

**TUPELO PUBLIC SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING MINUTES
October 9, 2018**

The Board of Trustees of the Tupelo Public School District convened in a regular meeting of the Board held in Open Session at noon on Tuesday, October 9, 2018, at the Hancock Leadership Center, 1920 Briar Ridge, Tupelo, Mississippi.

CALL TO ORDER

The meeting was called to order by President Eddie Prather who welcomed guests attending the meeting.

ROLL CALL AND ESTABLISHMENT OF A QUORUM

Board members present during roll call were: Mr. Joe Babb, Mr. Rob Hudson, Mr. Eddie Prather and Mr. Kenneth Wheeler. Ms. Sherry Davis was absent for the meeting. Mr. Prather announced a quorum, and stated that the meeting was lawfully in session. Attorney Otis Tims was also present.

APPROVAL OF AGENDA

Mr. Hudson moved to approve the agenda for the regular September 11, 2018, Board meeting subject to the following change:

- Deletion of Request for Public Comments (Parent called over the weekend and cancelled request for Public Comments) (Section V. Action Item B.)
- Postponement of Recognition of Officer Franklin (Section V., Item C. 1.)

The motion was seconded by Mr. Wheeler, and the Board voted unanimously by all members present to approve the agenda for the regular October 9, 2018, Board meeting with the announced changes. The President of the Board declared the motion passed.

REVIEW OF THE MINUTES

The Board reviewed the following minutes: September 11, 2018, noon, Regular Meeting, Hancock Leadership Center) and September 11, 2018 5:00pm Regular Meeting, Early Childhood Education Center. No corrections were noted.

PUBLIC COMMENTS

Superintendent Rob Picou reported that one request for Public Comment was received, however, the parent called and cancelled the request.

RECOGNITIONS

Dr. Picou stated that several recognitions are scheduled during the 5:00pm Board meeting later today at Martin Luther King, Jr. Early Childhood Education Center.

ACTION ITEMS

A. Office of Director of Finance Mrs. Rachel Murphree (TPSD Goal #4)

1. Docket of Claims and Athletic Activity Ref Pay

- Docket of Claims for the period September 8 through September 28, 2018, Docket of Claims #55624 through #56200 in the amount of \$1,225,371.29
- Athletic Activity Ref Pay paid to officials and fees in the amount \$7,653.50 for the period September 8 through September 28, 2018.

The grand total is \$1,233,024.79.

2. Required Monthly Financial Reports – Month Ending August 31, 2018

In accordance with MS Code 37-9-18 the following Financial Reports for the month ending August 31, 2018, were reviewed:

- Summary Report of Reconciled Bank Statements with Certification
- Statement of Revenue and Expenditures with Current Budget Status
- Cash Flow Report for District Maintenance Fund
- Consolidated Fund Balance Sheet for all General and Special Revenue Funds
- Monthly Financial Statement (not required)

3. Adoption of the 2017-2018 Final Amended Budget

The 2017-2018 Tupelo Public School District Final Amended Budget was presented for consideration of approval. Mrs. Murphree stated that the Combined Budget page is a summary of the Combining Budget pages where all funds are listed separately.

4. Approval of Employee Incentive Pay Amounts for School Recognition Program

Mrs. Murphree provided information regarding the School Recognition Program adopted by the Legislature. Mrs. Murphree explained that the incentive payments amounts were determined by the teacher committees, but authority to make payment must be approved by the Board of Trustees.

5. Awarding of Bid BD1901 Chromebooks

Finance Director Rachel Murphree recommended that Advertised Bid #BD1901 Chromebooks be awarded to low-bidder Trinity 3 Technology with a price of \$393.00 per Dell 5190 Google Chromebook with chrome management software including a 4-year extended warranty on each device. The total number of devices to be purchased from this bid is plus or minus 650.

B. Office of Director of Human Resources Mr. Jim Turner (TPSD Goals #3 and #4)

Licensed and Classified Personnel Recommendations

Mr. Jim Turner presented the licensed and classified personnel recommendations for consideration for approval.

