



Three Rivers School District

Maintenance Department

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Board of Directors

Dan Huber-Kantola

Three Rivers School District

In the month of January we received 245 work orders (194 Correctives, 10 Preventative, 4 Safety, 9 Minor, 28 other) completing 152 within 30 days of receiving for a 62% completion rate. January's totals represent the highest amount of monthly work orders received for this school year. The increase in work orders is due in part to the extended below freezing weather we experienced during the beginning of January and several large rain events at the end of the month. I would like to thank our maintenance teams for the extra time and hard work they performed under wet and cold conditions to keep our buildings comfortable for our staff and students.

January is always annual report month for me. The Hidden Valley and Fleming wastewater treatment facilities are operated under a National Pollutant Discharge Elimination System (NPDES) permit which requires daily, monthly, and annual reports to be submitted. The annual reports center on sludge removal and off-site disposal totals along with land application rates based on inches per acre amounts when land applying treated effluent during the dry weather months of May through October. The Jerome Prairie and Ft. Vannoy treatment facilities operate under a Water Pollution Control Facilities (WPCF) permit which requires annual reports documenting drain field effluent monthly totals and results from lab samples taken at the influent and effluent sides of the treatment facility which are pulled each quarter. The Oregon Health Department oversees the corrosion control program for the drinking water at the Merlin Alternative Center and the disinfection programs at Lincoln Savage, Fleming, and North Valley. Annual reports based on daily testing for PH and free chlorine levels of the drinking water are submitted.

Friday, January 13th was staff development day. Our maintenance crew leaders and head custodians spent the day at Lincoln Savage receiving leadership skills training. I spent the day with our multi-handicap staff giving refresher training for Crisis Prevention and Intervention. The training was well attended along with being well received. Thanks go out to Debbie and Doug for facilitating the training.

Maintenance Work Requests for the North Valley/Illinois Valley Areas

01. Replaced damaged locking lever on the bleacher system at IVHS
02. Repaired leaking water faucets at IVHS, EV, NVHS, and MZ
03. Repaired roof leaks caused by blowing rain at IVHS, FL, and NVHS

04. Replace cable on flag pole at the MAC
05. Replaced swing ropes for the multi-handicap swings at FL and LB
06. Cut new keys and repaired door locks at IV, LB, NVHS, and FL
07. Installed magnetic door stops at FL
08. Repaired interior doors at IVHS and NVHS
09. Repaired the kitchen steamer at MZ and NVHS
10. Cleaned gutter and downspouts at FV, EV, and MZ
11. Mounted "Smart Board" with projector at IVHS
12. Repaired leaking toilets at NVHS, IVHS, and FL
13. Replaced light ballasts at LB, NVHS, MZ, and EV
14. Repair scoreboard at LB
15. Repair dishwasher at NVHS and FL
16. Replace exit lights in the old wing at FV
17. Clean smoke detectors at NVHS
18. Repair faulty wiring in the kitchen oven at MZ
19. Replace damaged piping to the aerators at the FL WWTP
20. Repair clothes washing machine at IVHS

Hidden Valley Ag Barn

All electrical discrepancies in the AG barn at Hidden valley H.S. have been corrected. I should receive clearance from the Fire Marshall the week of Feb 13th.

Old Home and Alternative Center Hidden Valley

On Feb 2nd there was a meeting held with Rural Metro and the State Fire Marshall to discuss what the fire department would need from the district to get the site ready to burn. The maintenance crew will be taking care of installing a few pieces of plywood in the Alt Center building. The fire department will be in the alt center building of February 6th to place some furniture in the rooms to make it more realistic for the fire fighter and investigation class. Rural Metro will be onsite February 10th to start small fires in a few rooms of the old Alt center. Then they will extinguish them. They are doing this so they can hold fire investigation classes on the 11th and 12th. The classes will be held at the high school in classroom C-5. Neither home will be totally burned to the ground during that weekend. On Saturday, February 25th Rural Metro will be back onsite to hold fire fighter training with their crew along with other local fire departments. At which time both building will be burned to the ground. They welcome anyone that would like to come observe the training and the complete burn of both buildings. After both building are down we will assess what material is left and develop a plan to have it removed. Once the site is clear I will have the building department come inspect and sign off on the permits

Transportation Department

Preformed preventative maintenance on the following vehicles.

Veh. #18, Veh. #sm2, Veh. #77, Dist. Trash Pump, NV Toro mower, Veh. #92, Veh. #15 and Veh. #10.

Repairs made:

Continued overhauling engine for the district spar riding mower.

Diag replace fuel pump in veh. #75.

Preformed recall on veh. #82.

Replaced windshield and engine cylinder head on veh. #18.

Replace battery in veh. #77.

Replace front brakes and rear shocks on veh. #SM2.

Replace distributor cap and rotor on veh. #6.

Repair flat on trailer #T4.

Replace fuel gauge sender in veh. #7.
Replace gas cap and battery on veh. #98.
Install 7 way trailer plugs on veh. # 10 &15.

Betty Sumega's car was totaled in an accident that was not her fault. We will be replacing her car with vehicle #26 for the time being.

We spent nearly two days with O.D.E. inspecting our fleet vehicles and passed with flying colors.

This concludes our maintenance report for the month of January 2012. If you have any questions or need further information please e-mail or phone.

Respectfully Submitted
Dave A. Bracken
Director of Environmental Services