

SSAISD BOARD AGENDA - ITEM SUMMARY

MEETING DATE:	December 18, 2013
MEETING TYPE:	<input checked="" type="checkbox"/> REGULAR <input type="checkbox"/> SPECIAL
ITEM TITLE:	Maintenance Department November 2013 Completed Work Orders
PURPOSE:	<input type="checkbox"/> RECOGNITION <input checked="" type="checkbox"/> REPORT ONLY <input type="checkbox"/> DISCUSSION <input type="checkbox"/> ACTION
PRESENTER(S):	Mr. Dan Diaz
REQUESTED BY:	Dan

I. DESCRIPTION OF ITEM TO INCLUDE YOUR SPECIFIC REQUEST:

Monthly Report

II. BACKGROUND INFORMATION (DOCUMENTATION):

See attached monthly report.

III. ALTERNATIVES CONSIDERED (IF APPLICABLE):

n/a

IV. RECOMMENDATION AND IMPACT:

n/a

V. DISTRICT GOAL AND CORRESPONDING DEPARTMENTAL INITIATIVE:

n/a

VI. FUNDING SOURCE-PROGRAM AND/OR BUDGET CODE:

n/a

November 2013 Completed Work Orders

ID	Campus	Submit Date	Request	Technician	Room	Labor	Total	Closing Statement
13720	Administration and Support Center	11/1/13 10:44 AM	Hold under bus- blow out.	Lopez , Jerry	Bus 83	\$42.60	\$42.60	11/01/2013 Replaced A/C compressor PAG 46 oil for R134A systems service A/C R134A refrigerant.
13721	Administration and Support Center	11/1/13 10:46 AM	Check warning flashers.	Lopez , Jerry	Bus 85	\$25.56	\$25.56	11/01/2013 Fix warning flashers. Replace 4 amber lenses.
13722	Administration and Support Center	11/1/13 10:46 AM	3 seat belts.	Lopez , Jerry	Bus 1	\$17.20	\$17.20	11/01/2013 Install 3 seat belts.
13791	Administration and Support Center	11/5/13 10:20 AM	Leaking antifreeze. Water and oil. Light came on. Bus does not have power.	Lopez , Jerry	Bus 11	\$25.56	\$25.56	11/05/2013 Replace 3/8 heater hose. Fix turbos power ok.
13792	Administration and Support Center	11/5/13 10:22 AM	Check brakes and steering wheel shakes a lot.	Lopez , Jerry	Bus 99	\$100.40	\$100.40	11/05/2013 Replaced front brakes and wheel balance.
13834	Administration and Support Center	11/6/13 9:35 AM	The right side head light is out again third time.	Lopez , Jerry	Bus 89	\$10.04	\$10.04	11/06/2013 Check wire system found nothing wrong light bulb was replaced and working
13840	Administration and Support Center	11/6/13 10:17 AM	Need to install 2 seat belts- front seats.	Lopez , Jerry	Bus 96	\$8.60	\$8.60	11/06/2013 Need screws for seat belts.
13881	Administration and Support Center	11/7/13 9:15 AM	Need 10 seat belts by Friday.	Lopez , Jerry	Bus 90	\$0.00	\$0.00	11/07/2013 Need screws for seat belt.
13964	Administration and Support Center	11/11/13 8:23 AM	Brake lights are not working on the right side.	Lopez , Jerry	Bus 77	\$10.04	\$10.04	11/11/2013 Replaced light bulb.
13992	Administration and Support Center	11/11/2013 10:34:39 AM	A/C not working.	Lopez , Jerry	Bus 72	\$79.11	\$79.11	11/11/2013 Replaced A/C compressor and belt.
14016	Administration and Support Center	11/12/13 8:45 AM	Clearance light out-top right side.	Lopez , Jerry	Bus 12	\$8.52	\$8.52	11/12/2013 Replaced 3 194 light bulbs.
14018	Administration and Support Center	11/12/13 8:46 AM	Bus needs one seat belt in front right seat.	Lopez , Jerry	Bus 10	\$8.60	\$8.60	11/12/2013 Installed one seat belt.
14022	Administration and Support Center	11/12/13 8:59 AM	Need 2 seat belts.	Lopez , Jerry	Bus 1	\$8.60	\$8.60	11/12/2013 Installed 3 seat belts.

