

TRUSTEE ADVOCATES PROGRAM SESSION 3 ATTENDEE TRAVEL DETAILS											
School District:	San Elizario ISD										
District Contact:	Superintendent										
Travel Contact:	Executive Secretary to the Superintendent										
RYHT Travel Contact:	Jane Shipwash	jane.shipwash@ryht.org									
All Information Due:	August 1, 2022										
Session 3 Attendee Choices Due:	August 1, 2022										
District Form Instructions:	Complete all orange-colored cells for the Superintendent and each Trustee. In addition, provide the same information for any district staff member that may also attend.										
Full Name	Role	RYHT covers cost	Email	Cell	Dietary restrictions, if any	Allergies, if any	Will attend Session 3 on September 15-16, 2022	Hotel needed? (Yes or No)	Hotel Check-in Date (change if different)	Hotel Check-out Date (change if different)	Hotel Confirmation # (will provided by RYHT in August)
	Superintendent	X							September 14	September 16	
	Trustee	X							September 14	September 16	
	Trustee	X							September 14	September 16	
	Trustee	X							September 14	September 16	
	Trustee	X							September 14	September 16	
	Trustee	X							September 14	September 16	
	Trustee	X							September 14	September 16	
	Trustee	X							September 14	September 16	
	District Staff (if applies)								September 14	September 16	
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Travel notes											
Superintendent and Trustees are eligible for reimbursement of expenses associated with travel to Austin (i.e. transportation, meals, etc.).											
RYHT will book the hotel accommodations for all attendees and pay for the accommodations for the superintendent and trustees.											
Attendees can seek reimbursement of expenses to Raise Your Hand Texas.											