

AMPHITHEATER PUBLIC SCHOOLS
STAFF TRAVEL/CONFERENCE REQUEST

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.

EMPLOYEE(S): Linda Haller _____

SCHOOL: Rillito

Department (opt.): Student Services

DATE(S): 4/2/13-4/6/13

ACTIVITY/EVENT: CEC 2013 Convention & Expo

LOCATION: San Antonio, Texas

ABSENCE: # Days 5 Sub Required: ☐ Yes ☒ No

of School Days Missed 4

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

<u>APPROXIMATE COST</u>		<u>BUDGET CODE/DESCRIPTION</u>
Registration	<u>558.00</u>	<u>001.00.200.2579.540.6360</u>
Transportation	<u>480.00</u> Mode <u>Air</u>	<u>001.00.200.2579.540.6582</u>
Rental Car	_____	_____
Meals	<u>245.00</u>	<u>001.00.200.2579.540.6582</u>
Lodging	<u>467.000</u>	<u>001.00.200.2579.540.6582</u>
Substitutes	_____	_____
TOTAL	<u>1,750.00</u>	

The District will ☐ (or) will not ☒ receive reimbursement from outside sources.

Purpose of travel: Council for Exceptional Children 2013 Convention & Expo

Outcomes and academic benefits to students and staff: Expand knowledge and skills related to Special Education with an in depth focus on important topics such as: social, emotional, behavioral, and academic challenges among adolescents with disabilities and curriculum supports to address those needs.

Submitted by: _____

Signature

12/18/12

Date

Principal/Supervisor

12-18-12

Date

Associate Superintendent/Superintendent

12/20/12

Date

AMPHITHEATER PUBLIC SCHOOLS
STAFF TRAVEL/CONFERENCE REQUEST

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.

EMPLOYEE(S): Craig Kuranz Stuart Smith
Julie Daniel Amy Ruboyianes
Shyla Sholl

SCHOOL: Rillito
Department (opt.): Student Services
DATE(S): 4/2/13-4/6/13

ACTIVITY/EVENT: CEC 2013 Convention & Expo

LOCATION: San Antonio, Texas

ABSENCE: # Days 5 Sub Required: ☒ Yes ☐ No # of School Days Missed 4

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

<u>APPROXIMATE COST</u>		<u>BUDGET CODE/DESCRIPTION</u> (Note: Tax credit contributions are District funds and require a budget code.)
Registration	<u>2,790.00</u>	<u>001.00.200.2210.540.6360</u>
Transportation	<u>2,400.00</u> Mode <u>Air</u>	<u>001.00.200.2210.540.6582</u>
Rental Car	<u> </u>	<u> </u>
Meals	<u>1,225.00</u>	<u>001.00.200.2210.540.6582</u>
Lodging	<u>2,334.00</u>	<u>001.00.200.2210.540.6582</u>
Substitutes	<u>2,168.00</u>	<u>001.00.200.2210.540.6113</u>
TOTAL	<u>10,917</u>	

The District will ☐ (or) will not ☒ receive reimbursement from outside sources.

Purpose of travel: Council for Exceptional Children 2013 Convention & Expo

Outcomes and academic benefits to students and staff: Expand knowledge and skills related to Special Education with an in depth focus on important topics such as: social, emotional, behavioral, and academic challenges among adolescents with disabilities and curriculum supports to address those needs.

Submitted by:

[Signature]
Signature

12/18/12
Date

[Signature]
Principal/Supervisor

12-18-12
Date

[Signature]
Associate Superintendent/Superintendent

12/19/12
Date

AMPHITHEATER PUBLIC SCHOOLS
STAFF TRAVEL/CONFERENCE REQUEST

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.