November 2013 Completed Work Orders

14024	Administration and Support Center	11/12/13 9:04 AM	Torn seats need to repaired.	Lopez , Jerry	Bus 96	\$25.56	\$25.56	11/12/2013 Replaced one seat covers. Repaired 5 torn back covers.
14026	Administration and Support Center	11/12/13 9:06 AM	Left front signal-possible short- drivers seat rocks side to side.	Lopez , Jerry	Bus 78	\$10.04	\$10.04	11/12/2013 Front turn signal (checked ok.) Seat (checked ok.)
14101	Administration and Support Center	11/13/13 4:19 PM	Bus is leaking, left a huge puddle of fluid on ground at Carrillo don't know what it is.	Lopez , Jerry	Bus 11	\$8.52	\$8.52	11/14/2013 Transfilter (replaced) added tran fluids.
14103	Administration and Support Center	11/13/13 4:22 PM	Outside latch emergency door very hard to open.	Lopez , Jerry	Bus 84	\$8.52	\$8.52	11/14/2013 Adjusted door latch. (Working ok.)
14129	Administration and Support Center	11/14/2013 12:30:57 PM	Need to open heater valves in bus.	Lopez , Jerry	Bus 76	\$8.52	\$8.52	11/14/2013 Open heater valves. (Heater working.)
14130	Administration and Support Center	11/14/2013 12:32:47 PM	Change transmission filters.	Adams, Roy	Bus 74 75 76 78 1 99 77	\$124.53	\$124.53	11/14/2013 Routine maintenance.
14131	Administration and Support Center	11/14/2013 12:39:08 PM	Leaking oil.	Lopez , Jerry	Bus 85	\$8.52	\$8.52	11/14/2013 Replaced oil filter added 3qt. oil.
14145	Administration and Support Center	11/14/2013 4:32:48 PM	Need to change oil.	Lopez , Jerry	Truck 2	\$8.79	\$8.79	11/14/2013 Changed oil filter and oil.
14241	Administration and Support Center	11/19/2013 8:47:20 AM	Need to repair door.	Lopez , Jerry	Bus 11	\$40.16	\$40.16	11/19/2013 Repair broken door frame with metal brackets, bolts and nuts.
14243	Administration and Support Center	11/19/2013 8:52:40 AM	Van needs oil change.	Lopez , Jerry	Van 13	\$8.52	\$8.52	11/19/2013 Change oil, oil filter, air filter, 6qt.
14245	Administration and Support Center	11/19/2013 8:57:49 AM	Rear air bags are leaking.	Lopez , Jerry	Bus 93	\$70.28	\$70.28	11/19/2013 Replaced rear air suspension bags. Replace scot switch and repair ai leaks on door and under dashboard.
14249	Administration and Support Center	11/19/2013 9:09:44 AM	Seems starter is getting bad.	Lopez , Jerry	Bus 83	\$25.56	\$25.56	11/19/2013 Replace starter.
14261	Administration and Support Center	11/19/2013 10:09:38 AM	Starter is dragging.	Lopez , Jerry	Bus 84	\$43.95	\$43.95	11/19/2013 Install starter.

