

Belmond-Klemme Community School District
Minutes of the Organizational Meeting of the Board of Directors
Held in the Belmond-Klemme High School Library
411 Tenth Avenue Northeast, Belmond, Iowa 50421

Tuesday, November 16, 2021 - TENTATIVE - UNAPPROVED

The Board of Directors for the Belmond-Klemme Community School District met for a organizational board meeting at the above date in the Belmond-Klemme High School Library at 7:26 P.M. The meeting was called to order by Board Secretary Thelma Martinez.

Board Secretary Thelma Martinez called the roll. Present for the meeting were Sharon Barkema Gary Berkland, Rick McDaniel, Ryan Meyer, Michelle Murphy, Heather Ridgway, and Jim Swenson. Also, present Superintendent Dan Frazier, and Board Secretary Thelma Martinez. Board Secretary determined that a quorum was present.

Setting of New School board

Board Secretary Thelma Martinez asked for a nomination for President. There was a nomination for Rick McDaniel by Berkland and Michelle Murphy by Barkema and Ridgway. The Board voted as follows: Gary Berkland, Rick McDaniel, Ryan Meyer and Jim Swenson voted for Rick McDaniel. Sharon Barkema, Michelle Murphy and Heather Ridgway voted for Michelle Murphy. Board Secretary Thelma Martinez administered the Oath of Office to newly elected Board President Rick McDaniel.

President McDaniel proceed with the meeting.

President McDaniel asked for a nomination for Vice-President. There was a nomination for Michelle Murphy by Berkland and Jim Swenson by Barkema. Gary Berkland, Rick McDaniel, Ryan Meyer, Michelle Murphy, Heather Ridgway, and Jim Swenson voted for Michelle Murphy. Sharon Barkema voted for Jim Swenson. President McDaniel administered the Oath of Office to newly elected Board Vice-President Michelle Murphy.

Determination of Time and Place or Regular School Board Meetings

Regular board meetings for the 2021 -2022 school year will be the third Thursday of each month at 7:00 P.M. in the Belmond-Klemme High School Library. Superintendent Frazier recommended moving February meeting from the 17th to 24th due to superintendent's national convention. Moved by Barkema; seconded by Swenson. Motion carried 7/0.

Resolution to Adopt Rules and Procedures that will be followed in Conducting Meetings

WHEREAS, for the orderly conduct of business, a public body should adopt some basic rules for conduction its meeting; and

WHEREAS, *Robert's Rules of Order, Newly Revised* is the guide preferred by most professional parliamentarians for being fair and complete; and

WHEREAS, *Robert's Rules of Order, Newly Revised* is familiar to many people, having already been used by many other societies.

NOW, THEREFORE, be it resolved by the Board:

That the rules contained in the current edition of *Robert's Rules of Order, Newly Revised* and the rules the Board of Directors has identified in Board Policy Number 210.7R1 shall govern the Belmond-Klemme Board of directors in all cases to which they are applicable and in which they are not inconsistent with school board policy or the Code of Iowa.

PASSED AND APPROVED, this 16th day of November, 2021.

Rick McDaniel, President of the Belmond-Klemme Board of Directors

Attest: Thelma Martinez, Board Secretary

Director Barkema moved to approve the Resolution to Adopt Rules and Procedures that will be Followed in Conducting Meetings; seconded by Berkland. Motion carried 7/0.

Appoint Board Secretary and Board Treasurer

Director Meyer moved to appoint Thelma Martinez as Board Secretary and Theresa Greenfield as Board Treasurer; seconded by Barkema. Motion carried 7/0. Board President Rick McDaniel administered the Oath of Office to newly elected Board Secretary Thelma Martinez. President Rick McDaniel administered the Oath of Office to newly elected Board Treasurer Theresa Greenfield on November 22, 2021.

Resolution to Authorize the Interim Payments of Bills Pursuant to Policy 705.3

BE IT THEREFORE RESOLVED by the Board:

That the board authorizes the board secretary and business manager, upon approval of the superintendent, to issue payment for verified bills, for reasonable and necessary expenses, when the board is not in session. The board secretary will examine the claims and verify bills. The board will approve the bills at its next regular meeting.

PASSED AND APPROVED, this 16th day of November, 2021.

