

**VICKSBURG COMMUNITY SCHOOLS
BOARD OF EDUCATION
April 15, 2013
7:00 PM
Vicksburg High School - PAC**

MINUTES

Members Present: Wil Emmert, Rudy Callen, David Schriemer, Tina Forsyth, Carol Lohman, Virgil Knowles

Board Secretary Karen Hill

Members Absent: Tom Danielson

Administrators Present: Charles Glaes, Stephen Goss, Keevin O'Neill, Adam Brush, Mike Barwegen, Ric Beers, Maureen Ouvry, Ruth Hook, Pat Moreno, Tonya Nash, Laura Kuhlman

Guests Present: Bob Collins, Nancy Irving, Shirley Axtell, Joddie Neusbaum, Mike Goerge, Ginger Hill, Brad Geesaman, Brenda Eberstein, Shaun McGuire, David Russel, Corey Aukerman, Joni Nichols, Joddie Neusbaum, Henry VanTuyl, Steve Thomas, Amber Baird, Missy Miller, Michelle Ballard, Nanette Sperry, Ginger Hill, Molly Ouvry, Hanna Ouvry, Shirley Axtell, Alicia Axtell, Charles Axtell, Michelle Collins, Kelly Soekarmoen, Didik Soekarmoen, Logan Piper, Anthony Fici, Laurie Ayres, Dave Bowersox, Mary Bowersox, Chad Bowersox, Amanda Bowersox, Jon Bangaman, Lori Bangaman, Jeremia Barnes, Cathy Esman, Tom Haroldson, Mitchell Bangaman, Reagan Soekarmoen, Ryan Soekarmoen, Rishal Ramsdell, Richard Ramsdell, Kim Gloystein, Carrie Gloystein, Tara Gloystein, Claudia Ramsey, Mari Smith, Sue Haines, Alicia Crandell, Troy Dean, Renae Cummings, Dan Colter, Chad & Jeanine Klopysten, Kuirsten Preston, Tammi Preston, John & Nora Bednare, Krestina Bednare, Cathy Richardson, Veralyn Cline, Renee Perry, Tammy lobe, Greg Fici, Kathy Fici, Kim Marston

I. SUPERINTENDENT'S REPORT

A. Recognitions

1. Class of 2013 Recognitions - Keevin O'Neill: Mr. O'Neill introduced the top students for VHS, their parents, and significant educators.

B. Legislative Report: Supt. Glaes gave the latest update on the Governor's budget.

C. Kindergarten Enrollment Update: Enrollments to date indicate a decrease from last year. This is not unexpected due to the change in enrollment age from five by December 1 to five by November 1.

D. Important Dates: Supt. Glaes referred to the listing of important dates including those below.

1. Millage Renewal Election - May 7, 2013: The state requires that we come back to voters to approve this renewal even though it applies only to businesses and rental property.
2. Retirement Reception - June 10, 2013
3. July Organizational Meeting - July 8, 2013

II. REPORTS AND PUBLIC INQUIRY

A. Business and Finance Report - Steve Goss

1. Budget Progress Report for the Month Ending April 30, 2013: Asst. Supt. Goss reviewed the budget progress report for March, 2013 showing total revenues of \$12,936,365; total expenditures of \$14,650,387; and deficiency of revenues over expenditures of -\$1,714,022.

2. Operating Millage Renewal: Asst. Supt. Goss stated that \$1.6 million is at risk if the millage renewal does not pass. This equates to \$600/student. The ballot language was reviewed and the audience was encouraged to vote. The Millage renewal does not pertain to homeowners.

Mr. Goss reviewed enrollment, state funding, benefit costs, and retirement. Those things over time have created a \$500,000 shortfall that need to be addressed. The district is committed to being fiscally viable, but cuts need to be strategic and, while difficult, we are trying to protect the programs we provide to students. Mr. Goss explained the requirement by the state to bid on a service which was done through KRESA. Mr. Goss stated that due to the significant savings of \$650,000+ over three years, the district is considering outsourcing custodial services. The district has asked VESPA to submit a bid for these services in hopes that an agreement can be met.

B. State of VHS - Keevin O'Neill: Mr. O'Neill gave an overview of test scores, standings, and where the high school is headed.