November 2013 Completed Work Orders

14382	Administration and Support Center	11/22/2013 2:26:15 PM	The hallway by our computer lab 278, the area by the stairs leading to the 3rd floor and the stairs need to be cleaned. There are shoe marks along with coffee stains that need to be removed. Thanks.	Rendon, Jesus	Hallway & Stairway leading to Technology Dept.	\$0.00	\$0.00	12/02/2013 This area cleaned as requested.
13947	Armstrong Elementary	11/8/2013 11:01:15 AM	Light cover coming offsafety hazard...may fall on someone. Light front of 2nd floor elevator needs ballast	Luna Jr., Johnny	front stairway/2nd floor	\$14.21	\$14.21	11/08/2013 Installed plate on light cover and replaced ballasts and lamps.
14027	Armstrong Elementary	11/12/2013 9:10:21 AM	As you walk in the door...light fixture needs ballast(1st)	Zamora, Bill	208	\$11.34	\$11.34	11/14/2013 Replaced ballasts.
14350	Armstrong Elementary	11/21/2013 11:46:48 AM	Dumpster backed into parking lock railing...pole is down needs to be repaired. Safety hazard.	Saenz, Felix	outside parking lot rail	\$25.19	\$25.19	11/22/2013 Cut off pole and welded.
14025	Armstrong Elementary	11/12/2013 9:05:37 AM	Replace leaking faucet	Zamora, Larry	103	\$27.34	\$27.34	11/12/2013 Installed new faucet.
14039	Athens Elementary	11/12/2013 11:42:02 AM	the gates that are by the cafeteria entrance are not closing right	Macal, Zeek	Cafeteria	\$10.31	\$10.31	11/13/2013 Adjusted 2 gates and bar. Fixed bent bar.
14071	Athens Elementary	11/13/2013 8:52:42 AM	please repair door latch the head custodian has the door latch	Macal, Zeek	first floor girls restroom	\$10.31	\$10.31	11/13/2013 Repair door latch in girls restroom.

November 2013 Completed Work Orders

14038	Athens Elementary	11/12/2013 11:40:13 AM	the 2nd toilet seat is loose	Zamora, Larry	first floor boys restroom	\$26.04	\$26.04	11/13/2013 Replaced wax and bolts.
14213	Athens Elementary	11/18/2013 11:59:21 AM	the second sink faucet has a none stop water leak	Zamora, Larry	first floor girls restroom	\$26.04	\$26.04	11/19/2013 Installed new lav faucet.
14037	Benavidez Elementary	11/12/2013 11:01:16 AM	install electrical box for festival on Friday, Nov. 15, 2013. and remove at a later day	Gonzalez, Louie	cafeteria	\$21.32	\$21.32	11/13/2013 Install one electrical festival box and cable.
13766	Benavidez Elementary	11/4/2013 11:20:55 AM	replace tile floor	Rios, Nefthali	268	\$192.48	\$192.48	11/08/2013 1 box of floor tile installed white 1/2 box of floor tile. Installed blue tile also.
13730	Benavidez Elementary	11/1/2013 12:32:16 PM	ladies rest room faucet keeps running and stops after 5 minutes or so.	Zamora, Larry	out side teachers workroom	\$26.04	\$26.04	11/06/2013 Replaced actuator.
13776	Benavidez Elementary	11/4/2013 3:54:19 PM	sink hanging from wall need to reattach (hazardous) student going in	Zamora, Larry	boys restroom by 184	\$65.10	\$65.10	11/11/2013 Rehung sink as needed.
13804	Career Education Center	11/5/2013 11:11:34 AM	urinal leaking every time its flushed	Zamora, Larry	vb boys restroom	\$52.08	\$52.08	11/12/2013 Replaced diaphram and unclogged.
14177	Carrillo Elementary	11/15/2013 6:05:35 PM	Water fountain is leaking. Please come to shut it off or repair. Thanks so much for all you all do for us!!!!	Zamora, Larry	5th Grade Hallway	\$39.06	\$39.06	11/19/2013 Changed out p-trap.