Rick McDaniel, President of the Belmond-Klemme Board of Directors.

Attest: Thelma Martinez, Board Secretary

Moved by Berkland; seconded by Barkema. Motion carried 7/0.

Resolution to Authorize the Activities Director to Sign Game Officials' Contracts

WHEREAS, Iowa Code 291.1 assigns the duty of signing all contracts to the school board president, and

WHEREAS, Iowa Code allows the board of directors to designate an individual to sign documents as determined by the school board, and

WHEREAS, game officials can change very rapidly with games rescheduled with short notice with new officials, and

WHEREAS, the contracts of game officials are now transmitted electronically,

BE IT THEREFORE RESOLVED, by the Board of Directors of the Belmond-Klemme Community School District, as follows:

That the Board of Directors hereby authorizes the district's activities director to sign the contracts of game officials.

PASSED AND APPROVED, this 16th day of November, 2021.

Rick McDaniel, President of the Belmond-Klemme Board of Directors.

Attest: Thelma Martinez, Board Secretary

Moved by Barkema; seconded by Murphy. Motion carried 7/0.

Resolution to Designating Official Newspaper

BE IT THEREFORE RESOLVED, by the Board of Directors of the Belmond-Klemme Community School district, as follows:

That the board of Directors hereby designates the Belmond Independent as the official news publication for notices for the school district.

PASSED AND APPROVED, this 16th day of November, 2021.

Rick McDaniel, President of the Belmond-Klemme Board of Directors.

Attest: Thelma Martinez, Board Secretary.

Moved by Swenson; seconded by Meyer. Motion carried 7/0.

School Improvement: Title I Reading Teachers

Ms. Tori Schulz and Ms. Mindy Fahrman reported to the Board on the Dyslexia Conference they recently attended.

Future Farmers of America

FFA President Emma Carlson and Vice-president Lauren Crawford with a group of students that attended the FFA Convention on Indiana reported to the Board their activities, and experiences during convention.

Superintendent Frazier reported the certified enrollment to the board. He also, invited the eSport coach Trish Morris to update the board on the eSport State Finals. Superintendent Frazier mentioned the upcoming training for the interest based bargaining process.

Principal Jensen reported attendance of the parent-teacher conference. She also, mentioned the Band and Choir All state completion in Ames, the eSport championship game, and Mamma Mia musical.

Principal Young mentioned that parent-teacher conference were in person and by zoom in the Jacobson Elementary. He also, mentioned the first and upcoming music concerts.

Committee Assignments

Wright County conference Board – Jim Swenson

Hancock County Conference Board – Sharon Barkema

School Improvement Advisory Council – Gary Berkland and Heather Ridgway.

Wellness Committee – Ryan Meyer

Compensation (Contract Bargaining) with Education (Teacher) Association – Sharon Barkema and Gary Berkland

Compensation (Contract Bargaining) with Service (Support Staff) Association – Sharon Barkema.

IASB Annual Convention

Board discussed the IASB Annual Convention. Director Berkland, and Ridgway attended the convention on November 18, 2021.

Set School Board Action Calendar

Superintendent Frazier presented the board action calendar. Members of the board mentioned to schedule a board workshop in the upcoming months.

First Reading of Policy 407.2 Licensed Employee Contract Release

Director Swenson moved to approve the First Reading of Policy 407.2; seconded by Meyer. Motion carried 7/0.

First Reading of Policy 407.6 Licensed Employee Early Retirement

Director Barkema moved to approve the First Reading of Policy 407.6; seconded by Berkland. Motion carried 7/0.

First Reading of New Policy 415 Mandatory Vaccinations

Superintendents Frazier presented an update from IASB on this policy. No actions were taken at the meeting.

Phase IV Renovation Project of the High School: Special Education Classrooms

Superintendent Frazier mentioned approving the asbestos testing for those classrooms.

Board Comments and Future Agenda Planning

Board discussed the next month agenda.

Adjourn

President McDaniel asked for a motion to adjourn the meeting. With no further business there was a motion to adjourn moved by Swenson; seconded by Berkland. Meeting adjourned at 8:51 P.M.

Rick McDaniel, Board President

Date

Thelma Martinez, Board Secretary

Date