C. Audience: In response to parent safety concerns with outsourced employees, Mr. Goss explained that the State requires extensive background checks on all employees through the State Police. The company hires locally and all background checks would come directly to the district. Current employees would be encouraged to apply.

III. BOARD ACTION REQUIRED

A. Approval of the Following Minutes

1. February 11, 2013 - Regular Meeting Open Session: A motion was made by Emmert and supported by Lohman to approve the February 11, 2013 regular meeting open session minutes.
Motion carried unanimously.
2. February 25, 2013 - Special Meeting - Open Session: A motion was made by Callen and supported by Emmert to approve the February 25, 2013 special meeting open session minutes.
Motion carried unanimously.
3. February 25, 2013 - Special Meeting - Closed Session: A motion was made by Emmert and supported by Forsyth to approve February 25, 2013 special meeting closed session minutes.
Motion carried unanimously.

B. Approval of the Following Invoices - ROLL CALL VOTE

1. February 8, 2013 = \$141,101.81: A motion was made by Forsyth and supported by Schriemer to approve payment of February 8, 2013 invoices dated \$141,101.81.
Ayes: Emmert, Callen, Schriemer, Forsyth, Lohman, Knowles
Nays: None
Absent: Danielson
Abstain: None
Motion carried unanimously
2. February 22, 2013 = \$252,697.69: A motion was made by Forsyth and supported by Lohman to approve payment of February 22, 2013 invoices totaling \$252,697.69
Ayes: Emmert, Callen, Schriemer, Forsyth, Lohman, Knowles

Nays: None
Absent: Danielson
Abstain: None
Motion carried unanimously

3. March 8, 2013 = \$86,981.12: A motion was made by Lohman and supported by Forsyth to approve payment of March 8, 2013 invoices totaling \$86,981.12

Ayes: Emmert, Callen, Schriemer, Forsyth, Lohman, Knowles
Nays: None
Absent: Danielson
Abstain: None
Motion carried unanimously

4. March 25, 2013 = \$60,567.02: A motion was made by Emmert and supported by Lohman to approve payment of March 25, 2013 invoices totaling \$60,567.02

Ayes: Emmert, Callen, Schriemer, Forsyth, Lohman, Knowles
Nays: None
Absent: Danielson
Abstain: None
Motion carried unanimously

C. Approval to Extend the Following Administrative Team Members' Individual Contracts Based on Evaluations Through the 2012-13 School Year: A motion was made by Forsyth and supported by Schriemer for approval to extend the following Administrative Team members' individual contracts based on evaluations through the 2012-13 school year.

Motion carried unanimously.

1. Principals

- a. Keevin O'Neill - HS Principal
- b. Adam Brush - HS Asst. Principal
- c. Laura Kuhlman - MS Principal
- d. Mike Barwegen - TY Principal
- e. Ruth Hook - IL Principal

2. Directors/Supervisors/Coordinators

- a. Tonya Nash - Adult/Community Ed Director
- b. Maureen Ouvry - Food Service Director
- c. Mike Roy - Athletic Director

D. Approval to Extend the Following Non-Line Position Contracts Based on Evaluations Through the 2012-13 School Year: A motion was made by Lohman and supported by Forsyth for approval to extend the following non-line position contracts based on evaluations through the 2012-13 school year.

Motion carried unanimously.

- 1. Tim Fuller - Performing Arts Center Manager
- 2. Karen Hill - Exec Asst to Supt/Office Manager

E. Approval to Extend the Following Contract as per Contractual Agreement: A motion was made by Lohman and supported by Forsyth for approval to extend the following contract as

per contractual agreement.
Motion carried unanimously.

1. Stephen Goss - Asst Superintendent

F. Approval of the Following Retirement Requests Effective at the End of the 2012-13 School Year: A motion was made by Lohman and supported by Forsyth for approval of the following retirement requests effective at the end of the 2012-13 school year.
Motion carried unanimously.

1. Chuck Girolami, Maintenance Department, 32 Years of Service
2. MS English Teacher John Pickett, 23 Years of Service
3. Jane Crist, Head Custodian, 33 Years of Service

G. Approval of the Following Resignations: A motion was made by Forsyth and supported by Callen for approval of the following resignations:
Motion carried unanimously.