November 2013 Completed Work Orders

13994	Dwight Middle School	11/11/2013 10:58:57 AM	3 light fixtures are out. Appears that ballast needs are out also.	Navarro, Paul	A bldg. 142	\$38.75	\$38.75	11/12/2013 Replaced bad ballast and lamps.
14114	Dwight Middle School	11/14/2013 9:18:10 AM	2 lights are out in front of boy's locker room. Looks like ballasts need to be replaced.	Navarro, Paul	C bldg. hallway	\$25.83	\$25.83	11/15/2013 Replaced bad ballast and lamps.
14185	Dwight Middle School	11/18/2013 9:14:16 AM	Door handle to the classroom gets stuck from the outside and entire handle seems to be loose.	Macal, Zeek	A bldg. room 152	\$10.31	\$10.31	11/18/2013 Repair and adjusted door RM 152.
13993	Dwight Middle School	11/11/2013 10:57:21 AM	Toilet keeps running. Needs to be looked at.	Zamora, Larry	1st floor Girl's restroom	\$26.04	\$26.04	11/13/2013 Replaced diaphragm kit.
14195	Dwight Middle School	11/18/2013 10:05:22 AM	Bad leak in 3rd sink drain pipe.	Zamora, Larry	C bldg. girl's restroom	\$52.08	\$52.08	11/20/2013 Replaced 1 1/2 p-trap and strainer.
13794	Five Palms Elementary	11/5/2013 10:41:20 AM	Intercom phone will not display time, need to correct the bell schedule	Zamora, Bill	Office	\$52.74	\$52.74	11/05/2013 Troubleshoot problem, was able to discover shorted cable- need to trace out.
14056	Five Palms Elementary	11/13/2013 7:49:29 AM	Lights are not working	Zamora, Bill	Loading Dock (cafeteria)	\$16.94	\$16.94	11/14/2013 Replaced ballasts and lamps.
14057	Five Palms Elementary	11/13/2013 7:53:49 AM	ballast need replacement	Zamora, Bill	Room 10	\$11.34	\$11.34	11/14/2013 Replaced ballasts.
13982	Five Palms Elementary	11/11/2013 9:48:59 AM	Put chain or make gate lockable in this area.	Saenz, Felix	Cafeteria Units Gates	\$25.19	\$25.19	11/13/2013 Put a chain and lock on units gates.

November 2013 Completed Work Orders

13806	Hernandez Learning Center	11/5/2013 11:29:59 AM	We have had pest control out here a couple of times due to seeing and killing scorpions and centipedes in the building. They are found daily in the childrens bathrooms and adult bathrooms. Pest control has suggested that there	Rios, Nefthali	Outside foundation	\$256.64	\$256.64	12/03/2013 Filled in gaps and holes 5 door sweeps installed.
13742	Hutchins Elementary	11/4/2013 8:15:19 AM	ladies faculty restroom lights are out	Gonzalez, Louie	ladies faculty r/r	\$8.47	\$8.47	1/05/2013 Replace 1 bad ballast and 2 lamps.
13743	Hutchins Elementary	11/4/2013 8:19:24 AM	soap dispensers are not working. and paper towel dispenser in faculty r/r is not working.	Sanchez, Rodney	boys, girls and ladies faculty r/r	\$96.24	\$96.24	11/08/2013 3 Soap dispensers installed. 3 paper towel dispensers installed.
13788	Hutchins Elementary	11/5/2013 9:52:27 AM	Need to remove mirror from wall and put on another wall also hand clock	Rios, Nefthali	Work Room	\$256.64	\$256.64	11/08/2013 Room painted and all picture frames installed.
13891	Hutchins Elementary	11/7/2013 10:00:19 AM	Need to cover vents for privacy matters, Counselors office	Rios, Nefthali	5	\$64.16	\$64.16	11/08/2013 Installed ceiling tile 2'x4'.
13951	Hutchins Elementary	11/8/2013 1:39:42 PM	Need to install white board in classroom. White board is in the classroom # 13.	Rios, Nefthali	Room # 13	\$40.80	\$40.80	11/11/2013 Installed a 4'x8' new white board.
13744	Hutchins Elementary	11/4/2013 8:23:12 AM	water fountain up-stairs is leaking water.	Zamora, Larry	water fountain up-stairs	\$52.08	\$52.08	11/11/2013 Replaced p-trap and S/J extension 1 1/4.

