

Denton Independent School District
RFP #2306-08 Miscellaneous Services and Supplies

July 25, 2023

SUMMARY:

This item requests approval of RFP #2306-08 Miscellaneous Services and Supplies.

BOARD GOAL:

Growth & Management - Demonstrate effective and efficient management of district resources

PREVIOUS BOARD ACTION:

This proposal will replace RFP#1907-14 Miscellaneous Services and Supplies, which will expire on July 31, 2023.

BACKGROUND INFORMATION:

This proposal was issued on May 27, 2023. Responses were received from twenty-two (22) vendors as of July 12, 2023. This proposal establishes an approved list of vendors to be used to purchase various services and supplies. This proposal is EDGAR compliant for purchases using a federal funding source.

SIGNIFICANT ISSUES:

The District has a wide range of needs for various commodities and services from local vendors. All purchases will be made on an “as needed” basis. The term of this contract, upon governing body approval, shall be for a period from date of award through July 31, 2024, with an option to auto-renew for four (4) one-year extensions. The final expiration date would be July 31, 2028.

FISCAL IMPLICATIONS:

The cost will be borne by the appropriate department or campus fund.

BENEFIT OF ACTION:

Passage will allow the District to build its base of vendors who can provide various commodities and services for current and future needs.

SUPERINTENDENT’S RECOMMENDATION:

It is recommended that the proposal be awarded to all responding vendors on the attached bid tabulation for RFP #2306-08 Miscellaneous Services and Supplies.

STAFF PERSONS RESPONSIBLE:

Cindy Willis, Director of Purchasing
Vicki Garcia, Executive Director of Financial Operations
Amy Pierce, Senior Buyer

ATTACHMENT:

RFP #2306-08 Miscellaneous Services and Supplies Vendor Tabulation

APPROVAL:

Signature of Staff Member Proposing Recommendation: _____

Signature of Divisional Assistant Superintendent: _____

Signature of Superintendent: _____