EMPLOYEE(S): Carrie Bejarano Carrie Hollman

SCHOOL: AHS

Department (opt.): _____

DATE(S): 4/10/13 - 4/14/13

ACTIVITY/EVENT: National Science Teachers Association 2013 National Conference

LOCATION: San Antonio, Texas

ABSENCE: # Days 5 Sub Required: ☒ Yes ☐ No

of School Days Missed 3

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

<u>APPROXIMATE COST</u>		<u>BUDGET CODE/DESCRIPTION</u>
		(Note: Tax credit contributions are District funds and require a budget code.)
	<u>\$ 315</u>	<u>140.13.100.2210.515.6360</u>
Registration	<u>\$ 225</u>	<u>001.00.100.2210.281.6360</u>
	<u>\$ 560</u>	<u>140.13.100.2210.515.6582</u>
Transportation	<u>\$ 560</u>	<u>001.00.100.2210.281.6582</u>
	Mode <u>air</u>	
Rental Car	_____	_____
	<u>\$ 235</u>	<u>140.13.100.2210.515.6582</u>
Meals	<u>\$ 235</u>	<u>001.00.100.2210.281.6582</u>
Lodging	<u>\$1,070</u>	<u>140.13.100.2210.515.6582</u>
	<u>\$ 300</u>	<u>140.13.100.2210.515.6113</u>
Substitutes	<u>\$ 300</u>	<u>001.00.100.2210.281.6113</u>
TOTAL	<u>\$3,240</u>	

The District will ☐ (or) will not ☒ receive reimbursement from outside sources.

Purpose of travel: The purpose of attending the conference is to offer our teachers the latest in science content, teaching strategies, and research to enhance and expand their professional growth.

Outcomes and academic benefits to students and staff: Information gathered at the conference will be shared with other science teachers and implemented into their teaching practices, which directly impacts our students.

Submitted by:

Signature

Date

Principal/Supervisor

Date

Associate Superintendent/Superintendent

Date

AMPHITHEATER PUBLIC SCHOOLS
STAFF TRAVEL/CONFERENCE REQUEST

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.

EMPLOYEE(S): Dee Fife Mitzi Wieduwilt

SCHOOL: CDO

Department (opt.): _____

DATE(S): 4/10/13 - 4/14/13

ACTIVITY/EVENT: National Science Teachers Association 2013 National Conference

LOCATION: San Antonio, Texas

ABSENCE: # Days 5 Sub Required: ☒ Yes ☐ No # of School Days Missed 3

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	<u>APPROXIMATE COST</u>	<u>BUDGET CODE/DESCRIPTION</u>
		(Note: Tax credit contributions are District funds and require a budget code.)
	<u>\$ 225</u>	<u>140.13.100.2210.515.6360</u>
Registration	<u>\$ 225</u>	<u>530.00.100.2210.282.6360</u>
	<u>\$ 560</u>	<u>140.13.100.2210.515.6582</u>
Transportation	<u>\$ 560</u>	<u>530.00.100.2210.282.6582</u>
	Mode <u>air</u>	
Rental Car	_____	_____
	<u>\$ 235</u>	<u>140.13.100.2210.515.6582</u>
Meals	<u>\$ 235</u>	<u>530.00.100.2210.282.6582</u>
Lodging	<u>\$1,070</u>	<u>140.13.100.2210.515.6582</u>
	<u>\$ 300</u>	<u>140.13.100.2210.515.6113</u>
Substitutes	<u>\$ 300</u>	<u>530.00.100.2210.282.6113</u>
TOTAL	<u>\$3,150</u>	

The District will ☐ (or) will not ☐ receive reimbursement from outside sources.

Purpose of travel: The purpose of attending the conference is to offer our teachers the latest in science content, teaching strategies, and research to enhance and expand their professional growth.

Outcomes and academic benefits to students and staff: Information gathered at the conference will be shared with other science teachers and implemented into their teaching practices, which directly impacts our students.

Submitted by:

Signature

Date

Principal/Supervisor

12/20/12
Date

Associate Superintendent/Superintendent

12/20/12
Date

AMPHITHEATER PUBLIC SCHOOLS
STAFF TRAVEL/CONFERENCE REQUEST

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.