November 2013 Completed Work Orders

13889	Hutchins Elementary	11/7/2013 9:58:30 AM	Need Roto Rooter on boys toilet	Zamora, Larry	boys r/r by room #12 by teachers lounge	\$26.04	\$26.04	11/11/2013 Unclogged with auger.
13896	Hutchins Elementary	11/7/2013 10:28:18 AM	Remove Toilet from Work Room Closet.	Zamora, Larry	New Teacher Work Room	\$39.06	\$39.06	11/15/2013 Removed toilet and supply line, installed plug on drain.
14155	Hutchins Elementary	11/15/2013 9:09:32 AM	faculty ladies r/r by office keeps getting clogged. Also bad odor coming from office closet behind	Zamora, Larry	faculty r/r for ladies by office	\$39.06	\$39.06	11/15/2013 Unclogged with auger. No odor source found at this time.
14366	Hutchins Elementary	11/21/2013 5:00:21 PM	R/R for Faculty is still not working leaking water all the way to one of the classrooms.	Zamora, Larry	faculty r/r upstairs	\$52.08	\$52.08	11/21/2013 Installed new seal and nuts.
14015	Kazen Middle School	11/12/2013 8:40:24 AM	Need to replace ceiling tiles due to old A/C leak.	Sanchez, Rodney	Room 314	\$96.24	\$96.24	11/19/2013 Installed 2 bundle 2'x4' ceiling tile.
13757	Kazen Middle School	11/4/2013 10:48:39 AM	The Campus needs to install the Employee of the Month Parking Slot Sign for the Employee of the month. Please see Ms. Cheno for details	Rios, Nefthali	Front Parking	\$13.60	\$13.60	11/15/2013 1 sign installed.
13758	Kazen Middle School	11/4/2013 10:51:37 AM	In the Main Gym the basketball back board pads - keep falling off at the rim by the locker room. Please re-install them and secure them. Thank you.	Rios, Nefthali	Main Gym	\$96.24	\$96.24	11/13/2013 Back board parts installed.

November 2013 Completed Work Orders

14118	Kazen Middle School	11/14/2013 10:12:36 AM	Coach Bryson, informed the front office that the bleachers are not working. The electrical button does not allow for the bleachers to fold away. Please repair the bleachers to fold away. Thank you.	Gonzalez, Louie	Gym	\$78.18	\$78.18	10/03/2013 Replaced lamps and ballasts and emergency ballast.
14107	Kazen Middle School	11/14/2013 7:53:35 AM	The Custodian has informed the office that in the 2nd wing girls restroom, 1st stale toilet seat is cracked and needs to be replaced as soon as possible. Thank you.	Zamora, Larry	2nd Wing Girls Restroom	\$52.08	\$52.08	11/18/2013 Replaced toilet seat and unclogged toilet boys locker room.
13733	Kindred Elementary	11/1/2013 3:02:11 PM	We bought a file for each room that needs to be screwed to the wall by the door on the outside of the room. We have atleast 37 rooms.	Macal, Zeek	All classroom	\$103.10	\$103.10	11/20/2013 Install new file boxes on every room through out the whole school.
14134	Kindred Elementary	11/14/2013 1:14:12 PM	Elevator is not working.	Diaz, Daniel	1st Floor	\$0.00	\$0.00	<p>Elevator repaired by company-put back in service.</p>
14227	Kindred Elementary	11/18/2013 2:41:19 PM	The stage lights needs a replacement of ballast	Navarro, Paul	Stage	\$0.00	\$0.00	11/19/2013 Replaced bad ballast and lamps.
13734	Kindred Elementary	11/1/2013 3:06:17 PM	Water in the sink drain very slow.	Zamora, Larry	Office	\$26.04	\$26.04	11/08/2013 Unclogged with plumber.

