



## UNITED INDEPENDENT SCHOOL DISTRICT AGENDA ACTION ITEM

**Topic:** Consideration for approval of Bids, Proposals, and Qualifications

**Submitted by:** Ms. Cordelia Flores-Jackson **of:** Purchasing Department

**Approved for transmittal to school board:** March 23, 2011

### **Recommendations:**

Staff recommends award of RFP 008-2011 Preventive Maintenance Service Agreement for District Wide Forklifts to Toyota Lift of South Texas. The company met all specifications.

### **Rationale:**

Staff has complied with all applicable federal, state and local purchasing policies and procedures in obtaining pricing information for the items listed above. Staff is recommending the awards based on being the best value to the district.

### **Budgetary Information:**

The budget includes the funds for these purchases

### **Board Policy Reference and Compliance**

CH local – purchasing and acquisition

CH legal – purchasing and acquisition

Texas education code 44.031

Texas education code 44.035

Texas education code 44.039

Board Approval  
Awarding of Bids/Proposals  
February 23, 2011

**RFP 008-2011 Preventive Maintenance Service Agreement for District Wide Forklifts**

**Recommendation:**

Requesting approval to purchase from the best bidder(s)/ offer(s) meeting specifications as follows:

<b><u>Vendor</u></b>	<b><u>Est. Annual Amount</u></b>
Toyota Lift of South Texas	See Attached Tabulation

Administration distributed eighteen (18) proposals and advertised on Sunday, January 23, 2011 & Sunday, January 30, 2011. One (1) proposal was received on Wednesday, February 9, 2011 @ 3:00 p.m. at the UISD Service Center Purchasing Department.

**Budget Information:**

2010-2011 Food Service Department  
2010-2011 Support Services Department

**Resource Personnel:**

Mike Garza, Executive Director of Support Services  
Raul Ramirez, Director of Food Service  
Cordelia Flores Jackson, Director of Purchasing  
Hector Cavazos, Purchasing Manager  
Jose Narvaez, Purchasing Assistant



**UNITED INDEPENDENT SCHOOL DISTRICT**

Roberto Santos  
Superintendent

March 2, 2011

Mike Garza  
Executive Director of Support Services  
United Independent School District  
Laredo, Texas 78041

Hector Cavazos  
Purchasing Manager  
United Independent School District  
Laredo, Texas 78041

Ref: RFP 008-2011  
Preventive Maintenance Service Agreement For District Wide Forklifts

Mr. Cavazos:

May this memorandum serve as an official notice of recommendation of Toyota Lift for RFP 008-2011 Preventive Maintenance Service Agreement For District Wide Forklifts

Thank you,

Mike Garza

**Support Services Department**  
Mike Garza, Executive Director  
3501 E. Saunders - Laredo, Texas 78041 - (956) 712-7976 - Fax (956) 712-7982



# UNITED INDEPENDENT SCHOOL DISTRICT

Raul Ramirez, Jr.  
Director of Food Service

## MEMORANDUM

TO : Cordelia Flores - Jackson  
Director of Purchasing  
United ISD

FROM : Raul Ramirez, Jr. *Raul Ramirez, Jr.*  
Director of Food Service

SUBJECT : RFP 008-2011 PREVENTIVE MAINTENANCE  
SERVICE AGREEMENT FOR DISTRICT WIDE  
FORKLIFTS

DATE : February 23, 2011

We have reviewed the tabulation of RFP 008- 2011 for Preventive Maintenance Service Agreement for District Wide Forklifts provided by the Purchasing Department.

Based on the Tabulation sheet, we recommend that the RFP 008-2011 be awarded to Toyota Lift of South Texas, as the best competitive proposal meeting specifications.

These services will be used by our department to maintain and repair the various forklifts we operate at the United I.S.D. Food Production Center for delivery and distribution of food products.

If you have any questions, please contact us.

XC: Eduardo Zuñiga, Assoc. Supt. for Support Services

**UNITED INDEPENDENT SCHOOL DISTRICT**

**RFP 008-2011**

**Preventive Maintenance Service Agreement  
For District Wide Fork lifts**

DESCRIPTION	VENDORS
Repairs - Hourly Rate	Toyota Lift
Parts	\$65.00
Freight Charge for Part Orders	1.5% Markup Over Vendors Cost
Periodic Maintenance Fees	Cost
Response Time	\$40.00
Pickup/Drop-off Charges	2 Hours
	\$100.00

Note: \$3.00 Environmental Fee - for proper Disposal of Parts, Lubricants and Liquids.