EMPLOYEE(S): Danita Heller Becky Chamber

SCHOOL: IRHS

Department (opt.): _____

DATE(S): 4/10/13 - 4/14/13

ACTIVITY/EVENT: National Science Teachers Association 2013 National Conference

LOCATION: San Antonio, Texas

ABSENCE: # Days 5 Sub Required: ☒ Yes ☐ No # of School Days Missed 3

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	<u>APPROXIMATE COST</u>	<u>BUDGET CODE/DESCRIPTION</u>
		(Note: Tax credit contributions are District funds and require a budget code.)
	<u>\$ 315</u>	<u>140.13.100.2210.515.6360</u>
Registration	<u>\$ 225</u>	<u>530.00.100.3400.280.6360</u>
	<u>\$ 560</u>	<u>140.13.100.2210.515.6582</u>
Transportation	<u>\$ 560</u>	<u>530.00.100.3400.280.6582</u>
Rental Car		
	<u>\$ 235</u>	<u>140.13.100.2210.515.6582</u>
Meals	<u>\$ 235</u>	<u>530.00.100.3400.280.6582</u>
Lodging	<u>\$1,070</u>	<u>140.13.100.2210.515.6582</u>
	<u>\$ 300</u>	<u>140.13.100.2210.515.6113</u>
Substitutes	<u>\$ 300</u>	<u>530.00.100.1001.280.6113</u>
TOTAL	<u>\$3,240</u>	

The District will ☐ (or) will not ☐ receive reimbursement from outside sources.

Purpose of travel: The purpose of attending the conference is to offer our teachers the latest in science content, teaching strategies, and research to enhance and expand their professional growth.

Outcomes and academic benefits to students and staff: Information gathered at the conference will be shared with other science teachers and implemented into their teaching practices, which directly impacts our students.

Submitted by:

Signature

Date

Principal/Supervisor

Date

Associate Superintendent/Superintendent

Date

AMPHITHEATER PUBLIC SCHOOLS
STAFF TRAVEL/CONFERENCE REQUEST

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.

EMPLOYEE(S): Brandon Willard _____

SCHOOL: Amphi High School

Department (opt.): _____

DATE(S): April 13-15, 2013

ACTIVITY/EVENT: Tony Franklin System; Football coaching clinic

LOCATION: Newport Beach, CA

ABSENCE: # Days 3 Sub Required: ☒ Yes ☐ No # of School Days Missed 1

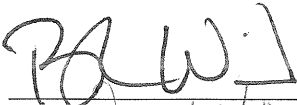
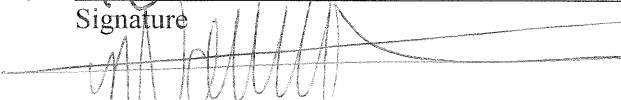
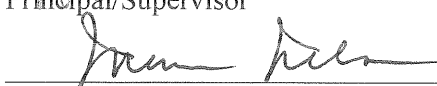
EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	<u>APPROXIMATE COST</u>	<u>BUDGET CODE/DESCRIPTION</u> (Note: Tax credit contributions are District funds and require a budget code.)
Registration	<u>\$1000</u>	<u>8500062022102816360</u>
Transportation	<u>\$200</u> Mode <u>Personal Vehicle</u>	<u>Panther Pride Booster Club Direct Payment</u>
Rental Car	<u>N/A</u>	_____
Meals	<u>\$162</u>	<u>Panther Pride Booster Club Direct Payment</u>
Lodging	<u>\$333</u>	<u>Panther Pride Booster Club Direct Payment</u>
Substitutes	<u>\$100</u>	<u>Panther Pride Booster Club</u>
TOTAL	<u>\$1795</u>	

The District will ☐ (or) will not ☒ receive reimbursement from outside sources.

Purpose of travel: Attend football clinic to improve offensive efficiency both in practice and on game days.

Outcomes and academic benefits to students and staff: Outcome of this educational experience will be a dramatic increase in offensive production by learning practice techniques, strategies and game implementation.

Submitted by: 
Signature

Principal/Supervisor

Associate Superintendent/Supintendent

12/17/12
Date
12/19/12
Date
12/20/12
Date

AMPHITHEATER PUBLIC SCHOOLS
STAFF TRAVEL/CONFERENCE REQUEST

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.

