



# Wharton County Junior College

## Proposed Agenda Item Board of Trustees Meeting

Complete this form and submit it to the Office of the President by noon on Friday, 11 days prior to the Tuesday evening meeting of the Board of Trustees. If this form does not provide enough space, you may use an expanded version *as long as you follow the format specified below.*

Date of Board Meeting: March 28, 2017      Date of This Proposal: March 8, 2017

**SUBJECT:**

Information Item

**RECOMMENDATION:**

Seek competitive sealed proposals for the contents required to furnish the new instructional areas after the renovation of the Richmond Campus Technical Wing.

**BACKGROUND/RATIONALE:**

The renovations to the Richmond Campus Technical Wing were approved at the March 10<sup>th</sup> Board Meeting. The new classroom areas for the Cosmetology and Process Technology Departments will need instructional equipment and furniture to make them ready for classes. Preliminary estimates to complete the purchase of the required equipment and supplies for the programs is \$230,000.00. Some of this equipment will be acquired through existing State of Texas Cooperatives, but others will require advertised competitive proposals. This item is seeking permission to start that process.

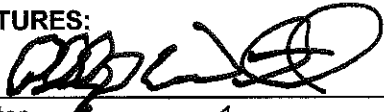
**Estimated Cost & Budgetary Support (how will this be paid for?):** \$230,000.00

Transfer from Plant Repair & Replacement Fund

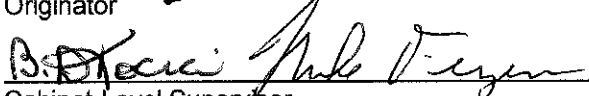
**RESOURCE PERSON(S) [name(s) and title(s)]:**

Bryce D. Kocian, Vice President of Administrative Services  
Mike Feyen, Director of Facilities Management  
Philip Wuthrich, Director of Purchasing

**SIGNATURES:**

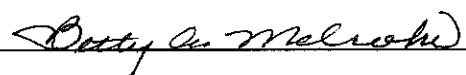
  
\_\_\_\_\_  
Originator

3-8-17  
Date

  
\_\_\_\_\_  
Cabinet-Level Supervisor

3/8/17    3/8/17  
Date

**PRESIDENT'S APPROVAL:**

  
\_\_\_\_\_

3-9-17  
Date