

Regular Board Meeting Minutes
Thursday, April 10, 2025 7:00 PM Pacific

Umatilla School District
1001 6th St
Umatilla, OR 97882

BOARD MEMBERS:	ADMINISTRATIVE TEAM:
Lesly Claustro-Sanguino	Heidi Sipe, Superintendent
Toby Cranston	Kim Gilsdorf, Business Manager
Travis Eynon	Josy Chavez, HR Specialist
Josiah Barron	Jared Tesch, UHS Principal
Steve Warr	Rick Cotterell, CBMS Principal
Jorge Meza- excused	Anthony Brown, CBMS Dean of Students
Jon Lorence	David Lougee, ELL Director
	Vincent Stefani, Maintenance Director
Board Advisors:	Taunya Daniel, Special Ed. Director
Jazmin Martinez	Stephanie Williams, STEAM Director
Veronica Gutierrez- online	
	OTHER DISTRICT STAFF:
Student Advisors:	Maggie Jepsen, UEA
None present at this time	Maria Chuchy Sanchez, Home Liaison
	OTHER:
	Christie Livingston-MIDCO
	Pat Kerrigan-IMESD IT

Present: 6/1

MINUTES

A. CALL MEETING TO ORDER:

Board Chair Claustro-Sanguino called the meeting to order at approximately 7:00pm. and then led the recitation of the Pledge of Allegiance.

B. PUBLIC INPUT:

No public input at this time

C. PRESENTATIONS:

C.1 Superintendent's Student Advisory Committee:

None at this time. They are attending the Shakespeare Fest in Ashland.

D. APPROVE AGENDA:

- **Motion:** by Board Member Lorence, to approve the agenda as is.
- **Second:** by Board Member Barron
- **Voting:** Unanimous, motion passes

E. ACTION ITEMS:

E.1 Consent Agenda:

Minutes for March Regular Board Meeting, HR Report, Supervisory Staff Conflicts of Interest, Disbursements and Financial Statements.

- **Motion:** by Board Member Lorence, to consent he Minutes for March Regular Board Meeting, HR Report, Supervisory Staff Conflicts of Interest, Disbursements and Financial Statements
- **Second:** by Board Member Eynon
- **Voting:** Unanimous, motion passes

E.2 Approve Supplemental Budget Resolution #25-03

- **Motion:** by Board Member Lorence, to **approve Supplemental Budget Resolution #25-03** Elementary (K-3) and Clara Brownell Middle School (7-8).
- **Second:** by Board Member Warr
- **Voting:** Unanimous, motion passes

E.3 Second Read and Adoption of the Following Policies:

- AC – Nondiscrimination and Civil Rights
- AC-AR – Discrimination Complaint Procedure
- GBN/JBA – Sexual Harassment
- GBN/JBA-AR(1) – Sexual Harassment Complaint Procedures
- GBN/JBA(2) – Federal Law (Title IX) Sexual Harassment Complaint Procedure
- JBA/GBN – Sexual Harassment
- JBA/GBN-AR(1) – Sexual Harassment Complaint Procedures
- JBA/GBN-AR(2) – Federal Law (Title IX) Sexual Harassment Procedure
- JFE - Pregnant and/or Parenting Students
- **Motion:** by Board Member Lorence to approve the policies mentioned above.
- **Second:** by Board Member Eynon
- **Voting:** Unanimous, motion passes

E.4 Approve Umatilla 2025-2027 Integrated Application

- **Motion:** by Board Member Cranston to approve Umatilla 2025-2027 Integrated Application.
- **Second:** by Board Member Eynon
- **Voting:** Unanimous, motion passes

F. DISCUSSIONS:

F.1 Facilities Update:

Superintendent Sipe informed the board that construction is on time and on budget. All the furniture was ordered ahead of time. Although they were having challenges getting computer quotes, they were able to get everything quoted and processed this week. Final purchase orders should be going out next week.

F.2 Awards

Superintendent Sipe said there were 52 nominations this year which was a record.

Crystal Apple Award- Recognizes educators who make our schools wonderful places for students and staff alike to learn and thrive.

Bridge Builder Awards-Honors staff who show commitment to the school community as well as the broader Umatilla community.

Bridge Builder Awards

- The Bridge Bistro and Brew on Friday May 16th at 6pm

Frank Monahan, alumni of UHS, is recognized as a Bridge Builder due to his exceptional ability to connect the community and the school. His unwavering dedication to fostering positive relationships and creating a supportive environment transcends his role in IT, leaving a lasting impact on students and colleagues alike. When there is a need, Frank is there to help- often without even being asked. His care for others is genuine and he is a model of service and commitment. Through his countless hours of volunteering and willingness to assist in various capacities, such as coaching baseball and robotics, Frank exemplifies the true spirit of bridging gaps and building connections within his community. Congratulations, Frank!