EMPLOYEE(S): Monica Nelson Lisa Harper SCHOOL: District Offices
Laurie Sheber Christy Sullivan Department (opt.): School Operations
Jon Lansa Andy Heinemann DATE(S): November 30-December 5, 2012

ACTIVITY/EVENT: Learning Forward 2012 Annual Conference

LOCATION: Boston, MA

ABSENCE: # Days 6 Sub Required: ☒ Yes ☐ No # of School Days Missed

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

<u>APPROXIMATE COST</u>		<u>BUDGET CODE/DESCRIPTION</u>
		(Note: Tax credit contributions are District funds and require a budget code.)
Registration	<u>\$4,123.00</u>	<u>140-12-100-2210-510-6360</u>
Transportation	<u>\$3,673.20</u> Mode <u>air/taxi</u>	<u>140-13-100-2210-510-6582</u>
Rental Car	_____	_____
Meals	<u>\$1,482.00</u>	<u>140-13-100-2210-510-6582</u>
Lodging	<u>\$3,845.55</u>	<u>140-13-100-2210-510-6582</u>
Substitutes	_____	
TOTAL	<u>\$13,123.75</u>	


The District will ☐ (or) will not ☒ receive reimbursement from outside sources.

Purpose of travel: To engage in effective, professional learning that will be shared throughout the district.

Outcomes and academic benefits to students and staff: _____

Submitted by:  9/20/12
Signature Date

Principal/Supervisor Date

 _____
Associate Superintendent/Superintendent Date

**AMPHITHEATER PUBLIC SCHOOLS
STAFF/STUDENT TRAVEL REQUEST**

Attach supporting documentation as needed

ORIGINAL SUBMISSION

**THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA
COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL**

SCHOOL: IRHS

ESTIMATED NUMBER OF STUDENTS: 15

NAME OF SCHOOL GROUP/CLUB/ENTITY: IRHS DECA

STAFF ADVISOR(S)/CHAPERONES: Robert Brush, Glenda Arffa

ABSENCE: # Days 5 Sub Required: ☒ Yes ☐ No # of School Days Missed 3

ACTIVITY / EVENT / PURPOSE OF TRAVEL: DECA Leadership & Sports and Entertainment
Marketing Conference

DESTINATION OF TRAVEL: Orlando, FL

DATES OF TRAVEL: February 7-11, 2013

ACADEMIC BENEFITS TO STUDENTS: Leadership development & content area development

PROPOSED METHOD OF TRANSPORTATION:

☐ District-owned vehicles

Transportation approval: _____

☒ Other Flights and transfers are included in conference registration.

Are expenses paid from any of the following accounts? Auxiliary _____ Tax Credits X Club Funds X
Parent Organization _____

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	APPROX. COST	BUDGET CODE
	<u>\$1,800.00</u>	<u>400.13.270.2190.280.6360</u>
Registration	<u>\$13,500.00</u>	<u>526/850.00.100.3400.280.6892</u>
	<u>Included in Reg</u>	_____
Transportation	<u>Included in Reg.</u>	_____
	<u>\$600.00</u>	<u>400.13.270.2190.280.6582</u>
Meals	<u>2,250.00</u>	<u>Student Responsibility</u>
	<u>Included in Reg.</u>	_____
Lodging	<u>Included in Reg.</u>	_____
Substitutes	<u>\$600.00</u>	<u>400.13.270.2190.280.6113</u>

TOTAL

\$18,750.00

WILL THE DISTRICT RECEIVE REIMBURSEMENT? No
IF SO, SOURCE & AMOUNTS: _____

HOW ARE CHAPERONE EXPENSES PAID? CTE Funds

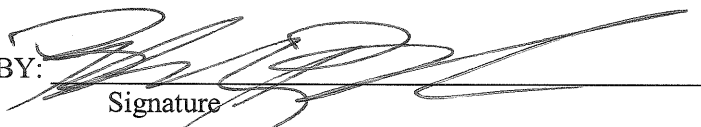
COST TO EACH STUDENT \$ 900.00 + Food Expenses

HOW IS THIS TRAVEL MADE AVAILABLE TO ALL ELIGIBLE STUDENTS (LOW FAMILY INCOME PROVISIONS)? Scholarships

FUNDING SOURCE(S): CTE, Parent Contributions, Tax Credits


FUNDRAISING ACTIVITIES PLANNED (If applicable):
Parent Contribution, Tax Credits.

