

## MEMORANDUM

**TO:** Board of Education  
**THRU:** Dr. Mike Dominguez, Superintendent  
**FROM:** Colleen Drees, Chief Financial Officer  
**DATE:** January 8<sup>th</sup>, 2024  
**RE:** Floorcovering – Victor Ornelas Elementary School

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### **ISSUE:**

The Board of Education is asked to approve the replacement of flooring in Victor Ornelas Elementary School

### **BACKGROUND:**

Bid packet is attached for your review. Victor Ornelas has been identified as one of this year's flooring priorities. This bid has been completed to replace aging tile with LVT in the Gym and Dining Room

### **ALTERNATIVES:**

No other alternatives applicable.

### **RECOMMENDATION:**

1. Approve the lowest bid for the purchase and installation of carpet tiles to Star Commercial Flooring.
2. Deny the purchase and installation.
3. Re-bid the flooring to alternative vendors.

### **FISCAL NOTE:**

The total cost of this purchase and installation is \$76,855.65. This purchase has been budgeted for this fiscal year from the following account: 016 E 4700 21 0550 056 06 610 with adequate balances remaining for this purchase

### **ATTACHMENTS:**

Board Packet – VO  
Floorcovering Plan - VO