



REVISED

**BRISTOL BOARD OF EDUCATION
REGULAR OPERATIONS COMMITTEE MEETING MINUTES
Wednesday, December 13, 2023**

The regular meeting of the Bristol Board of Education Operations Committee was held on Wednesday, December 13, 2023, at 7:00 p.m. in Room 36 of the Bristol Board of Education and via the Zoom meeting platform.

PRESENT: Commissioners: Russell Anderson, Eric Carlson, and Jill Fitsimons-Bula

ALSO PRESENT: Lynn Boisvert, Dr. Catherine Carbone, Dr. Michael Dietter, Peter Fusco, Comm. Kristen Giantonio,

Call to Order:

Commissioner Carlson called the meeting to order at 7:03 p.m.

Approval of Minutes:

November 8, 2023– Regular Operations Committee Minutes

Motion Passed: with a motion by Commissioner Fitzimons-Bula and a second by Commissioner Anderson it was unanimously voted to approve the meeting minutes from November 8, 2023.

Public Participation

There was no public participation.

**City/Schools Projects Update
GH HVAC**

- Peter Fusco has made site visits with the CM and the school principal
- The temperatures tracking well and the conventional system seems to be working as designed
- Hydronic piping has begun on the second floor
- Approximately 50 – 60% of the small piping is complete
- Sav-Mor is on schedule

New NEMS

- The SD estimate was reviewed at the special Northeast meeting on December 5th
- The original approved budget was 89 million
- Through value engineering, the current SD estimate is 102.3 million
- That is a difference of approx. 13.3 million or 15%

- The project is going to P&Z in January
- The design team continues to work through FF&E options with the departments
- The new estimate will be shared at the BOE and the BOE will ask the BOF and City Council for approval of the extra money. Then the BOE will submit the increase to the state

Operations Committee Acting as Building Committees

ESSER/ARP

- EDM, Loureiro and VanZelm are currently working on engineering the projects.
- Preliminary designs are scheduled to be received late December/early January
- The current schedule has these projects going out to bid in February
- SNE was the successful bidder for the BMS upgrades and the request to City Council to award the contract to them is scheduled for this month's council meeting.

CHMS Underground Storage Tank

- True Blue Environmental received the award for this project
- The project kickoff meeting was on December 5th
- Equipment was delivered Monday
- The 10,000 gallon tank was removed today and the 500 gallon underground storage tank is next

BOE UST

- Waiting on the PO. Oakland was the low bid

Culinary Arts

- No Changes - Still waiting for state approval

Review 2024-2025 CIP

Peter Fusco reviewed the CIP with the Operations Committee. The committee was asked to accept the CIP and forward it to the full Board for action.

2024-2025 CIP

Motion Passed: with a motion by Commissioner Anderson and a second by Commissioner Carlson, it was unanimously voted to approve to accept the 2024-2025 CIP as presented and to forward it to the full board for action.

Building Rental Fees

Dr. Dietter offered one last opportunity for the commissioners to bring any additional variables to the table for consideration before next month's review of the proposed building rental fees.

Review 2024 Meeting Calendar

The meeting calendar was reviewed. Upon approval, the calendar will be forwarded to the Town Clerk

2024-2025 Meeting Calendar

Motion Passed: with a motion by Commissioner Fitzsimons-Bula and a second by Commissioner Anderson, it was unanimously voted to approve to accept the 2024-2025 Meeting Calendar as presented.

Old Business

There was no Old Business to come before the committee.

New Business

There was no New Business to come before the committee.

Adjournment

With no other business before the committee, the meeting was adjourned. (7:21p.m.)

Respectfully Submitted:

Tara Landon
Operations and Facilities Manager
Bristol Board of Education

DRAFT