

**BEMIDJI AREA SCHOOLS
BEMIDJI, MINNESOTA**

DATE: JUNE 21, 2021

TO: BOARD OF EDUCATION

FROM: JORDAN HICKMAN, DIRECTOR OF HUMAN RESOURCES

SUBJECT: REQUEST FOR PART-TIME TEACHER PROGRAM: ANGELA DAHLBERG

COMMENTS:

Angela Dahlberg, a speech language pathology teacher since March 13, 1989, is requesting authorization to participate in the part-time teacher program authorized by Minnesota Statutes, section 354.66. Ms. Dahlberg is contracted for 0.60 FTE and this program will allow her to purchase full time service credit.

The qualifications and limitations to this program are:

1. This agreement must be approved before October 1 of the year of participation.
2. Program participants must have at least 3 full years of Minnesota teaching service.
3. Participation is limited to a maximum of 10 full fiscal years. Partial years are not permitted. Program participants must teach an equivalent of at least 50 full days, but may not earn more than 80 percent of a full-time teacher salary of the same lane and step. A program participant may not teach part-time in any other school while participating in this program. Authorized substitute teaching is permitted. All services provided are included in the base year, the year proceeding the first year of program participation, to determine the full-time equivalent salary base.
4. Employee contributions based on full-time equivalent salary must be paid, including contributions for unearned salary, through tax-sheltered payroll withholding. Employer contributions must be paid at the same time, either by the employee or by the employer or by an agreed-upon combination. Employee-paid employer contributions are not tax-sheltered.

Future requests for the part-time teacher program will be requested by April 1.