SUBMITTED BY:



Signature

12/5/12
Date

APPROVED BY:


Principal/Supervisor

12/5/12
Date


Associate Superintendent/Superintendent

12/21/12
Date

**AMPHITHEATER PUBLIC SCHOOLS
STAFF/STUDENT TRAVEL REQUEST**

Attach supporting documentation as needed

ORIGINAL SUBMISSION

**THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA
COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL**

SCHOOL: CDO

ESTIMATED NUMBER OF STUDENTS: 20

NAME OF SCHOOL GROUP/CLUB/ENTITY: CDO HS Varsity Baseball

STAFF ADVISOR(S)/CHAPERONES: 1) Stephen Ambuehl 2) Dave Landrith 3) Lance Robertson 4) Alex Granillo

ABSENCE: # Days 4 Sub Required: ☐ Yes ☐ No # of School Days Missed 3

ACTIVITY / EVENT / PURPOSE OF TRAVEL: Baseball Tournament

DESTINATION OF TRAVEL: Las Vegas, NV

DATES OF TRAVEL: 3/6/13-3/9/13

ACADEMIC BENEFITS TO STUDENTS: Team Building Exercise

PROPOSED METHOD OF TRANSPORTATION:

☒ District-owned vehicles

Transportation approval: _____

☐ Other _____

Are expenses paid from any of the following accounts? Auxiliary ☒ Tax Credits ☒ Club Funds ☒
Parent Organization ☒

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	APPROX. COST	BUDGET CODE
Registration	<u>\$385</u>	<u>850/526-00-620-3400-282-6892</u>
Transportation	<u>\$2500</u>	<u>850/526-00-620-3400-282-6515</u>
Meals	<u>\$1440</u>	<u>850/526-00-620-3400-282-6892</u>
Lodging	<u>\$1344</u>	<u>850/526-00-620-3400-282-6892</u>
Substitutes	_____	_____
TOTAL	<u>\$5669</u>	

WILL THE DISTRICT RECEIVE REIMBURSEMENT? No
IF SO, SOURCE & AMOUNTS: _____


HOW ARE CHAPERONE EXPENSES PAID? part of overall expense


COST TO EACH STUDENT \$ 250


HOW IS THIS TRAVEL MADE AVAILABLE TO ALL ELIGIBLE STUDENTS (LOW FAMILY INCOME PROVISIONS)? Baseball club Scholarship

FUNDING SOURCE(S): Tax Credit, Club, Baseball Boosters

FUNDRAISING ACTIVITIES PLANNED (If applicable):
Golf Tournament Fundraiser

SUBMITTED BY:  11/2/12
Signature Date

APPROVED BY:  _____
Principal/Supervisor Date

 11/2/12
Associate Superintendent/Superintendent Date

**AMPHITHEATER PUBLIC SCHOOLS
STAFF/STUDENT TRAVEL REQUEST**

Attach supporting documentation as needed

ORIGINAL SUBMISSION

**THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA
COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL**

SCHOOL: CDO

ESTIMATED NUMBER OF STUDENTS: 12

NAME OF SCHOOL GROUP/CLUB/ENTITY: CDO Spiritline - Pomline

STAFF ADVISOR(S)/CHAPERONES: Breland Atkinson, LeAnn Wiese

ABSENCE: # Days 0 Sub Required: ☐ Yes ☒ No # of School Days Missed 2

ACTIVITY / EVENT / PURPOSE OF TRAVEL: USA Nationals High School Spirit Competition