C. Office of Executive Director of Operations Mr. Charles Laney (TPSD Goals #2 and #4)

1. Change Order No. 001 – THS Safe Room FEMA #1604-0527 Project

Mr. Laney submitted Change Order No. 001 THS Safe Room FEMA #1604-0527 Project for consideration of approval. The contract sum is unchanged, however, it adds 132 days to the contract for adverse weather. The new date of Substantial Completion will be February 20, 2019.

2. Change Order No. 001 – THS Renovations

Change Order No. 001 for the THS Renovations project was recommended for consideration of approval. Mr. Laney stated that the original contract sum will be decreased by \$516.00 with the new contract sum being \$4,697,484.00.

D. Office of Assistant Superintendent Mr. Andy Cantrell (TPSD Goal #2)

Student Discipline Case #01-2018-2019

Mr. Cantrell recommended that the Board of Trustees ratify the administrative decision to expel Student #01-2018-2019, from TPSD for one calendar year for violation of TPSD Policies JD-E5 and JCDAE (2). Mr. Cantrell explained that, if ratified, homebound services will be provided by TPSD Special Education Department.

E. Office of Deputy Superintendent Mrs. Kimberly Britton

Revision of TPSD Policy IEA – Intervention Process

Deputy Superintendent Kim Britton recommended an amendment to TPSD Policy IEA Intervention Process. She stated that this policy has been reviewed by district personnel and TPSD Attorney Kelly Stimpson. Mrs. Britton also explained that item number five conflicts with number 6 and number five states that parental consent is not required for students to receive interventions. Number six states that parents can deny consent for interventions. Number six is being stricken from the policy.

CONSENT AGENDA

The following Consent Agenda items were presented for consideration for approval:

A. Office of Finance Director Mrs. Rachel Murphree (TPSD Goal #4)

1. Contractual Agreements (TPSD Policy DJAAB Contract Signing Authority)
Contracts to be Acknowledged and Awarded: #CO2022 and #CO2024 through #CO2029;
Charter Bus Service Contracts BD#2018-2019-001; and Contracts for Rental of School
Facilities #SFR1914 through #SFR1919
2. Contracts to be Ratified: #CO2014 through #CO2021; #CO2023; and #CO2030 through #CO2032
3. Donations #2018-2019-008 through #2018-2019-017
4. Permission to Submit Grants #1820 (amendment) and #1914
5. Permission to Accept Grants #1820 (amendment) and #1913

6. Resolution to Transfer Equipment between the TPSD and Natchez Trace Parkway
7. Permission to Remove 1,431 Assets from the TPSD Asset Listing
8. Permission to Advertise RFP1900 Internet/WAN Service

B. Office of Assistant Superintendent Mr. Andy Cantrell (TPSD Goals #1, #3 & #4)

1. Student Transfer Report (TPSD Policy JBCD Transfers and Withdrawals of Students)
2. Overnight Field Trips (TPSD Goal #3 and #4)
 - THS Show Choir, Jasper Foothills Invitational, Jasper, AL, Feb. 15-16, 2019
 - THS Synergy, Petal Show Choir Invitational, Petal, MS, Feb. 22-23, 2019
 - THS Synergy, Heart of America Orlando Camp, Orlando, FL, March 21-24, 2019
 - THS, Debate, Debate Tournament, Ridgeland, MS, October 19-20, 2018

C. Office of Director of Operations Mr. Charles Laney

Permission for Carver PTO to Install Sunscreen Shelter on Existing Playground

D. Office of Deputy Superintendent Mrs. Kimberly Britton

Approval of District Test Security Agreement for 2018-2019 School Year

E. Office of Superintendent Dr. Rob Picou

Change the scheduled November 6, 2018, Board Work (9:00am at HLC) to October 30, 2018, at noon, at Church Street.