November 2013 Completed Work Orders

14179	Kindred Elementary	11/17/2013 2:24:44 PM	Handicapped toilet won't flush. Handicapped toilet should ALWAYS be working.	Zamora, Larry	upstairs bathroom	\$26.04	\$26.04	11/19/2013 Replaced diaphragm kit.
14222	Kindred Elementary	11/18/2013 2:33:13 PM	the fixtures under the sink needs adjustment. It comes out of the wall.	Zamora, Larry	Upstairs Boys Restroom	\$26.04	\$26.04	11/19/2013 Installed new grid strainer and 1 1/4 p-trap complete.
14223	Kindred Elementary	11/18/2013 2:35:43 PM	the commode needs a new toilet seat.	Zamora, Larry	3rd Grade Boys restroom	\$26.04	\$26.04	11/19/2013 Installed new seat as needed.
14224	Kindred Elementary	11/18/2013 2:37:43 PM	The floor drain needs the snake.	Zamora, Larry	1st Gr. Boys restroom	\$26.04	\$26.04	11/19/2013 Ran auger thru F/D.
14306	Madla Elementary	11/20/2013 10:15:22 AM	Phone line #1 trouble. Fire Alarm.	Navarro, Paul	Fire Alarm	\$25.83	\$25.83	11/20/2013 R.G. Check phone line and cleared trouble.
14069	Madla Elementary	11/13/2013 8:47:25 AM	Move overhead screen.	Saenz, Felix	6	\$25.19	\$25.19	11/13/2013 Move over head screen from one wall and installation on other wall.
14253	Madla Elementary	11/19/2013 9:13:34 AM	very bad odor coming from restroom, sewer smell, restroom has been cleaned by custodian.	Zamora, Larry	Principal's office	\$26.04	\$26.04	11/19/2013 Checked out- nothing found at this time.
14066	Palo Alto Elementary	11/13/2013 8:36:04 AM	Need 4 hooks to be drilled on the inside of two cubbies.	Macal, Zeek	EC 11	\$10.31	\$10.31	11/13/2013 Installed 4 hooks in Rm EC11.
14380	Palo Alto Elementary	11/22/2013 1:39:32 PM	Stalls in boys restroom are missing locks. Please install.	Macal, Zeek	Boys restroom in 1st grade wing	\$20.62	\$20.62	12/04/2013 Repair stahl door locks.
14381	Palo Alto Elementary	11/22/2013 1:40:56 PM	Stalls in girls restroom need locks. Please install.	Macal, Zeek	Kinder wing	\$15.12	\$15.12	12/04/2013 Repair door lock on stahl.

November 2013 Completed Work Orders

14212	Palo Alto Elementary	11/18/2013 11:52:31 AM	Ceiling tile fell from stairway. Please see Mando.	Macal, Zeek	Stairway	\$16.50	\$16.50	11/18/2013 Repair and replaced ceiling tile grid. Replaced ceiling tiles 5x.
13904	Palo Alto Elementary	11/7/2013 10:58:33 AM	Repair outside fountain	Zamora, Larry	Outside fountain	\$235.56	\$235.56	11/18/2013 Installed 6- new cut offs 1/2 copper supply lines with new bubblers 1/4" feeder copper.
13935	Palo Alto Elementary	11/8/2013 9:43:15 AM	Sink is loose in girls restroom in 1st grade wing.	Zamora, Larry	Girls Restroom	\$26.04	\$26.04	11/13/2013 Caulked as needed.
13746	Price Elementary	11/4/2013 8:45:53 AM	Outlets (near the soda machines) in Teachers lounge do not work. Custodian checked breaker and nothing is wrong with it	Navarro, Paul	Teachers Lounge	\$12.92	\$12.92	11/06/2013 Teachers over loading the circuit. Too many appliances on same circuit microwave, crock pots ad roaster, ETE.
14388	Price Elementary	11/22/2013 3:13:58 PM	****EMERGENCY**** 1st wing smells like gas	Zamora, Larry	1st wing	\$26.04	\$26.04	11/22/2013 No gas leak or smell detected.
14064	Shepard Middle School	11/13/2013 8:30:34 AM	long fluorescent bulbs in classroom need to be replaced ...need four of them	Zamora, Bill	c114	\$11.57	\$11.57	11/14/2013 Replaced ballast.
13811	Shepard Middle School	11/5/2013 1:05:02 PM	PA system needs the time changed. We are manually having to ring the bell schedule due to the incorrect time. Please let me know if this is the correct department to report this to. Thank you!	Zamora, Bill	Principal's office	\$26.37	\$26.37	11/05/2013 Set new time for school bell clock.