Lizzy Bures, another UHS alumni, is recognized for her ability to share the work of the district with the community through a variety of ways to build bridges between the schools and the community. She is somehow everywhere in our schools, busy capturing the amazing work of staff and the accomplishments of students each day. At a time when education is often under great scrutiny, Lizzy is telling the real stories of education- the success, the joy, and the amazing care for kids- and ensuring the Umatilla community is proud to share the success of our schools. Lizzy goes out of her way to make students feel special, to feel seen and to honor their accomplishments. Thank you, Lizzy!

Teresa Russell, is honored as a dedicated individual who transitioned from involved parent to educational assistant to teacher and now instructional coach. In her role as paraprofessional coach, she is helping others forge the same path and impacting them, and their families, positively as they become the teachers in our schools. She was tasked with an idea: "let's train our paraprofessionals and help them build skills to help students more effectively," and turned it into a model program. Through her leadership and

dedication, she has not only created a powerful paraprofessional workforce that is positively impacting students, she's also created a "grow your own" program that has built, and continues to build, skilled and dedicated teachers from our own community. Vision is one thing, vision that leads to impactful action that benefits kids and professionals throughout the community, is a true example of bridge building. Congratulations, Teresa!

Crystal Apple Awards

- Pendleton Convention Center on Tuesday May 13th at 5:15pm (reception at 4:30pm)

Karen Sheller, an esteemed alumna of Umatilla, is nominated for her exceptional work as teacher at McNary Heights Elementary, demonstrating dedication and leadership. Her contributions include organizing the annual Earth Day Celebration, which creates core memories for McNary Heights students and provides a great opportunity for cross-school and community collaboration. Karen's leadership on the Core team, Umatilla Education Association and in her building is also recognized as she has been a consistent leader in the classroom, and throughout the district, for over two decades in our district. Congrats, Karen!

Tammy Wagner, another UHS graduate, is honored for her work in the district through a number of years and in many roles. She served as an educational assistant and volleyball coach in our district before becoming a teacher. As a teacher, Tammy established the Wild Explorers Daycare program and grew the program from its initial seed of an idea to the incredible model it is today. Tammy's ability to manage classroom learning experiences for students while also overseeing staff and supporting daycare children is greatly appreciated. Thanks for all you do, Tammy!

Lisa Dahlin's dedication and commitment to student success is evident through her involvement both inside and outside the classroom. She started her career in Umatilla as a Title IA assistant and helped start our first after-school program at Clara Brownell Middle school over twenty years ago. She now serves as an educational assistant at Umatilla High where she shares her culinary and hospitality expertise with students. In addition to her school day responsibilities, Lisa also supports the FCCLA students in their many endeavors beyond the school day. Congratulations, Lisa!

Taunya Daniel is a highly regarded educational leader whose dedication to enhancing teaching practices and student outcomes for each and every student is evident in all she does. As an alum, classroom teacher, and administrator, she shows her dedication to Umatilla through her focus on quality learning for students. In her role as Sped director, she has invested significant time in professional development, data analysis, and staff involvement, to foster strong systems of support for students experiencing disabilities. Taunya's system thinking combined with practical approaches to implementation has helped improve our services for students. Thank you for your dedication, Taunya!

G. OTHER/BOARD DISCUSSIONS:

Most of the board members attended a conference in Atlanta last weekend.

H. STAFF RECOGNITION:

The Board wishes to publicly recognize:

Briseida- We are so proud of you for your award-winning art! Congratulations!

Michelle- Thank you for all your help with games and events. It takes the whole village to make school events happen and we're thankful for all you do to support students.

Board Advisor Gutierrez- Thank you for reading with students at Read Across America! We appreciate you taking time out of your day for students.

Board Member Barron- Thank you for reading with students at Read Across America! We appreciate you taking time out of your day for students.

Taunya- Congratulations on being selected a 2025 Crystal Apple Award Winner! We appreciate all you've done to earn this honor. You have done amazing work as an educator in the classroom and now at the lead of our Special Education Program. We appreciate you!

Tammy- Congratulations on being selected a 2025 Crystal Apple Award Winner! We appreciate all you've done to earn this honor. As an educational assistant, coach, and teacher, you've made a fabulous impact on Umatilla students. Your work to develop the Daycare program- from initial idea to the model program it is today, is remarkable! We appreciate you!

Karen- Congratulations on being selected a 2025 Crystal Apple Award Winner! We appreciate all you've done to earn this honor. You have done amazing work as an educator in the classroom, you've been a fabulous leader in the district and you've put forth incredible effort on the "extras" like Earth Day. We appreciate you!

Mrs. Roth/Professor Electron- Thank you for all you did at Star Base for Umatilla students. This program was incredible and our students really enjoyed it and learned from you and your team. We appreciate your dedication and efforts to bring science to life for students.

Mr. Stubbs/Professor Cloud- Thank you for all you did at Star Base for Umatilla students. This program was incredible and our students really enjoyed it and learned from you and your team. We appreciate your dedication and efforts to bring science to life for students.

Mrs. Smith/Mrs. Safety- Thank you for all you did at Star Base for Umatilla students. This program was incredible and our students really enjoyed it and learned from you and your team. We appreciate your dedication and efforts to bring science to life for students.