DESTINATION OF TRAVEL: Anaheim, California

DATES OF TRAVEL: March 14 - 17, 2013

ACADEMIC BENEFITS TO STUDENTS: Experience competing with other spiritlines from across the country

PROPOSED METHOD OF TRANSPORTATION:

☐ District-owned vehicles

Transportation approval: _____

☒ Other Charter Bus

Are expenses paid from any of the following accounts? Auxiliary ☒ Tax Credits ☒ Club Funds ☒
Parent Organization ☒

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	APPROX. COST	BUDGET CODE
Registration	<u>1260</u>	<u>850/526-00-620-3400-282-6892</u>
Transportation	<u>2920</u>	<u>850/526-00-620-3400-282-6519</u>
Meals	<u>840</u>	<u>850/526-00-620-3400-282-6892</u>
Lodging	<u>2213</u>	<u>850/526-00-620-3400-282-6892</u>
Substitutes	<u>0</u>	_____
TOTAL	<u>7233</u>	

WILL THE DISTRICT RECEIVE REIMBURSEMENT? No
IF SO, SOURCE & AMOUNTS: _____

HOW ARE CHAPERONE EXPENSES PAID? Through club funds & parent organization

COST TO EACH STUDENT \$ 603

HOW IS THIS TRAVEL MADE AVAILABLE TO ALL ELIGIBLE STUDENTS (LOW FAMILY INCOME PROVISIONS)? Fundraising & Tax Credits

FUNDING SOURCE(S): Club, Tax Credits & Bookstore

FUNDRAISING ACTIVITIES PLANNED (If applicable):
Spirit Clinics, Restaurant Nights

SUBMITTED BY: Breelad Atri
Signature

11/29/12
Date

APPROVED BY: [Signature]
Principal/Supervisor

12/3/12
Date

[Signature]
Associate Superintendent/Superintendent

12/3/12
Date

**AMPHITHEATER PUBLIC SCHOOLS
STAFF/STUDENT TRAVEL REQUEST**

Attach supporting documentation as needed

ORIGINAL SUBMISSION

**THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA
COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL**

SCHOOL: Coronado K-8

ESTIMATED NUMBER OF STUDENTS: 31

NAME OF SCHOOL GROUP/CLUB/ENTITY: Coronado Advanced Chorus

STAFF ADVISOR(S)/CHAPERONES: Andragayle Pye and Christine Porteous, Leigh Fugere, Lisa Torma, Jana Cherrington, Virginia Casner, Rita May, Minnie Delgado, Brande Golden, Karla Scott, Misty Powell

ABSENCE: # Days 3 Sub Required: ☒ Yes ☐ No # of School Days Missed 1

ACTIVITY / EVENT / PURPOSE OF TRAVEL: To provide an opportunity for vocal performing arts students to work in a recording studio with professional vocalists, and to create a short video/soundtrack. To perform in a professional performance venue.

DESTINATION OF TRAVEL: Anaheim, CA

DATES OF TRAVEL: 04/05/13 (6:00 AM) - 4/07/13 (8:00 AM)

ACADEMIC BENEFITS TO STUDENTS: Provides incentive for continued vocal training and performance throughout the years. Helps students to put their participation in the vocal performing arts into a career context.

PROPOSED METHOD OF TRANSPORTATION:

☐ District-owned vehicles

Transportation approval: _____

☒ Other Mountain View Tours

Are expenses paid from any of the following accounts? Auxiliary Yes Tax Credits Yes Club Funds Yes
Parent Organization Yes

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	APPROX. COST	BUDGET CODE
Registration	<u>\$5,803.00</u>	<u>525/526/850-00-100-1001-115-6892</u>
Transportation	<u>\$3,097.50</u>	<u>525/526/850-00-100-1001-115-6519</u>
Meals	<u>\$1,890.00</u>	<u>525/526/850-00-100-1001-115-6892</u>
Lodging	<u>\$1,974.24</u>	<u>525/526/850-00-100-1001-115-6892</u>