November 2013 Completed Work Orders

13855	Shepard Middle School	11/6/2013 12:49:29 PM	Gate needs stabilizer rod for front gate.	Saenz, Felix	Gate on East side of campus	\$25.19	\$25.19	11/08/2013 Replaced rod with a new one. Put a rod it was missing didn't have one.
14078	Shepard Middle School	11/13/2013 10:07:59 AM	Climbing rope needs to be secured in the main gym.	Saenz, Felix	Main Gym	\$25.19	\$25.19	11/14/2013 Secured rope for use.
13999	Shepard Middle School	11/11/2013 1:16:44 PM	Check on sewer smell by gym.	Zamora, Larry	Gym	\$52.08	\$52.08	11/07/2013 Replaced spud on WC.
14171	Shepard Middle School	11/15/2013 2:08:27 PM	water leaking from toilet.	Zamora, Larry	C-Building - Girl's Restroom	\$52.08	\$52.08	11/20/2013 Replaced 1" flush valve cut off, 1 spud and spud kit.
14231	Shepard Middle School	11/18/2013 3:30:09 PM	Water in toilet not shutting off.	Zamora, Larry	C-Bldg. Faculty Restroom	\$52.08	\$52.08	11/20/2013 Installed diaphragm kit, spud and spud kit, and vacuum breaker.
14009	South San Antonio High School	11/11/2013 3:51:46 PM	In need of drilling to hang up the poster that was given by Ms. Hodge. Thank You!	Sanchez, Rodney	Front Foyer	\$32.08	\$32.08	11/12/2013 Hung up poster as needed.
14116	South San Antonio High School	11/14/2013 9:42:26 AM	Front Office - in need of getting 2 wall hanging files hung Discipline Center - in need of getting a smart board set up	Rios, Nefthali	Front Office and Discipline Center	\$224.56	\$224.56	11/19/2013 4'x12' heavy smart board installed. A set of office trays installed A bulletin board installed a small white board installed.
13875	South San Antonio High School	11/7/2013 8:40:13 AM	girls dressing room shower drains are clogged	Zamora, Larry	main gym	\$52.08	\$52.08	11/15/2013 Contractor issue-debris from floor sealer in p-trap.

November 2013 Completed Work Orders

14234	South San Antonio High School	11/19/2013 7:08:36 AM	There are some fixtures that need to be done in the boy's restrooms: sealing along the floor and there is a toilet that has too much pressure and sprays the water out.	Zamora, Larry	E Bldg	\$26.04	\$26.04	11/20/2013 Lowered pressure on valve.
14336	Zamora Middle School	11/21/2013 8:48:52 AM	Screen has stopped working and bracket is coming off wall.	Sanchez, Rodney	D119	\$34.00	\$34.00	12/03/2013 An used over head screen installed.
14085	Zamora Middle School	11/13/2013 10:57:25 AM	Score Board went out.	Gonzalez, Louie	gym	\$104.24	\$104.24	11/13/2013 Worked on scoreboard box, got it working again.
14094	Zamora Middle School	11/13/2013 1:06:20 PM	Phone for PA system keeps shutting off. 4th time in the past 2 weeks.	Gonzalez, Louie	Front Office	\$52.12	\$52.12	11/14/2013 Southwest Sound is working on this system.
14346	Zamora Middle School	11/21/2013 10:51:08 AM	repair time clock on score board in gym-----clock keeps turning off	Gonzalez, Louie	gym	\$104.24	\$104.24	11/21/2013 Repair scoreboard receiver.
14165	Zamora Middle School	11/15/2013 11:53:27 AM	Water Leak at Zamora M.S. on the football field near the long jump pit.	Zamora, Larry	Football Field - Long Jump Pit	\$26.04	\$26.04	11/15/2013 Checked out no leak found at this time.
14210	Zamora Middle School	11/18/2013 11:20:07 AM	Clogged drain see manager for exact location	Zamora, Larry	Kitchen	\$52.08	\$52.08	11/19/2013 Unclogged floor drain. Repaired 2 leaking faucets.
14211	Zamora Middle School	11/18/2013 11:23:38 AM	The faucets on the steam table are leaking See Manager for exact location	Zamora, Larry	Kitchen	\$52.08	\$52.08	11/19/2013 Repaired leak in faucet.