



# ESTACADA —SCHOOLS—

## Operations Reports: December 2025

John Simpson, Facilities Coordinator

**Ranger Woods Tree Removal:** A total of 13 trees were removed from Ranger Woods—10 were dead and 3 were identified as unsafe. Trails have been fully cleaned, and all logs and debris have been cleared from student pathways to ensure safe access.

**Leaf Debris Cleanup:** All leaf debris cleanup across the district has been completed. Our next area of focus will be the cleanup on the ball fields

**Irrigation Winterization:** All district irrigation systems have been winterized and successfully blown out for the season.

**Custodial Substitutes:** This month, we will be concentrating on hiring custodial substitutes to support building operations.

**High School Seismic Upgrade:** Next week, we will be interviewing contractors for the seismic upgrade project in the high school commons area.

**School Signage:** The Rivermill sign is now fully operational. We are still awaiting the transformer for Clackamas River, with all wiring expected to be completed by December 8.

**Safety & Equipment Training:** We trained 9 team members in the safe operation of forklifts, scissor lifts, and pallet jacks. Expanding certifications beyond Andy and me continues to benefit district-wide coverage and efficiency.

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## Technology Department

Kristy Cheshier, Director of Technology

### ✓ 3 Wins:

Electrical Installed for EMS Hallway Display TVs

- Electrical work is now complete for three display televisions at EMS. These displays will provide real-time updates and notifications for families and the broader community, enhancing communication throughout the building.

Network Infrastructure Expanded at Stadium South Snack Shack

- Data lines have been successfully run to the south snack shack at the stadium to support two wireless access points. This upgrade will provide reliable network connectivity to strengthen our emergency communications system during events and activities.

Data Lines Installed for Three New EMS Safety Cameras

- Infrastructure has been completed for three additional cameras at Estacada Middle School. These cameras will monitor key areas to increase student safety and improve visibility for campus supervision.



### 2 Things Learned:

- Top five websites accessed by students thus far in December.

Number	Title	URL	Visits	Time Spent (hrs)
1	google.com	google.com	21287	267
2	esd108.instructure.com	esd108.instructure.com	12677	311
3	docs.google.com	docs.google.com	9783	641
4	savvasrealize.com	savvasrealize.com	9456	223
5	lexiacore5.com	lexiacore5.com	6065	142

- Parents are not always receiving expected notifications through Canvas due to varied default settings and inconsistent user setup. This highlighted the importance of providing clearer guidance and more proactive support to ensure families understand how to enable and manage notifications so they receive timely academic updates.



### 1 Focus:

- Technologies focus is to ensure parents receive the notifications they expect from Canvas. This includes providing clearer instructions for setting up notification preferences, offering support during registration and school events, and creating easy-to-follow resources on the website. These steps will help guarantee families stay informed and connected to student progress.

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## **Nutrition Services Department**

Lori Dyson, Nutrition Services Coordinator

### ***Cost Savings & Inventory Update***

#### **~ Yang's Mandarin Chicken (Cost Reduction Strategy)**

We partnered with a long-time broker who donated USDA pounds of chicken to our district at no cost. We paid for the processing to turn it into Yang's Mandarin Chicken, reducing the cost by \$34.00 a case.

#### **~ Zee Zee Applesauce (Bulk Purchasing Savings)**

Purchased by the pallet, allowing us to secure \$5.00 saving per case versus case-by-case ordering.

#### **•~Emergency Food Inventory**

Purchased to support operations during bad weather, delivery delays, or staffing shortages. We will begin the spin-down of this inventory on our menus in February.

#### **~ Warehouse Storage & Distribution**

All items are stored in the district warehouse and distributed to all schools as needed throughout the year.

#### **~ Strategic Fall Purchasing**

These early bulk purchases are intentional and help lower overall costs and stabilize menus throughout the entire school year.

**~ USDA Entitlement Funds Update:** We currently have \$9,521.84 remaining in USDA entitlement funds. These funds will be used to purchase fresh produce for our salad bars.

#### **November Meals Served**

2024: 16,830 total (1,403/day)

2025: 23,028 total (1,771/day)

***Change: +6,198 total (+368/day) — +36.8%***