

HAYS CONSOLIDATED INDEPENDENT SCHOOL DISTRICT BOARD OF TRUSTEES

Date: April 22, 2024

Agenda Item: K.5

Board Goal: Community Relations

Subject: Consideration and possible approval of the purchase of Supplies, Materials and Installation Labor for Hays CISD Bus Fleet Seatbelt Retrofitting – Longhorn Bus Sales

Administrator Responsible/Position: Max Cleaver- Chief of Operations

A. Purpose of Agenda Item:

☒ Action needed

☐ Information only

☐ Receive input

B. Authority for This Action:

☒ Local Policy

☐ Law or Rule

☐ N/A

C. Goal or Need Addressed:

Provide safe, reliable transportation

D. Summary:

☒ Previous board action relating to this item –

In March 2021 the board approved the purchase of 10 propane buses.

In May 2021 the board approved the purchase of 14 buses.

In January 2022 the board approved the purchase of 14 school buses.

In September 2022 the board approved the purchase of 51 school buses.

In July 2023 the Board approved the purchase of 10 buses.

On April 15, 2024, the Board approved the acceleration of school bus replacement and seat belt installation on select buses so that all Hays CISD buses are equipped with seatbelts as soon as possible.

☐ Future action anticipated –

☒ Background information –

The District currently has thirteen (13) 2016 and 2017 model school buses that are not equipped with seatbelts.

Staff recommends purchasing the seatbacks, which have the seatbelts integrated into them, and installing as many of them as we can with our own forces. We have viewed the training videos and spoken to other school districts who have done this work, and believe we can do it in house. For a contingency, we are requesting approval for the contractor to install the bus seats if we cannot get to them all. They will invoice only for services rendered.

The proposed order from Longhorn Bus Sales includes 299 large seats, 13 small seats (rear exit seats), and shipping for a total cost of 194,441,60. Labor is \$15,600 per bus for a total of \$202,800.

The combined turn-key price is \$397,242.

Staff provided the proposed Hays CISD Bus Fleet Seatbelt Plan to the FBOC the week of April 8, 2024 and will tentatively address the topic again on April 17, 2024. anticipates

E. Scope of Options Reviewed:

BuyBoard Cooperative Contract #722-23 School Buses, Options & Parts.

Expires 11/30/2026

F. **Comments Received:**
☒ Cabinet ☐ DLT ☒ FBOC ☐ Teacher Org. Reps. ☒ Other: Transportation

G. **Administrative Recommendation:**
The administration recommends approval of the procurement of school bus parts and labor.

H. **Fiscal Impact and Cost:** **Total Amount:** \$397,242
☒ Budget ☐ 2023 Bond ☐ Grant/Special Funds ☒ Other
Staff recommends utilizing general funds and considering a Reimbursement Resolution on a future agenda to include this expenditure on a future bond.
Prior year Spending – \$8,493,699
Future/Ongoing – This procurement will be a one-time cost.

I. **Monitoring and Reporting Time Line:**
Person responsible for evaluating this decision or action— Max Cleaver, Cassandra Behr
Evaluation method and time line -
Next report to the board -

J. **Suggested Motion:**
I move that the Hays CISD Board of Trustees approve the purchase of supplies, materials and installation labor for Hays CISD bus fleet seatbelt retrofitting from Longhorn Bus Sales for an amount not to exceed \$397,242, as presented.