

# Neah-Kah-Nie School District 56

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Date: Tuesday, June 4, 2019

To: School Board

From: Mark Sybouts, Business Manager *MS*

RE: RFP award for Student Transportation Services

The District advertised bids for Student Transportation Services on January 9, 2019 and January 16, 2019 in the Headlight Herald and Daily Journal of Commerce.

The District sent RFP documents to four contractors.

On May 15, 2019, 2 p.m., one proposal was received from First Student, Inc. The submitted proposal met all the criterion of the District's RFP document requirements.

First Student, Inc. submitted the following two proposal rate Schedules based on 171 student transportation days and a minimum of eight (8) regular routes and two (2) special needs routes:

	2020-21 Rates	2020-21 Alt. Rates	2018-19 Rates	2019-2020 Rates*
Home to School bus rate (first 3 hours)	\$423.71	\$416.26	\$382.40	\$391.96
Excess rate per hour over 3	38.38	37.70	34.63	35.50
Driver Standby rate	23.00	22.60	not identified in agreement	
Special Needs bus rate (first 3 hours)	335.00	329.00	316.05	323.95
Second bus	335.00	329.00	270.71	277.48
Excess rate per hour over 3	38.38	37.70	34.63	35.50
Driver Standby rate	23.00	22.60	not identified in agreement	
Field Trip/Activity bus rate				
Bus mileage Rate			1.64	1.68
Bus mileage rate weekends			1.98	2.03
Hourly Rate – Busses			19.35	19.83
Hourly Rate – Busses weekends			29.01	29.74
Hourly Rate	51.00	50.10	rates above for field trips	
Driver Standby Rate per hour	51.00	50.10	are consolidated into the	
Hourly Rate for Weekends	64.00	62.87	rates to the left.	
Driver Standby Rate per hour	64.00	62.87		
Overnight Motel/Meal Charge	113.33	111.33	102.28	104.84
Other Cost Rates				
Maintenance of District vehicles				
Per Hour	52.69	51.75	31.08	31.86
Training District Personnel rate	34.44	33.83		
Basis for annual increase	Nov. CPI	Specified %	6%	*Min 2.5%
(see details on next page)				

	2020-21 Rates	2020-21 Alt. Rates	2018-19 Rates	2019-2020 Rates*
Fuel Cost (adjusted each year to prior year's average cost for succeeding year - current month's average cost is \$2.66)	2.75	2.75	2.21	2.21
Basis for annual increases				
2018-19	6%			
2019-20 *	Nov. CPI-W US City Ave. with a 2.5% minimum (Nov. 2018 CPI-W was 2.2%)			
Proposed	2020-21 year 1	rates set as shown		
	2021-22 and beyond	Nov. CPI-W US City Ave. with a 5% maximum		
Alternative	2020-21 year 1	rates set as shown		
	2021-22 year 2	3.6%		
	2022-23 year 3	2.5%		
	2023-24 year 4	2.5%		
	2024-25 year 5	2.5%		

Recommendations:

- 1) District enter into a five (5) year agreement with First Student, Inc.
- 2) The agreement includes a possible one time extension with rates to be negotiated by the end of the 4<sup>th</sup> year of the agreement.
- 3) The Superintendent clarify rate structure if necessary.
- 4) The Superintendent negotiate an agreement based on the RFP and School Board's choice of rate structure (proposed or alternative).
- 5) The Business Manager and Superintendent recommend the alternative rate proposal structure due to the lower starting costs and the known percentage increases. It is unknown how current and future economic circumstances could impact the CPI-W.