of us will be creating and training CPI leaders in each village to act as Nonviolent Crisis Prevention mentors to assist our staff members on site.

A.L.I.C.E. is also another training our staff recently completed. It is an online course that teaches our staff the proper ways to handle a shelter in place, a dangerous intruder on campus or in the building, and/or a building evacuation.

We are currently check and updating the emergency buckets at each site. Every classroom should have an updated emergency bucket. The emergency buckets allow our teachers to lockdown a classroom with the ability to provide all essential needs for each student for extended emergencies. In the event overnight stays are necessary, the students and teachers could stay in the classroom until the emergency is cleared by authorities.

We are also updating our flip charts for each classroom and office areas. These flip charts will have emergency phone numbers located on the first page. We also added a section on emergency procedures for dealing with an overdose. The flip charts are currently being processed and printed and should be ready by the next board meeting.

### ELECTIONS

#### BOARD ELECTIONS

#### Revised NOTICE OF GENERAL ELECTION

NOTICE IS HEREBY GIVEN THAT ON TUESDAY, OCTOBER 7, 2025, THE GENERAL ELECTION OF THE NORTHWEST ARCTIC BOROUGH, ALASKA, WILL BE HELD IN ACCORDANCE WITH ALASKA STATUTE CHAPTER 29.26 AND THE NORTHWEST ARCTIC BOROUGH CODE CHAPTER 4.04 FOR THE PURPOSE OF ELECTING OFFICIALS IN THE FOLLOWING PRECINCTS AS DESCRIBED IN 6 AAC 240.002-040:

NORTHWEST ARCTIC BOROUGH SCHOOL DISTRICT (3-year term)

District 1 Seat C Kivalina, Noatak, Baird Mountains, Kiana, and Noorvik (Gerhardt-Cyrus)

District 3 Seat E Selawik, Selawik Area, Buckland and Deering (Ticket)

District 4 Seat I Kotzebue, Krusenstern, Iglichuck Hills, Hotham Inlet, Cape Blossom (Harris)

**QUALIFICATIONS:** Resident of the Borough for at least one year. All members shall be qualified electors (registered voters) of the Borough and residents within the district they seek to represent.

**CANDIDATE NOMINATIONS:** Please contact the Borough Clerk for nominating petitions. Petitions will be accepted between Monday, June 9, 2025, until Monday, August 25, 2025.

VOTER QUALIFICATIONS: "Voter" means a United States citizen who is qualified to vote in state elections and has been a resident of the Borough for at least 30 days preceding the election and is registered to vote in state elections and is not otherwise disqualified.

\*Campaigning is prohibited within 200 feet of any entrance to the polling place. (AS 15.15.170)\*

If you have any questions, please contact the Borough Clerk's Office at (800) 478-1110, ext. 8205; or direct at (907)442-8205

## ASC ELECTIONS

### August Activities:

1. Announce open seats
2. Establish official polling place in each village
3. Establish date of election (October 7<sup>th</sup>, 2025 is recommended)
4. Establish an election committee with ballot judges
5. Advertise by August 31<sup>st</sup> (No later than 20 days prior to election day)
6. Have the "ASC Declaration of Candidacy" form available for potential candidates

### September Activities:

1. Candidates must have their declarations completed and turned into the Superintendent's office by September 15<sup>th</sup>
2. Confirm official candidates with the office of the Superintendent
3. By September 18<sup>th</sup> complete and post a " Sample Ballot ASC Elections" clearly marked  
SAMPLE BALLOT

### October Activities:

1. First Tuesday of October – conduct the election (October 7<sup>th</sup>, 2025)
2. Voting will be from 8am to 8pm
3. Election Committee Chairperson is responsible for obtaining all supplies for the election

### After elections:

1. Count the Ballots
  - a. Background Check for potential winners
  - b. Write-in Candidates
  - c. Tie Vote Procedure
  - d. Recount Procedure
2. Send "unofficial results" to the District Office
3. After All ballots are counted and verified, and background check is received from Human Resources:
  - a. Complete and post the "Certified Summary Sheet of ASC Election – Public Notice"
  - b. Send the "Certified Summary Sheet of ASC Election – Public Notice" to the office of the Superintendent
4. All new ASC members take the "ASC Oath of Office" at the first ASC meeting following the certification of results



## Seats Up for Election by Site Election Day: Tuesday, October 7, 2025

According to our records at the District Office, the following seats are up for election. Unless otherwise stated, they are all three-year terms.

