

**MID VALLEY SPECIAL EDUCATION COOPERATIVE
FINANCE COMMITTEE MEETING
MINUTES**

JANUARY 19, 2017

- I. Present: Donna, Daina, Lisa, Seth, Laurel, Julie Ann, Fran, Tony
- II. Open Admin Asst. Position
 - a. Workload is shared with D303 for payables and with the districts regarding ISTAR.
 - b. Interviews to start on January 25.
- III. Tuition/GATA Visits.
 - a. The agenda was reviewed for GATA sub-grant requirements.
 - b. The findings and solutions for each issue found in the tuition billing meetings were presented. In the future, a portion of the available credits will be added to the January bills to offset the final bills.
- IV. Procedures
 - a. FACTS Data procedures were reviewed.
 - b. Free and Reduced procedures were reviewed. The final version will be sent to the committee members.
- V. Medicaid
 - a. Remittance Reconciliations. Each district should make sure that the cover sheets from NIA are kept with the reconciliation for your files.
- VI. Technology Plans for FY18 were reviewed that included the purchase of 25 iPads, 30 student laptops. The purchases will be split between ALOP and the shared technology budget.
- VII. Capital Outlay Plan
 - a. Projects/Facilities Update. Only one item is left on MV's 5- year cap plan, the replacement of the water heater. There is some discussion about adding a possible science lab at MJC. Additional information will be provided at an upcoming meeting. The overall facilities plan will be revisited this year.
- VIII. IDEA. The allocation for MV is 1.8% of IDEA Flow-through and nothing from preschool.
- IX. Administrative Fee – D303. The fees have increased by approximately \$7,700, primarily due to technology improvements.
- X. Budgets
 - a. Administrative. There is an increase of 13.76% primarily due to lump-sum payments for retirees.
 - b. Instructional. There is essentially no change to the Instructional budget.
 - c. O & M. The overall budget has decreased by approximately 30% because the roof repairs are complete. This amount includes 50K for a projected science lab, which does not have a definite amount yet.

- d. Safe Schools. The budget will be reduced primarily due to the retirements in the program.
- XI. Alternatives
- a. New Pathways High School program will need a second classroom for 2017-18.
 - b. Vision. We will be discussing a possible change to Vision services with the administrative liaisons at the next meeting.
 - c. Cross Categorical. There seems to be a need for programming for higher functioning students. This option will be discussed with the administrative liaisons.
 - d. Vocational Services. Like the behavior coaches, it may be beneficial for the districts to have shared vocational services and staff. This idea will also be discussed with the liaisons.
- XII. Board Workshop
- a. March 1, 2017. Mark your calendars, in case your superintendent wants you to attend.
- XIII. Next Meeting Date: February 24, 2017 1:00 – 3:00 (**changed from original date**)