



## ALEDO ISD BOARD MEETING TEMPLATE

**MEETING DATE:** August 19, 2024

**AGENDA ITEM:** Consider Approval of Custodial Services Contract Amendment for Lynn McKinney Elementary School

**PRESENTER:** Chris Campbell, Chief Facilities and Construction Officer

### **BACKGROUND INFORMATION:**

- In February 2023, the District issued a Competitive Sealed Proposal (CSP) for the procurement of Custodial Services for the District.
- McLemore Building Maintenance (MBM) submitted a successful proposal to this solicitation.
- The initial agreement outlined in the CSP is for three (3) years with two (2), one (1) year extensions.
- The contract has a start date of November 27, 2023.
- The initial contract with MBM covers custodial services for all existing campuses and facilities. We opened Lynn McKinney Elementary (LME) as of August 14, 2024 and this facility was not covered in the contract. Administration is recommending an increase to the existing contract to cover custodial services for our new elementary campus.
- The MBM contract was established based on square foot prices for custodial services as submitted in the CSP. The contracted monthly cost per square foot is \$0.1478 and the new facility is 106,180 square feet in size. This contract increase uses this rate for the square footage of LME.
- The additional cost for MBM to service this new campus will be \$188,320.80 per year (\$15,693.40 monthly). These monthly charges will begin in August 2024.
- Administration presented this item for communication at the June Board meeting.

### **FISCAL INFORMATION:**

The \$188,320.80 cost related to this contract increase will be paid from 2023-2024 General Fund budgeted funds and included in the 2024-2025, and 2025-2026 General Fund budgets.

### **ATTACHMENTS:**

McLemore Building Maintenance contract increase.

### **ADMINISTRATIVE RECOMMENDATION:**

The Administration recommends the Board of Trustees approve the increase of the contract associated with the Competitive Sealed Proposal submitted by McLemore Building Maintenance, in the amount of \$188,320.80, to engage them for custodial services for Lynn McKinney Elementary as presented.