Seat Open:	Occupied by:
<b>AMBLER:</b>	
Seat C	Clara Cleveland
<b>BUCKLAND:</b>	
Seat C	Charlene Sampson
Seat E	Glenna Parrish
<b>DEERING:</b>	
Seat A	Deloris Iyatunguk
Seat E	Kevin Moto
<b>KIANA:</b>	
Seat A	Jeannette Barr
<b>KIVALINA:</b>	
None	
<b>KOBUK:</b>	
Seat C	Della Gooden

Seat Open:	Occupied by:
<b>KOTZEBUE:</b>	
Seat A	Bree Swanson
Seat C (1 Year)	Ashley Madison
Seat F	Ray Troyer
Seat G (1 Year)	Paula Octuck (Corey Jackson)
<b>NOATAK:</b>	
Seat A	Christina Mills
Seat B	Janet Mills
Seat D	Mary Adams
<b>NOORVIK:</b>	
Seat E	Jessica Snyder
Seat G	Nellie Ballot
<b>SELAWIK:</b>	
Seat A (2 year)	Maureen Ticket (vacant)
Seat C	Tillie Ticket
Seat D	Ralph Stalker
<b>SHUNGNAK:</b>	
None	

## Student Activities Board Report August 26, 2025

- I. ASAA Tobacco Alcohol & Drug Policy Update: None
- II. 2025-26 Alaska Spelling Bee: <https://spellingbee.com/enrollment>



- III. 2025-26 Battle of the Books: [https://www.nwarctic.org/activities/battle\\_of\\_the\\_books](https://www.nwarctic.org/activities/battle_of_the_books)



K DIV.	1 <sup>st</sup> DIV.	2 <sup>nd</sup> DIV.	3 <sup>rd</sup> DIV.	4 <sup>th</sup> DIV.	5/6 DIV.	7/8 DIV.	HS DIV.
ABL	ABL	ABL	ABL	ABL	ABL	ABL	ABL
DRG	DRG	DRG	DRG	DRG	DRG	KMHS	KMHS
JNES	JNES	JNES	JNES	JNES	JNES	WTK	WTK
WTK	WTK	WTK	WTK	WTK	WTK	SHG	SHG
SHG	SHG	SHG	SHG	SHG	SHG		
ORV	ORV	ORV	ORV	ORV	ORV		

- IV. 2025-26 Alaska Association of Student Government(AASG): NWABSD students will attend AASG spring conference in Juneau(4/23-25) <https://aasg.org>



- V. 2025 Volleyball Triangular Tournament @ OTZ(8/22-23) [NFHS Stream](#)  
Results: Maxpreps(Kotzebue Huskies Volleyball)

**Friday 8-22**

3:30pm- Kotz vs. Barrow(JV)  
5:00pm- Kotz vs. Bethel  
6:30pm- Bethel vs. Barrow  
8:00pm- Kotz vs. Barrow

**Saturday 8-23**

9:00am- Kotz vs. Barrow(JV)  
10:30am- Barrow vs. Bethel  
12:00pm- Kotz vs. Bethel  
1:30pm- Kotz vs. Barrow  
3:00pm- Awards

- VI. 2025 Cross Country:  
Results: Athletic.net

DIII(1A): [https://www.nwarctic.org/activities/fall\\_sports/diii1\\_a\\_cross\\_country](https://www.nwarctic.org/activities/fall_sports/diii1_a_cross_country)

DII(3A): [https://www.nwarctic.org/activities/fall\\_sports/d\\_i\\_i\\_3\\_a\\_cross\\_country\\_-\\_o\\_t\\_z](https://www.nwarctic.org/activities/fall_sports/d_i_i_3_a_cross_country_-_o_t_z)