Ms. Trumbull/Ms. Static- Thank you for all you did at Star Base for Umatilla students. This program was incredible and our students really enjoyed it and learned from you and your team. We appreciate your dedication and efforts to bring science to life for students.

Lizzy- Congratulations on being selected a Bridge Builder Award Winner! We appreciate all you've done to earn this honor. You have worked tirelessly to improve communications and connections in our district. Your efforts have improved relationships and perception of the district in the community and we appreciate all you do. We are proud to have you as an alum of UHS, and honored to have you as a part of our district.

Teresa- Congratulations on being selected a Bridge Builder Award Winner! From your start as an educational assistant and your experience as a teacher, you have designed and supported the Paraprofessional Support Program for our entire district. We now have teachers in our district who are where they are today because of the start you gave them and the support you provided. With you at the lead of our training efforts for paras, staff and students have benefitted tremendously and you've had an impact on our district, and our community. Thank you!

Frank- Congratulations on being selected a Bridge Builder Award Winner! We appreciate all you've done to earn this honor. You are a valued part of our school district. Your work to support tech needs, paired with your dedication to students as a baseball coach and robotics mentor shows your commitment to Umatilla and the success of students. We are proud to have you as an alum of UHS, and honored to have you as a part of our district. We appreciate you!

Dee- Congratulations on being selected a 2025 Legacy Award Winner! We appreciate all you've done to earn this honor. From your start as a classroom teacher, to your help as a substitute, and your profound impact on students as Umatilla High School as a counselor, you have improved our district with your work and education. We appreciate you!

Lisa- Congratulations on being selected a 2025 Legacy Award Winner! We appreciate all you've done to earn this honor. From Title IA reading and math support, to after-school help, to FCCLA leadership and assistance, you have made a profoundly positive impact on Umatilla's students and we appreciate you!

Dorothy- Thank you for all you did to help students succeed! From staying late, checking in with students on weekends, and building strong relationships with students, you ensure their success. Thank you!

I. REPORTS

I.1. McNary Heights Elementary School – Nicole Coyle, Tim Young

They are attending conferences.

I.2. Clara Brownell Middle School - Rick Cotterell, Anthony Brown

Principal Cotterell reported the following:

Evening conferences tonight.

Dean of Students Mr. Brown reported the following:

They have a track meet tomorrow.

I.3. Umatilla High School – Jared Tesch, Oscar Contreras-Leal, Dan Durfey

Principal Tesch reported the following:

Mr. Tesch excused Mr. Contreras from attending the board meeting as they also have conferences. It's been a busy spring.

- UHS was well represented in their Robotics team.
- FFCLA will be in a convention next week.
- Drama Class is in Ashland now attending the Oregon Shakespeare Festival.
- In May they have a play coming up.
- Baseball has already won more games than last year.
- The track team is doing very well also.
- Booster Club Auction is coming up this Saturday
- Prom is coming up in May

I.4. Maintenance - Vinny Stefani

Vinny reported the following:

Nothing to add.

I.5. District – Heidi Sipe, Stephanie Williams-Strege, Kim Gilsdorf, Josy Chavez, David Lougee, Rikkilynn Starliper, Maria Sanchez, Pat Kerrigan, Taunya Daniel

Superintendent Sipe reported the following:

She will send out a budget update to staff.

Stephanie Williams-Strege reported the following:

Nothing to add.

Kim Gilsdorf reported the following:

Reminder of the Budget Meeting is on Wednesday May 14th @ 7pm at the District Office. Crystal Apple Awards are on Tuesday and the Bridge Builder Awards is on Friday.

Josy Chavez reported the following:

With it being spring, it is a very busy time of the year.

David Lougee reported the following:

Briseida also won a Young Inspiring Activist Award.

Aida, John, Monica and Boris are doing presentations at the elementary school as parents attend their students conferences.

Maria Chuchy Sanchez reported the following:

She attended the presentation the other parents are doing. She said it was nice to hear what the other parents are experiencing.

The next Parent Meeting is on Monday at 6pm at MHES.

She wants to really thank the Robotics Team for her son. He's come a long way through the help of the mentors and the other students.

Pat Kerrigan reported the following:

The two buildings are coming out amazing.

Taunya Daniel reported the following:

She expressed her feelings as she remembers having Chuchy's son in kindergarten.

I.6. IMESD Talking Points:

- **The IMESD report was attached**

J. PUBLIC INPUT:

Christie Livingston from MidCo presented the board with a library grant check.

K. Call Executive Session to Order pursuant to ORS 192.660(2)(i)

K.1 Evaluate Employee Performance – ORS 192.660(2)(i)

K.2 To Conduct Deliberations with Persons Designated by the Governing Body to Negotiate Real Property Transactions. – ORS 192.660(2)(e)

The Executive Session was called at approximately 8:29pm.

L. ADJOURN EXECUTIVE SESSION:

The Executive session was adjourned at approximately 9:24pm.

M. ADJOURN REGULAR BOARD MEETING:

The Regular Board meeting was adjourned at approximately 9:24pm.

The next regular meeting of Umatilla School District will be held on Thursday, May 8, 2025 at 7:00 P.M.

Board Chair

Superintendent