

**Brecksville-Broadview Heights City Schools  
Application to the Board of Education  
Proposal for Overnight/Out of State Trip**

**Please submit application to the building Principal/Athletic Director for initial approval before submission to the Board of Education.**

Please provide all of the following information:

Group or Organization: Brecksville-Broadview Heights High School Girls Wrestling Team

Staff Member in Charge/Position: Kevin McPherson

Name of Event: Girls District Wrestling Tournament

Destination: Findlay High School

**Departure/Arrival Information:**

Leave School      Date: Saturday March 7, 2026      Time: 5:00pm

Return to School      Date: Sunday March 8, 2026      Time: 10:00pm

Date by which response is needed: ASAP

**Trip Expenses:**

1. Transportation:

Mode of Transportation:

School Bus      Number of Buses: \_\_\_\_\_

School Van      Number of Vans: \_\_\_\_\_

Other Transportation -

a. Name of Company: \_\_\_\_\_

b. Does the carrier have liability insurance?  Yes  No

c. What kind of liability insurance? \_\_\_\_\_

d. Are turnpike fees included?  Yes  No

**Total Cost of Transportation:** \_\_\_\_\_

2. Lodging Information:

a. Name: Holiday Inn Express Findlay North

b. Address: 1920 Express Way Findlay, Ohio 45840

c. Lodging Contact Name(s): \_\_\_\_\_

d. Lodging Phone Number(s): 567-271-0330

**Total Cost of Lodging:** 2x Rooms (\$155.39 ) = \$310.78

3. Meals (List all meals included in the trip. Please note how many meals will be participants' responsibility).

Depending on weight / weight class...

Saturday March 7 = Dinner

**Total Cost of Meals:** est \$150

4. Are there any supplementary activities? Are entry fees required?

No other activities

No entry fee is required

**Total Cost of Activities:** \$0

**Calculation of Event Expenses:**

1. Transportation:	School Van
2. Lodging:	\$310.78
3. Food:	est \$150
4. Event Fees:	N/A
5. Other:	N/A
<b>Total:</b>	est \$460.78

5. What Arrangements have been made for administering necessary medications to students while on this trip?

Parents will be attending and administering

6. What arrangements have been made for dealing with emergency situations? Who will be responsible for all medical information sheets? How will the forms be stored and transported?

Kevin McPherson - Final Forms

7. If tour guides are involved, what liability insurance do they carry?

No tour guides

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8. How is the trip related to the educational program of the District?

Participation in high level competition reinforces the District's commitment to excellence by allowing student-athletes to apply skills developed through the wrestling program in a challenging, real-world environment. It encourages goal setting, discipline, and perseverance core educational values.

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9. In what ways will the students benefit? How will the District benefit?

Student-athletes have the ability to qualify for the State Tournament.  
Student-athletes will represent BBHHS in their attempt to qualify.

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10. How will the trip be evaluated to determine the extent to which these benefits were realized?

Reflections will include personal growth observations and how the experience connects to their athletic development.

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11. How many students in total? Are any students experiencing academic problems? What previous experience has the staff member had in conducting overnight or extended field trips? What other staff members will be going?

5 athletes will travel.  
No academic problems.  
25 years as head coach.

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12. How many chaperones, in addition to staff members, will be going? What are their names and affiliations with the students?

1 Coach  
Kevin McPherson  
Assistant Coach

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13. Will any school days be missed? If so, how many? How will teachers be advised in advance that the students will be out of school? How will missed work be made up? What special assistance will be provided to students with academic problems?

No

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14. Estimated cost to organization and how is this trip funded? How are the funds collected and safeguarded? How will any shortfall be made up or excess funds used?

\$500

It is an event the team qualifies for, so paid for by school / athletic department.

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Date of Submission to Principal/Athletic Director: 12/17/2026

Signature of Principal/Athletic Director indicating endorsement:



Approved by Superintendent

2/19/26  
Date

Date Approved by Board of Education

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