



Canutillo Independent School District

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MEMORANDUM

TO: Members of the Board of Trustees

FROM: Robert Basurto, Executive Director of Curriculum and Instruction

DATE: Tuesday, January 7, 2014

SUBJECT: Presentation on Master Schedule Process

Dear Board Members,

I am respectfully submitting information on the Master Schedule Process. Information presented includes the processes involved in constructing campus master schedules for the 2014-2015 school year.

Kind Regards,

Robert Basurto

Executive Director of Curriculum & Instruction