Substitutes

\$216.00

525/526/850-00-100-1001-115-6113

TOTAL

\$12,980.74

WILL THE DISTRICT RECEIVE REIMBURSEMENT? No, costs will be paid by participants
IF SO, SOURCE & AMOUNTS: N/A

HOW ARE CHAPERONE EXPENSES PAID? Chaperones pay own expenses

COST TO EACH STUDENT \$ 335.00

HOW IS THIS TRAVEL MADE AVAILABLE TO ALL ELIGIBLE STUDENTS (LOW FAMILY INCOME PROVISIONS)? Fundraising by chorus club and the Performing Arts boosters, scholarships by Boosters, tax credit donations from families and Site Council

FUNDING SOURCE(S): student/family funded

FUNDRAISING ACTIVITIES PLANNED (If applicable):

Carrabba's dinner night, HoneyBaked Ham sales, Hike-a-thon, Chili's night, candy bar sales, Panda Express night, In and Out Burger night, etc...

SUBMITTED BY:

Andia Gayle Pye
Signature

12/6/12
Date

APPROVED BY:

M B
Principal/Supervisor

12-6-12
Date

Tom Kelly
Associate Superintendent/Supintendent

12/21/12
Date

**AMPHITHEATER PUBLIC SCHOOLS
STAFF/STUDENT TRAVEL REQUEST**

Attach supporting documentation as needed

ORIGINAL SUBMISSION

**THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA
COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL**

SCHOOL: IRHS

ESTIMATED NUMBER OF STUDENTS: 19

NAME OF SCHOOL GROUP/CLUB/ENTITY: Newspaper/Yearbook

STAFF ADVISOR(S)/CHAPERONES: Doreen Rouille and Lisa Gongora

ABSENCE: # Days 4 (Thurs-Sun) Sub Required: ☒ Yes ☐ No # of School Days Missed Two

ACTIVITY / EVENT / PURPOSE OF TRAVEL: JEA National Spring Convention (Journalism)

DESTINATION OF TRAVEL: San Francisco, California

DATES OF TRAVEL: 4/25/2013 to 4/28/2013

ACADEMIC BENEFITS TO STUDENTS: Students will listen to keynote speakers, who are the nation's top reporters and newsmakers, and attend workshop sessions where students will learn how to improve their skills. The publications will improve their skills in writing and designing their media. Students will also be able to network with students serious about pursuing print media. Students will learn information and skills to improve individuality and bring back to the classroom skills to improve the overall journalistic quality of the school's newspaper and yearbook.

PROPOSED METHOD OF TRANSPORTATION:

☐ District-owned vehicles

Transportation approval: _____

☒ Other Airplane

Are expenses paid from any of the following accounts? Auxiliary _____ Tax Credits X Club Funds X
Parent Organization _____

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	APPROX. COST	BUDGET CODE
Registration	<u>\$2,175.00</u>	<u>526/850-00-100-3400-280-6892</u>
Transportation	<u>\$4,200.00</u>	<u>526/850-00-100-3400-280-6519</u>
Meals	<u>\$2,625.00</u>	<u>526/850-00-100-3400-280-6892</u>
Lodging	<u>\$1,956.31</u>	<u>526/850-00-100-3400-280-6892</u>

Substitutes \$400.00

530-00-100-3400-280-6113

TOTAL 11,356.31

WILL THE DISTRICT RECEIVE REIMBURSEMENT? No
IF SO, SOURCE & AMOUNTS: _____

HOW ARE CHAPERONE EXPENSES PAID? Club Funds/ JTED

COST TO EACH STUDENT \$ \$510.58

HOW IS THIS TRAVEL MADE AVAILABLE TO ALL ELIGIBLE STUDENTS (LOW FAMILY INCOME PROVISIONS)? The club plans to have fundraisers throughout the year in order to offset the costs for low income families.

