

## **Mid-Valley Special Education Cooperative**

Executive Advisory Board Meeting

Wednesday, September 7, 2016

1304 Ronzheimer Avenue

St. Charles, IL 60174

The Mid-Valley Special Education Cooperative Board met in Regular Session on Wednesday, September 7, 2016 at the Mid-Valley Special Education Cooperative, Administration Building.

### **Call to Order**

Dr. Stirn, Superintendent D301, Board Vice Chairman called the meeting to order at 9:03 a.m.

### **Roll Call**

Upon roll call the following members were also present Dr. Hichens, Superintendent D101; Dr. Leden, Superintendent D302; Dr. Pearson, Assistant Superintendent D303, for Dr. Schlomann, Superintendent D303; and Dr. Mutchler, Superintendent D304.

Also present: Special Education Administrative Liaisons/Designees from the member districts; Dr. Carla Cumblad, Mid-Valley Executive Director; Nancy Sporer, Mid-Valley Director of Business and Human Resources; and Bonnie Carlson, Mid-Valley Executive Assistant.

### **Approval of Amended Agenda**

Dr. Stirn called for the Approval of the Agenda after the removal of Item 4.7. Dr. Mutchler moved and Dr. Leden seconded the motion. Approval of the Agenda was confirmed by unanimous vote.

### **Public Comment**

None

### **Consent Agenda**

- 4.1. Approval of Minutes, Executive Board Meeting, August 1, 2016
- 4.2. Approval of Closed Session, August 1, 2016
- 4.3. Approval of Bills, August, 2016
- 4.4. Approval of Payroll, August, 2016
- 4.5. Approval of the Financial Report, August, 2016
- 4.6. Approval of Receipt of Donations
- 4.7. ~~Approval of Delnor/Cardence Health Agreement for Aquatic Program~~

Dr. Stirn called for Approval of the Consent Agenda. Dr. Mutchler moved and Dr. Hichens seconded the motion. Approval of the Consent Agenda was confirmed by unanimous vote

## **Information**

### **5.1. Student and Staff Enrollment for August, 2016**

Dr. Cumblad reported to the Board the Student and Staff Enrollment, August, 2016. Student enrollment is down by five students but there are several anticipated referrals. At this time, Safe Schools only has three students. Staffing is where it is expected to be.

### **5.2. Administrative Liaison Meeting Minutes, August 29, 2016**

Dr. Cumblad shared the minutes from the Administrative Liaison Meeting on August 29, 2016. Highlights included: (a) PowerIEP issues, (b) vision services, (c) Infinitec discussion, (d) restorative practices discussion, and Board workshop preparation.

### **5.3. August Activities**

Dr. Cumblad shared with the Board the beginning of the year activities that included mentor training, new staff orientation, support staff orientation, Google training, opening day and departmental meetings. The Mid-Valley Annual Family picnic hosted approximately 120 students, staff and family members.

### **5.4. Open House Invitations**

Dr. Cumblad invited Board members to the MJC Open House being held on September 21, 2016.

### **5.5. Posting of MCSEC Compensation Report**

Nancy Sporer shared with the Board that the Compensation Report for salaries that exceeded \$75,000 has been posted to the Mid-Valley website.

### **5.6. Preservice Teachers for Fall, 2016**

Dr. Cumblad reviewed the pre-service teachers, their universities and their assignments for the fall semester.

### **5.7. Freedom of Information Request, August, 2016**

Nancy Sporer shared information regarding a recent Freedom of Information request from Patti Lopuszanski. (a) Ms. Lopuszanski requested notification that the cooperative had submitted the Annual Statement of Affairs because she believed that the cooperative hadn't filed. A copy of Mid Valley Special Education Cooperative's Annual Statement of Affairs for the Fiscal Year Ending June 30, 2014, a copy of the published newspaper notice, and a copy of the email from ISBE confirming receipt of Annual Statement of Affairs on 11/20/2014 were provided to Ms. Lopuszanski. (b) Ms. Lopuszanski also requested information regarding the funding that was lost due to improper filing. No records were provided because no funding was lost.

### **5.8. Safe Schools Report**

Maura Burns shared the Safe Schools Report with the Board that included an update for each district's students. In addition, she reminded the Board of the revisions to the Safe Schools procedures.

## **For Discussion**

### **6.1. Change of Time for October Board Meeting**

The Board discussed changing the October Board meeting to an earlier time due to conflicting schedules. Changes would be difficult so it was agreed to keep the meeting at 9:00 a.m.

### **6.2. School Year Calendar for 2017-18**

The Board discussed the School Year Calendar for 2016-17. The guidelines will be sent to the Board to review. Further information will be brought to the next Board meeting.

### **6.3. Elgin Community College Update**

Dr. Cumblad informed the Board of recent developments regarding the agreement with ECC. The agreement has been signed and the students are on campus

### **6.4. Illinois Youth Center Update**

Dr. Cumblad briefly informed the Board regarding the progress on the Illinois Youth Center Project. At this time, there are several roadblocks to completing the scope of work in a timely manner. Dr. Cumblad stated that she looks forward working with the new Director of Special Education.

## **For Action**

### **7.1. Approval of the Personnel Report, August, 2016**

Dr. Hichens motioned, seconded by Dr. Mutchler for Approval of the Personnel Report. Motion was passed with unanimous roll call vote.

### **7.2. Approval of the FY17 Tentative Budget**

Dr. Hichens motioned, seconded by Dr. Mutchler for Approval of the FY17 Tentative Budget. Motion was passed with unanimous roll call vote.

### **8. Adjournment**

Motion made by Dr. Mutchler and seconded by Dr. Leden. By consensus the motion carried 5-0 Ayes.

The meeting adjourned at 9:52 a.m.

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Chair of the Mid-Valley Board