

# Memorandum

To: Finance Committee

From: Kain Smith, Director of Buildings & Grounds

Date: Oct 16, 2023

Re: Request to approve new Letter of Understanding for Ice Arena Agreement

**Rationale:** The Ice Arena chiller is at its end of life and needs to be replaced soon. The chiller broke down last winter causing the ice sheet to melt. The contractor was able to piece it together with used parts and get it running again. We had an opportunity to save money by purchasing a chiller unit that the contractor had in stock. The Letter of Understanding reflects the two payments the District owes as their part of the chiller replacement.

Thank you for your consideration.

Kain Smith