



## MEMORANDUM

TO: Shawn Pratt, Superintendent

FROM: Laura Duree, Director of Purchasing

DATE: May 12, 2025

RE: RFP2025-03-640 Lifeguard Services

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The above referenced solicitation was advertised on March 07, 2025, and March 14, 2025, with e-Bid opening on April 11, 2025, at 2:00 P.M. Solicitation notifications were sent to all registered vendors with commodities regarding Lifeguard Services via the purchasing e-Bidding site.

These services are essential to provide certified lifeguards for the district's aquatic facility and are critical to ensuring the safety and supervision of individuals participating in district-sponsored aquatic activities, including McKinney ISD students and other authorized users.

A total of two (2) proposals were received, opened, and evaluated. After the initial evaluation, a Best and Final Offer (BAFO) was requested from both responding vendors to ensure fairness in evaluating pricing and to secure the most competitive pricing and service offerings. One vendor failed to submit their BAFO by the stated deadline, and as a result, their final offer could not be considered in the award decision.

Based on the evaluation criteria and the Best and Final Offer process, it is recommended to award the contract to Pool Management, LLC whose proposal represents the best value to the district, as detailed in the attached Evaluation Summary.