

Request for Extended Travel

(THIS REQUEST FORM REQUIRED FOR TRAVEL OUTSIDE OF THE 200-MILE RADIUS)

NAME: Lillie Mae Stone

DATE: 11/3/14

DEPT/BUILDING: Student Services/Prescott and PHS

PURPOSE: Attend National Association of School Psychologists (NASP) Conference to attend sessions primarily focused on Multi-Tiered Systems of Support and Effective and Efficient Problem-Solving for school teams.

DISTRICT BENEFIT: Lillie Mae will bring back information that will directly inform and improve our Response to Instruction practices at the elementary schools and Middle School and will help shape the High School's work on developing Multi-Tiered Systems of Support.

TRAVEL DETAILS: 1. **DESTINATION:** Lake Buena Vista, Florida

2. **TRAVEL DATES:** February 17-20, 2015

<u>ESTIMATED EXPENSES:</u>	<u>DESCRIPTION</u>	<u>COST</u>
• TRAVEL	Lillie Mae Stone will pay	0
• MEALS	Lillie Mae Stone will pay	0
• LODGING	Lillie Mae Stone will pay	0
• REGIS/FEEES	Registration for regular session	\$239.00
• SUBSTITUTE	No substitute needed	0
• OTHER		

TOTAL: \$239.00

BUDGET SOURCE(S):

Source	Budget Code	Amount
• GENERAL FUND:		
• WORKSHOP FUNDS:		
• CONTRACT REQUIREMENT:		
• OTHER:	IDEA Enhancement Grant	\$239.00

Budget code: 220, 2230, 0641, 110, 320, 000 TOTAL: \$239.00

OK Sent Eucken 11/12/14

SUPERVISORS RECOMMENDATION AND COMMENTS:

I strongly support Lillie Mae's attendance at the 2015 NASP Convention. It is an exceptional convention and Lillie Mae will bring back information that will improve our practice in developing Multi-Tiered Systems of Support at PHS and improving our systems of Response to Instruction at the elementary schools and MS.

She has confirmed with me that she is paying all travel, lodging and meals costs. The district will only be paying her registration for the Convention.

SUPERVISOR SIGNATURE:

Kathryn Kim Robinson

SEND FORM TO SUPERINTENDENT/DESIGNEE:

SUPERINTENDENT/DESIGNEE RECOMMENDATIONS/COMMENTS:

Please
approve

K. Gray
11-17-14

BOARD ACTION:

NOT-REQUIRED _____ REQUIRED _____ APPROVED _____ DISAPPROVED _____ DATE: _____

I AGREE THAT ALL OF THE INFORMATION ON THIS FORM IS ACCURATE AND TRUE TO THE BEST OF MY KNOWLEDGE.

EMPLOYEE SIGNATURE:

Lillie Mae

DATE:

11/03/14

10/7/14

Dear Kathy Keim-Robinson,

To ensure that I am providing Parkrose School District and our students with the most up-to-date, evidence-based psychological services, I would like to attend the National Association of School Psychologists' 2015 Annual Convention, taking place February 17–20 in Lake Buena Vista, Florida.

As the largest annual gathering of school psychologists, the convention is an important professional development opportunity. It offers more than 1,000 sessions and workshops over four days that will provide me with skills and strategies to improve the quality of services our students receive.

By attending the NASP 2015 Annual Convention, I will be able to:

- Attend sessions that will help me address issues that our district is facing.
- Learn strategies and techniques that will give me a new approach for specific cases.
- Collaborate with professionals from around the nation to learn what is working in their schools.
- See innovative products and services offered by top education companies in the exhibit hall.

This convention is an enormous value for the money. The registration fee is only \$239 for NASP members who register by November 12.

It is critical that I take advantage of this opportunity to ensure that I am providing the most effective services to improve student success. If granted the opportunity, I will return to our district with important new information that will benefit individual students and our district as a whole. I also will be able to provide professional development to mental health professionals from around the district on current best practices in school psychology.

Please see my proposal for 2 specific work shops on the following page.

If there are any questions about the convention or my proposal, please let me know. You also can find additional details on the convention at www.nasponline.org/NASP15.

Sincerely,
Lillie Mae Stone

Proposal to Attend NASP February 2015 - Workshops

I would like to attend this convention to help increase my knowledge on Multi-Tiered Systems of Support (MTSS), and topics related, both on the academic and behavior sides of the system. There are 2 workshops in particular (1 half day, 1 full day) that I think would not only help me, but would provide information that I would be able to bring back to both Prescott Elementary School and Parkrose High School to help put into place more robust systems, or to improve the systems that are currently in place.

Workshop 1: The Ethics of Scientific Thinking: Avoiding Errors in RTI/MTSS Decision Making (Half Day)

This workshop considers how to use scientific thinking to prevent unethical errors from occurring when using data to make decisions in the MTSS model. I believe that this workshop would help me increase the effectiveness of decision making at both levels. I would be able to bring back techniques to our MTSS teams, and help them improve the systems to make sure we are ethical and effective.

Workshop 2: Building Effective and Efficient Problem Solving in All School Teams (Full Day)

This workshop addresses how to run effective and efficient problem solving meetings for the MTSS process. It gives information on how to create an effective team, and ways to support team-based problem solving. I believe this workshop would give me tools to bring back to both schools, which could allow us to improve or build the effective teams we need.

These two workshops, combined with the other sessions which are included with my attendance at NASP, will help me bring back interventions and methods to increase our use of and effectiveness in MTSS, on both sides of the system.

Thank you.