**United Independent School District  
Preventive Maintenance Service Agreement for District Wide Forklifts  
RFP 008-2011**

**Alpha Forklift Service**

2019 Jefferson St  
Laredo, Texas 78040  
Phone: 956-712-2777

**Brigg Equipment**

8422 Tejas Loop  
Laredo, Texas 78045  
Phone: 956-795-0100  
Fax: 956-795-0184  
Eliborio Cortez  
Josephe Galvan  
[eliborio.cortez@briggsequipment.com](mailto:eliborio.cortez@briggsequipment.com)  
[joseph.galvan@briggsequipment.com](mailto:joseph.galvan@briggsequipment.com)

**Commercial Rebuild Inc**

808 E Rio Grande St  
Victoria, Texas 77901  
Phone: 361-578-0219  
Fax: 361-578-2326  
David Gajer  
[david2005@att.net](mailto:david2005@att.net)

**Dayco Sales**

5845 E 14th St. Ste A  
Brownsville, Texas 78521  
Phone: 210-831-4402

**Doosan Daewoo Inracore America Corp**

4350 Renaissance PKWY  
Warrensville Heights, OH 44128  
Phone: 636-677-5300  
Fax: 636-677-5322  
Jay Kovarik  
[jay.kovarik@dhiac.com](mailto:jay.kovarik@dhiac.com)  
[doosanlift@dhiac.com](mailto:doosanlift@dhiac.com)  
[kim.parkinson@dhiac.com](mailto:kim.parkinson@dhiac.com)

**Equipment Depot**

8210 San Gabirel  
Laredo, Texas 78045  
Phone: 956-725-8540  
Fax: 956-725-8455  
Ricky Maldonado  
[rmaldonado@eqdepot.com](mailto:rmaldonado@eqdepot.com)

**Gogo Forklift & Transportation Division**

8111 Mines Rd  
Laredo, Texas 78042  
Phone: 956-723-8973  
Fax: 956-724-4387  
Francisco Ruiz  
[gogocfr@hotmail.com](mailto:gogocfr@hotmail.com)

**Jason Forklift Service**

5403 Orella Ave  
Laredo, Texas 78041  
Leandro Jasso  
Phone: 956-728-8783  
Lorinee Jasso  
Cell: 956-206-1134  
[jasonforkliftservice@stx.rr.com](mailto:jasonforkliftservice@stx.rr.com)

**J.V. Equipment**

302 W. Saunders  
Laredo, Texas 78041  
Phone: 956-727-8861  
Cell: 956-337-8409  
Fax: 956-753-3541  
Nino Ramos  
[nramos@jvequipment.com](mailto:nramos@jvequipment.com)  
Joe Gonzalez  
[jgonzalez@jvequipment.com](mailto:jgonzalez@jvequipment.com)

**Malin Integrated Handling Soluti**

4200 W Military Hwy Ste B  
McAllen, Texas 78503  
Phone: 956-624-5112  
Art Vera  
[art.vera@malinusa.com](mailto:art.vera@malinusa.com)  
David Lillard  
[david.lillared@malinusa.com](mailto:david.lillared@malinusa.com)

**Material Handling Concepts**

16515 Bratton Lane  
Austin, Texas 78728  
Phone: 512-836-6598  
Fax: 512-244-2991  
Ross Robertson  
[ross@emhci.com](mailto:ross@emhci.com)  
[debbie@emhci.com](mailto:debbie@emhci.com)

**On Time Lift Service**

1708 Aguila Azteca Dr  
Laredo, Texas 78043  
Phone: 956-727-5712  
Fax: 956-727-5513  
Mike Marshall  
[mrman072452@aol.com](mailto:mrman072452@aol.com)

**P & H Equipment**

1707 Benmark Dr  
Austin, Texas 78728  
Phone: 512-990-2494  
Fax: 512-990-2662  
[pete@phequipment.com](mailto:pete@phequipment.com)

**Rama Inc.**

14403 Investment Ave  
Laredo, Texas 78045  
Phone: 956-728-7924  
Fax: 956-723-3550  
Cell: 956-237-0885  
Raul H Martinez  
[ramainc62@hotmail.com](mailto:ramainc62@hotmail.com)

**Stewart & Stevenson**

5717 I-10 East  
San Antonio, Texas 78219  
Phone: 800-601-5235  
Fax: 210-662-9832  
Rudy Jaskinia  
Cell 210-842-0063  
[r.jaskinia@ssss.com](mailto:r.jaskinia@ssss.com)  
Charlie Gilson  
[c.gilson@ssss.com](mailto:c.gilson@ssss.com)

**Sunbelt Industrial Trucks**

1617 Terre Colony Ct  
Dallas, Texas 75212  
Phone: 817-332-1031  
Fax: 214-819-4166  
Bill Rowan  
[browan@sunbelt-industrial.com](mailto:browan@sunbelt-industrial.com)

**Toyota Lift of South Texas**

7505 Mines RD  
Laredo, Texas 78045  
Phone: 956-722-0988  
Cell: 956-237-4362  
Fax: 956-722-8642  
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Jaun Guzman  
[juan.guzman@tlotx.com](mailto:juan.guzman@tlotx.com)  
[enrique.trevino@tlotx.com](mailto:enrique.trevino@tlotx.com)

**United Industrial Tires**

8302 San Gabriel  
Laredo, Texas 78040  
Phone: 956-326-5861  
Roger Renteria  
[united\\_ind\\_tires@sbcglobal.net](mailto:united_ind_tires@sbcglobal.net)