1. HS Spanish Teacher Amber Zigterman Effective February 25, 2013
2. Energy Manager David Linton, 11 Years of Service as Energy Manager and 23 Years with VCS, Effective June 14, 2013

H. Approval of One Year Leave of Absence for Renae Cummings for the 2013-2014 School Year: A motion was made by Emmert and supported by Lohman for approval of a one year leave of absence for Renae Cummings for the 2013-2014 school year.
Motion carried unanimously.

I. Approval to Appoint the Following Individuals to the Special Education Parent Advisory Committee at KRESA for a three-year term from 2013-14 through 2015-16: A motion was made by Lohman and supported by Forsyth for approval to appoint the following individuals to the Special Education Parent Advisory Committee at KRESA for a three-year term from 2013-14 through 2015-16.

Motion carried unanimously.

1. Miranda Lux
2. Melanie Gildea

J. Approval of FMLA Request for Sunset Lake Elementary 1st Grade Teacher Jennifer Myers for the Birth of a Child from approximately March 18 thru May 16, 2013 using short term disability and unpaid time: A motion was made by Forsyth and supported by Callen for approval of FMLA request for Sunset Lake Elementary 1st Grade Teacher Jennifer Myers for the birth of a child from approximately March 18 thru May 16, 2013 using short term disability and unpaid leave.

Motion carried unanimously.

K. Approval of the Following Field Trips: A motion was made by Callen and supported by Schriemer for approval of the following field trips.

Motion carried unanimously.

1. VHS Student Senate Trip to Cedar Point on May 22, 2013. Costs to be paid by Student Senate and students.
2. VMS 8th Grade Field Trip to Cedar Point on June 11, 2013. All costs to be paid by students.

L. 1st Reading Approval of the Following Policies - ROLL CALL VOTE: A motion was made by Lohman and supported by Emmert for 1st Reading Approval of the following policies:

Ayes: Emmert, Callen, Schriemer, Forsyth, Lohman, Knowles

Nays: None

Absent: Danielson

Abstain: None

Motion carried unanimously

1. Revised Policy 2261.01 - Title I Parental Involvement
2. New Policy 6146 - Post-Issuance Compliance for Tax Exempt and Tax-Advantaged Obligations and Tax Credit Bonds
3. New Policy 8321- Criminal Justice Information Security
4. Revised Guideline - 5500D - MS Code of Conduct
5. Revised Guideline 5500E - HS Code of Conduct

M. Approval of Post-Issuance Tax Compliance Resolution - ROLL CALL VOTE: A motion was made by Lohman and supported by Forsyth for approval of Post-Issuance Tax Compliance Resolution.

Ayes: Emmert, Callen, Schriemer, Forsyth, Lohman, Knowles

Nays: None

Absent: Danielson

Abstain: None

Motion carried unanimously

IV. CLOSED SESSION: A motion was made by Lohman and supported by Forsyth to go into Closed Session for Items A & B below at 10:01 pm:

Ayes: Emmert, Callen, Schriemer, Forsyth, Lohman, Knowles

Nays: None

Absent: Danielson

Abstain: None

Motion carried unanimously

- A. Approval to go into Closed Session for the Purpose of Strategy and Negotiations Relating to the Collective Bargaining Agreement in Accordance with Act 267 of the PA of 1976, Section 8(c) of the Open Meetings Act - ROLL CALL VOTE
- B. Approval to go into Closed Session at the Request of the Superintendent for the Purpose of a Periodic Personnel Evaluation, which is in Accordance with Act 267 of the PA of 1987, Section 81, of the Open Meetings Act - ROLL CALL VOTE
- C. RETURN TO OPEN SESSION
- D. Approval to Extend Superintendent Charles Glaes' Contract as per Contractual Agreement: A motion was made by Lohman and supported by Schriemer to extend Superintendent Charles Glaes' Contract as per Contractual Agreement.
Motion carried unanimously.

President Knowles adjourned the meeting.

President Virgil Knowles

Date: May 13, 2013

Secretary Karen M. Hill