

*The minutes presented within this document summarize the discussion of the SFCP Committee meeting. To view the meeting in its entirety and hear full reports, please click the following link: [SFCP Oct 22, 2025](#)  
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## **School, Family, & Community Partnership Committee Minutes**

### **October 22, 2025**

A meeting of the Bristol Board of Education School, Family and Community Partnership Committee was held on October 22, 2025 at 7:00 p.m. in the Board of Education Auditorium and via the Zoom Meeting Platform

**PRESENT:** Maria Simmons, Jill-Fitzsimons-Bula, and Jennifer Van Gorder

**ALSO, PRESENT:** Superintendent Iris White and Deputy Superintendent Mary Hawk

#### **1. Call to Order:**

The meeting was called to order at 7:15pm

#### **2. Approval of Minutes:**

**August 27<sup>th</sup> and September 24, 2025 – Meeting Minutes**

School, Family, & Community Partnership Committee voted to approve the August 27<sup>th</sup> 2025 and September 24, 2025 SFCP meeting minutes.

#### **Public Comments:**

There was no public comment this evening.

#### **3. Activate Well-Being:**

Group activity to break the ice and get started, movie trivia.

#### **4. Community Partnerships Reports**

Salvation army reached out to distribute information through parent square for a thanksgiving food drive that's happening in November. Potential partnership with the culinary program, the chef at Bristol Tech. As well, the Family Resource Center reached out to make sure that district received the October Family Resource Newsletter.

Superintendent White discusses implementing a resource packet on the BPS's homepage for Bristol families to look for resources in the community.

## 5. School Community Shout Out

SFCP reviewed the purpose of school community shouts out and to recognize individuals in the school community that are doing above and beyond.

## 6. Review Bylaw 9132: Duties and Responsibilities of SFCP

Commissioner Simmons talks about the responsibilities of SFCP. Review and monitor district goals and attainment of goals related to family engagement as well review district partnerships with business and community organizations. Commissioner Simmons emphasis that SFCP has incorporated and fulfil their duties as a committee

## 7. SFCP Goal and Action Plan

The committee will work on the goals based on the language of bylaws. They reviewed the School-Family-Community Partnerships Goal and Action Plan, discussing progress and how the work supports the school community.

The committee reviewed partnerships with businesses and organizations and will work with the superintendent to identify needed policies and resources. They will also identify key stakeholders and decide how best to engage them.

Progress was noted in community engagement, family involvement, and local partnerships. Regular reports were strengths, while communication tools like ParentSquare and broader outreach remain challenges.

The committee will review its goals and responsibilities to ensure they align with district priorities and discuss improvements at the next meeting, using survey results if available.

## 8. Adjournment:

The School, Family, Community Partnerships Meeting was adjourned at 8:23 p.m. by Commissioners Simmons.

Respectfully Submitted,



Recording Secretary

Bristol Board of Education