SUPERINTENDENT'S REPORT – DR. ROB PICOU

A. Executive Summaries:

The following Executive Summaries were included in the Board package for this meeting:

1. Retentions for 2017-2018 – Mrs. Kimberly Britton
2. Baseline Data and Improvement Strategies – Mrs. Kimberly Britton
3. Updated Finance Reports Since 6-30-18 Closing – Mrs. Rachel Murphree
4. Budget Comparison Schedules – Mrs. Rachel Murphree
5. Ad Valorem Collections Received through August, 2018 – Mrs. Rachel Murphree
6. Safety and Security Follow-Up Report – Mr. Charles Laney and Mr. Andy Cantrell

B. Superintendent's Report – Dr. Rob Picou

1. District of Innovation – Mrs. Stewart McMillan

Mrs. Stewart McMillan provided a comprehensive report regarding District of Innovation. She stated that the purpose of a District of Innovation or School of Innovation is to better prepare students for success in life and work.

2. Superintendent's Report – Dr. Rob Picou

Highlights of the Superintendent's Report are listed below:

- Dr. Picou stated that his first 100 days have been focused on establishing relationships with the administrative team and with community leaders. He stated that during the next 50 days he intends to dig deeper into the organization by getting to know the classified and licensed staff better as well as learn about systems, protocols, and programs throughout the District.
- Superintendent Picou reported that efforts will be defined by the development of a foundation for program delivery and continuous improvement. This foundation will be developed according to the following delivery framework that is taken from the work of Education Delivery in *Delivery in Practice: How Education Leaders are Improving Student Outcomes*.

3. Upcoming Events:

- October 12, 5:00pm, Community Tailgate, THS
- October 30, noon, Board Work Session, at Church Street
- November 6, noon, regular Board meeting, HLC
- November 12-13, MSBA's Fall Leadership Conference, Jackson, MS

D. Board Master Calendar Review and Future Agenda Topics – Board Members

No future agenda topics were requested by the Board.

MISCELLANEOUS BUSINESS

Executive Session

Mr. Prather suggested that there was a need for consideration of entering into Executive Session to discuss the District's security plan as well as related personnel issues. Mr. Babb made a motion that the Board enter temporary Executive Session. Mr. Wheeler seconded the motion, and it was adopted unanimously by all members present. Mr. Prather declared the motion passed. The room was then cleared.

The temporary Executive Session was called to order with the following people present: Mr. Joe Babb, Mr. Rob Hudson, Mr. Eddie Prather, Mr. Kenneth Wheeler, Mr. Otis Tims, Dr. Rob Picou, Mrs. Kim Britton, Mr. Andy Cantrell, Mr. Charles Laney, Mr. Terry Hatch, Mrs. Modesty Shumpert, and Ms. Patrice Tate. The Board first considered the reason for entering Executive Session. Mr. Prather stated that there was a need to discuss the District's security personnel plan as well as related personnel issues. Upon a motion by Mr. Babb, with a second by Mr. Wheeler, the Board voted unanimously by all members present to remain in Executive Session. The President of the Board declared the motion passed and went out into the hallway to let everyone know that the Board would remain in Executive Session.

There then followed a discussion of District security plans and personnel matters led by Mr. Andy Cantrell and Mr. Terry Hatch, upon which no action was taken.

Mr. Babb moved that the Board return to Open Session. The motion was seconded by Mr. Wheeler, and adopted unanimously by all members present. Mr. Prather then left the room and announced that the Board was again in Open Session.

Open Session

Mr. Prather stated that the Board had discussed the District's security plan and related personnel issues, but that no action had been taken.

ADJOURNMENT

There being no further business to come before the meeting, Mr. Babb made a motion to adjourn, which was seconded by Mr. Wheeler and adopted unanimously by all members present. Mr. Prather announced that the motion had passed and declared the meeting adjourned at 2:50 p.m.

APPROVED:

ATTEST:

**TUPELO PUBLIC SCHOOL DISTRICT
BOARD OF TRUSTEES**

Eddie M. Prather, President

Rob Hudson, Secretary