FUNDING SOURCE(S): Club Funds/Tax Credit/ Individual

FUNDRAISING ACTIVITIES PLANNED (If applicable):
Candy Bar sales

SUBMITTED BY:

Signature

Date

APPROVED BY:

Principal/Supervisor

Date

Associate Superintendent/Superintendent

Date

AMPHITHEATER PUBLIC SCHOOLS
STAFF/STUDENT TRAVEL REQUEST

Attach supporting documentation as needed

ORIGINAL SUBMISSION

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL

SCHOOL: AHS

ESTIMATED NUMBER OF STUDENTS: 55

NAME OF SCHOOL GROUP/CLUB/ENTITY: Amphi High School Band , Orchestra, Jazz Band, Mariachi

STAFF ADVISOR(S)/CHAPERONES: Russ Granillo, Dan Howdeshell, Sheri Woolridge, Tamara Wagner, George McIntyre, Dan Waters,

ABSENCE: # Days 1 Sub Required: ☒ Yes ☐ No # of School Days Missed 1

ACTIVITY / EVENT / PURPOSE OF TRAVEL: San Diego Music Tour: Performances and workshops for all performing groups at San Diego State University. Students will participate in workshops where they will work with college professors to improve their performance skills.

DESTINATION OF TRAVEL: 3900 Old Town Ave. San Diego, CA 92110

DATES OF TRAVEL: April 26,27,28, 2013

ACADEMIC BENEFITS TO STUDENTS: 1. Students will receive critiques on their musicianship and technical skills on their instruments. 2. They will experience performing in a semi-professional setting. 3. They will also see a performance by professional musicians who play in an ensemble similar to theirs.

PROPOSED METHOD OF TRANSPORTATION:

☐ District-owned vehicles

Transportation approval: _____

☒ Other Coaches hired by Southwest Road Trips, 9251 N. Moonview Pl. Tucson, AZ 85742

Are expenses paid from any of the following accounts? Auxiliary Yes Tax Credits Yes Club Funds Yes
Parent Organization Yes

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	APPROX. COST	BUDGET CODE
Registration	<u>\$7,500</u>	<u>526-00-100-1001-281-6892</u> <u>850-00-100-1001-281-6892</u>
Transportation	<u>\$6,000</u>	<u>526-00-100-1001-281-6519</u> <u>850-00-100-1001-281-6519</u>

Meals	<u>\$3,210</u>	<u>526-00-100-1001-281-6892</u> <u>850-00-100-1001-281-6892</u>
Lodging	<u>\$5,700</u>	<u>526-00-100-1001-281-6892</u> <u>850-00-100-1001-281-6892</u>
Substitutes	<u>\$85</u>	<u>526-00-100-1001-281-6113</u> <u>850-00-100-1001-281-6113</u>
TOTAL	<u>22,585</u>	

WILL THE DISTRICT RECEIVE REIMBURSEMENT? No
IF SO, SOURCE & AMOUNTS: _____

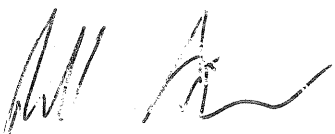
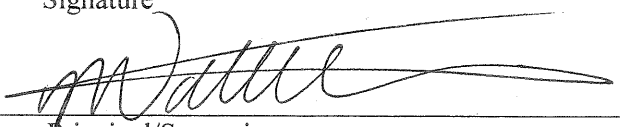

HOW ARE CHAPERONE EXPENSES PAID? Chaperones pay their own expenses.

COST TO EACH STUDENT \$ 375

HOW IS THIS TRAVEL MADE AVAILABLE TO ALL ELIGIBLE STUDENTS (LOW FAMILY INCOME PROVISIONS)? Scholarships will be made available to students in need.

FUNDING SOURCE(S): Scholarships will be provided through the Booster Club and the Band Club accounts.

FUNDRAISING ACTIVITIES PLANNED (If applicable):
Catalogue sale. Car washes.

SUBMITTED BY:		<u>11-29-12</u>
	Signature	Date
APPROVED BY:		<u>11/29/12</u>
	Principal/Supervisor	Date
		<u>12/7/12</u>
	Associate Superintendent/Superintendent	Date